PHILIPPINE NORMAL UNIVERSITY
The National Center for Teacher Education

BIDS AND AWARDS COMMITTEE (BAC)

BAGONG PILIPINAS

Taft Ave. cor. Ayala Blvd., Ermita, Manila (+632) 5317-1768 loc. 731 bac.secretariat@pnu.edu.ph

INVITATION TO BID FOR SUPPLY AND DELIVERY OF HUMAN RESOURCE INFORMATION AND PAYROLL SYSTEM

1) The **Philippine Normal University,** through the **STF 164 2026** intends to apply the sum of **Ten Million Pesos (₱10,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Human Resource Information and Payroll System (GD 2026-10-015).** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The **Philippine Normal University** now invites bids for **Supply and Delivery of Human Resource Information and Payroll System** using the **Life Cycle Cost Analysis.** Delivery of the Goods is required **One Hundred Eighty (180) Calendar Days.** Bidders should have completed, at least **Five (5) Years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from **PNU BAC Secretariat** and inspect the Bidding Documents at the address given below from **7:00 A.M. - 5:00 P.M. (Monday-Tuesday, Thursday-Friday).**

5) A complete set of Bidding Documents may be acquired by interested Bidders on **October 28-November 19, 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos (₱10,000.00).**

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The **Philippine Normal University** will hold a Pre-Bid Conference on **November 4, 2026 (Wednesday); 10:00 A.M.** at **Pedro T. Orata Hall (Accreditation Room),** which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before **November 19, 2026 at 9:30 A.M.** Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on **November 19, 2026 (Thursday); 10:00 A.M.** at **Pedro T. Orata Hall (Accreditation Room).** Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) The **Philippine Normal University** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

11) For further information, please refer to:

Dr. Teresita T. Rungduin
BAC Secretariat Office
Room 202, Second Floor, Old ITL Building
bac.secretariat@pnu.edu.ph
Telefax: 5317-1768 loc. 730 / 731
www.pnu.edu.ph

12) You may visit the following websites:

For downloading of Bidding Documents: *https://www.pnu.edu.ph/bidding-opportunities/*

October 28, 2026

TERESITA T. RUNGDUIN
Chairperson, TR-BAC