



I. Invitation to Apply for Eligibility and to Bid

**SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT FOR  
FY. 2026  
(EARLY PROCUREMENT ACTIVITY)**

1. The **Philippine Normal University**, through the **National Expenditure Program (NEP) 2026** intends to apply the sum of **Eight Million Five Hundred Eighty Thousand Pesos (Php 8,580,000.00)** being the ABC to payments under the contract for **Supply and Delivery of Various IT Equipment for FY. 2026 (GD 2025-12-134)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine Normal University** now invites bids for the above Procurement Project. Delivery of the Goods is required by **Sixty (60) Calendar Days**. Bidders should have completed, within **Three (3) Years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

<b>Lot</b>	<b>Item description / Title</b>	<b>Approved Budget for the Contract (ABC)</b>
1	All-in-One or Mini Desktop Computer for Various Offices (Branded)	6,000,000.00
2	Lightweight Laptop Computer for Various Offices (Branded)	1,200,000.00
3	High-end Desktop Computer for Various Offices (Branded)	1,080,000.00
4	High-end Laptop Computer for Various Offices (Branded)	300,000.00
	<b>Total</b>	<b>P 8,580,000.00</b>

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.



**PHILIPPINE NORMAL UNIVERSITY**

The National Center for Teacher Education

**BIDS AND AWARDS COMMITTEE**

Taft Avenue, Manila

Tel. No. 5317-1768 loc. 738

4. Prospective Bidders may obtain further information from **PNU BAC Secretariat** and inspect the Bidding Documents at the address given below during **7:00 A.M. - 4:00 P.M. (Monday-Friday)**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 2-22, 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

<b>Lot</b>	<b>Item description / Title</b>	<b>Price</b>
1	All-in-One or Mini Desktop Computer for Various Offices (Branded)	6,000.00
2	Lightweight Laptop Computer for Various Offices (Branded)	1,200.00
3	High-end Desktop Computer for Various Offices (Branded)	1,000.00
4	High-end Laptop Computer for Various Offices (Branded)	300.00
	<b>Total</b>	<b>P 8,500.00</b>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

6. The **Philippine Normal University** will hold a Pre-Bid Conference on **December 9, 2025 (Tuesday); 8:00 A.M.** at the **Edilberto P. Dagot Hall (Multimedia Room)**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **December 22, 2025 at 7:30 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 22, 2025 (Monday); 8:00 A.M.** at the **Edilberto T. Dagot Hall (Multimedia Room)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Philippine Normal University** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



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11. For further information, please refer to:

*Dr. Teresita T. Rungduin  
BAC Secretariat Office  
Room 202, Second Floor, Old ITL Building  
bac.secretariat@pnu.edu.ph  
Telefax: 5317-1768 loc. 730/731  
www.pnu.edu.ph*

12. You may visit the following websites:

For downloading of Bidding Documents: <https://www.pnu.edu.ph/bidding-opportunities/>

**December 2, 2025**

**(SGD.) TERESITA T. RUNGDUIN**

Chairperson, TR-BAC