

**ADMISSIONS
OFFICE**



PNU

Basic Education (Kinder and Grade 7)

Admission Brochure
AY 2026-2027



**ADMISSIONS
OFFICE**



Table of Contents

Admissions Schedule

Documentary Requirements

Application Procedures

Interview Procedure

Medical Evaluation Procedure

Contact Information





Admissions Schedule

The PNU Admissions Office has firm application deadlines that all prospective applicants must adhere to. Failure to submit required materials by the specified dates will result in automatic forfeiture of your application. No exceptions can be made. Please review the following key dates carefully:

Incoming Kindergarten

ACTIVITIES	DATE
Application Period	March 02 - 27, 2026
Examination Date	April 11, 2026
Release of Test Results	April 15, 2026
Interview Date	April 18, 2026
Release of Interview Results	April 22, 2026
Submission of Entrance Data	April 27 - May 8, 2026
Enrollment Period	June 8, 2026 (Tentative)



Admissions Schedule

Incoming Grade 7

ACTIVITIES	DATE
Application Period	March 02 - 27, 2026
Examination Date	April 11, 2026
Release of Test Results	April 15, 2026
Interview Date	April 18, 2026
Release of Interview Results	April 22, 2026
Submission of Entrance Data	April 27 - May 8, 2026
Enrollment Period	June 8, 2026 (Tentative)

Please keep a close eye on the dates and deadlines. **Anything sent after the deadline will not be accepted or reviewed—no exceptions.**

Thank you for understanding. We look forward to getting your application on time.



Application Requirements

KINDERGARTEN	GRADE 7
• Printed or PDF Copy of the PWEBSS Application Form • PSA Birth Certificate • Barangay Certificate • Recent 2X2 ID Picture	• Printed or PDF Copy of the PWEBSS Application Form • Certified True Copy of Grade 6 Report Card • Certificate of Good Moral Character • Recent 2X2 ID Picture



In line with DepEd Order No. 015, s. 2025:

**KINDERGARTEN applicants must be 5 years old by
October 31 of the school year.**

* If the child turns 5 between November 1 and December 31, they may still be accepted if one of the following is met:

- The child has completed 1 school year of Early Childhood Care and Development (ECCD).
- Submit a Certificate of Completion or Attendance from a recognized public or private Child Development or Learning Center.

* The child passes the Philippine Early Childhood Development (ECD) Checklist,

- This will be done during enrollment or within the first week of school by the school's Kindergarten teachers.
- The results will help decide if the child is ready for Kindergarten.



Application Procedures

01 Accomplish the PWEBSS application form through this link:

<https://pwebss.pnu.edu.ph/pnu/applicants>

PHILIPPINE NORMAL UNIVERSITY
The Country's National Center for Teacher Education by virtue of R.A. 3047
1901

Applicant Access Module

User Authentication
Please sign-in using your username and password.

User Name:
Password:

Forgot your password? [Click here.](#) If you're a student, [login here.](#)

This module is exclusively for applicants only. Functions included are:

- Application Status
- Update of Profile
- Change of Password
- Registration of Subjects
- Assessment of selected subjects
- Payment History (Statement of Accounts)

INSTRUCTIONS:

- To sign-in, specify your username and password and click on the Sign-In button.
- To clear entries, click on the Clear Entries button.
- If you forgot your password, click on the Forgot Password link for assistance.
- For new applicants, click on the Apply! button.

- Select "**FGEEL-CTL**" as your Level
- Choose the appropriate Program:
 - For Kindergarten: Select ITL-Kindergarten
 - For Grade 7: Select ITL-High School
- Complete the form and save your information.
- Click "Printer-Friendly Form" and download the PDF file.

02 Accomplish the Basic Education Admission Google Form through this link:

<https://forms.gle/rNh2M17FiANtXqZE8>

IMPORTANT NOTE:

*Make sure that your requirements are complete.
Incomplete submissions will not be accepted or
processed.*



Application Procedures

03 You can submit your requirements either *online*, *face-to-face* or *courier*:

For Walk-in Applicants

- Fill out the Basic Education Google Form.
- Select "**face to face**" as your mode of submission.
- Submit photocopies of documents in-person to the Admissions Office.

For Online Submissions

- Fill out the Basic Education Google Form.
- Select "**online**" as your mode of submission.
- Create a Google drive folder and upload your COMPLETE scanned requirements.
- Paste the folder link in the last section of the form.
- Ensure your Gdrive folder is accessible (sharing option set to 'Anyone with the link').



Application Procedures

03 For Submissions thru Courier:

- Fill out this Basic Education Google Form.
- Select "**courier**" as a your mode of submission.
- Put your COMPLETE requirements in a transparent long envelope.
- On the courier pouch, write the name of the applicant, application ID number, complete address and contact details. Below is the delivery address where you will be sending your parcel:

ADMISSIONS OFFICE

Philippine Normal University

Room 104 G. Pecson Hall (Main Building)

Brgy. 660-A, Taft Avenue cor. Ayala Boulevard

Manila, Metro Manila 1000

(632) 5317-1768 loc 753

IMPORTANT NOTE:

*You will not receive your test permit if you don't
complete all the requirements*



04 Once the Admissions Office reviews and approves your application, you will receive payment instructions via email. Pay the ₱500.00 admissions fee.

How to Request Your Order of Payment?

- **Access the E-services:**

<https://eservices.pnu.edu.ph/login>

- **Payment Instructions Guide:**

https://drive.google.com/file/d/1dOgjAXWAX2ZhjpRuedf1nwCE2SlbnXWj/view?usp=drive_link

IMPORTANT NOTE:

Email the proof of payment to
itl.admissions@pnu.edu.ph



Interview Procedure

If you pass the Basic Education Admission Test, you will receive an email with the *date, time, and venue* of your interview.

Who will be interviewed?

- **Kindergarten:** The parents of the applicant will be interviewed.
- **Grade 7:** The applicant will be interviewed.

IMPORTANT NOTE:

*If you miss your interview and do not give a valid reason before the scheduled date, your application will be automatically forfeited.
Rescheduling is not allowed.*



ADMISSIONS
OFFICE



Medical Evaluation

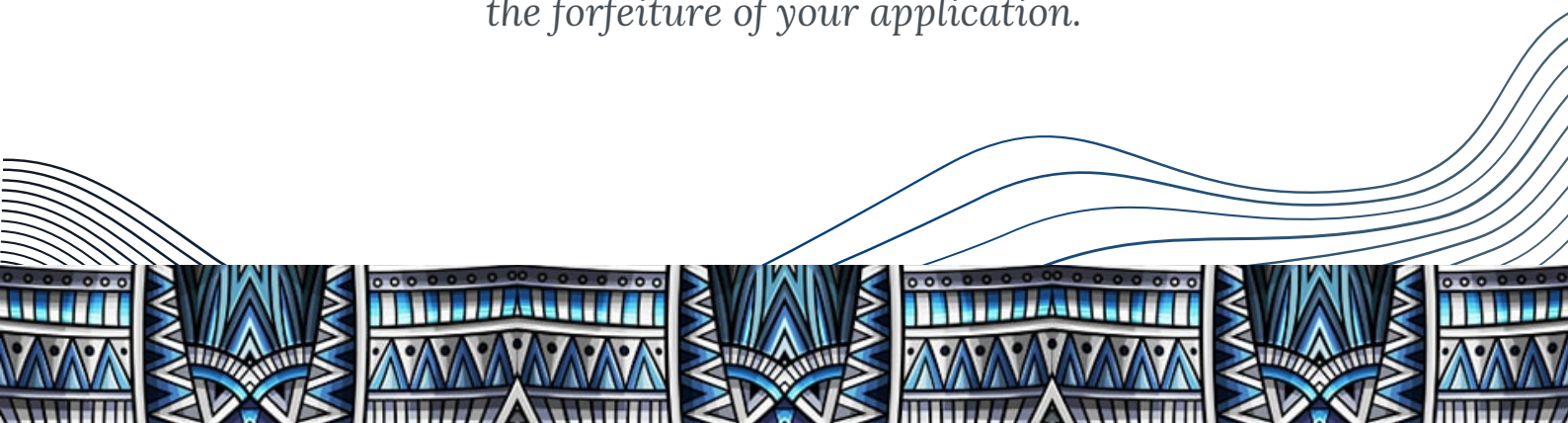
Once you pass the interview, you will receive an email regarding the final step in the screening process: the Medical Evaluation.

In this step, you will be asked to submit your child's **Medical Certificate (Fit to School)** through the Pre-Enrolment Health Assessment Form, which will be sent to your email.

For any questions or clarifications about the form, you may contact the University Health Services Unit at **uhsu@pnu.edu.ph**.

IMPORTANT NOTE:

Failure to comply with this requirement may result in the forfeiture of your application.



**ADMISSIONS
OFFICE**



For concerns and inquiries, you may contact us through the following:



itl.admissions@pnu.edu.ph



(632) 5317-1768 loc 753



facebook.com/pnu.admissions