



# BIDS AND AWARDS COMMITTEE (BAC)

BAGONG PILIPINAS

Taft Ave. cor. Ayala Blvd., Ermita, Manila

(+632) 5317-1768 loc. 731

[bac.secretariat@pnu.edu.ph](mailto:bac.secretariat@pnu.edu.ph)

## NOTICE TO PROCEED

Date: December 26, 2025

**Mr. ROGELIO F. OLIVETE**  
**Olivete Surveying Office**  
Th-8, No.26, E-Rod. Ave. Sr.,  
Don Manuel Quezon City  
(078) 652-0093 / 0927-5868505  
[olivetes.surveying@gmail.com](mailto:olivetes.surveying@gmail.com)

Dear Mr. Olivete:

Following the approval of the attached Contract, this notice serves to inform you that you may now proceed with the project titled "**Consulting Services for Land Campus Survey of Philippine Normal University,**" effective upon receipt of this notice.

Upon acknowledging receipt, you are required to perform the services outlined in the Agreement and in accordance with the Implementation Schedule.

Please confirm your receipt and acceptance of this notice by signing both copies in the designated spaces below. Kindly retain one copy for your records and return the other to the Chair of the Bids and Awards Committee.

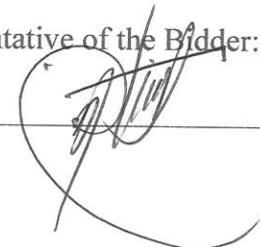
We look forward to your prompt action in moving the project forward.

Very truly yours,  
By Authority of the Board of Regents

  
BERT J. TUGA  
President

I acknowledge receipt of this Notice on (date of receipt) 12/29/25

Name of the Representative of the Bidder: ROGELIO F. OLIVETE

Authorized Signature: 

(All documents without PNU QS Stamp or Control Identifier are uncontrolled)





PROJECT: Consulting Services for Land Campus Survey of Philippine Normal University

CONTRACT NO: 25-11-0407

CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made this DEC 29 2020, 2025 between PHILIPPINE NORMAL UNIVERSITY (PNU), represented herein by its President Dr. BERT J. TUGA, with Office address at PNU, Taft Avenue, City of Manila, hereinafter called the "Entity" and OLIVETE SURVEYING OFFICE, represented by its Contractor/Signatory Mr. ROGELIO F. OLIVETE, duly organized and existing by virtue of the laws of the Republic of the Philippines with office address at No. 80, Governor Faustino N. Dy Boulevard, San Fermin, Cauayan City, Isabela, hereinafter called the "Consultant";

WHEREAS, accurate land surveys are crucial for effective university planning and development, particularly for institutions like the Philippine Normal University (PNU). These surveys provide precise information about property boundaries, topography, and land use, which are essential for legal compliance and preventing disputes with neighboring properties. By establishing clear boundaries, the university can secure its assets and ensure adherence to local zoning regulations;

WHEREAS, land surveys identify potential areas for development, enabling informed decisions regarding the construction of new facilities and infrastructure improvements. Understanding the campus's physical characteristics allows PNU to optimize land use, enhancing accessibility and functionality for students and faculty. Additionally, accurate surveys support sustainable practices by revealing natural features that inform environmentally friendly initiatives, such as effective stormwater management and sustainable landscaping;

WHEREAS, investing in comprehensive land surveys is vital for PNU as it lays the groundwork for strategic planning, resource management, and the creation of a vibrant campus environment that meets the needs of its community; and

WHEREAS, the Entity is desirous that the Consultant execute Consulting Services for Land Campus Survey of Philippine Normal University (CS 2025-09-103), hereinafter called "the Works" and the Entity has accepted the bid for Two Million Nine Hundred Ninety-Seven Thousand Six Hundred Twenty-Six Pesos and 40/100 (P2,997,626.40) by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Terms of Reference;
  - (c) Request for Expression of Interest;

NORWIN GIL D.T. SALES  
WITNESS

ROGELIO F. OLIVETE  
CONSULTANT

LCRDINO A. VERGARA  
VPFA

BERT J. TUGA  
President



Republic of the Philippines  
**PHILIPPINE NORMAL UNIVERSITY**  
 Taft Avenue, Manila

- (d) Instructions to Bidders;
- (e) Bid Data Sheet;
- (f) Addenda and/or Supplemental/Bid Bulletins, if any;
- (g) Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- (h) Eligibility requirements, documents and/or statements;
- (i) Performance Security;
- (j) Notice of Award of Contract and the Bidder's conforme thereto; and
- (k) Other contract documents that may be required by existing laws and/or the Entity.

  
 NORLEN GIL D.T. SALES  
 WITNESS

- 3. In consideration of the payments to be made by the Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Consultant in all respects.
- 4. The Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

  
 ROGELIO F. OLIVETE  
 CONSULTANT

WHEREAS, the **CONSULTANT** has offered his services to **ENTITY** and the latter is willing to accept the services of the former under such terms and conditions prescribed under this contract.

WHEREAS, the following documents, hereinafter referred to as Contract Documents, shall be deemed integral parts of this Contract, as fully as if hereto attached or herein stated, and shall continue to govern and control in full force and effect, the rights and obligations of the parties as if the documents were set forth in full, except as otherwise modified by mutual agreement in writing of both parties, to wit;

- Annex "A" Settlement of Disputes
- Annex "B" Termination of Contracts

This Agreement becomes binding and valid upon approval by the proper authorities.

  
 LORDINO A. VERGARA  
 VPFA

  
 BERT J. TUGA  
 President



Republic of the Philippines  
PHILIPPINE NORMAL UNIVERSITY  
Taft Avenue, Manila

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

**OLIVETE SURVEYING OFFICE**

**REPUBLIC OF THE PHILIPPINES  
PHILIPPINE NORMAL UNIVERSITY**

  
**ROGELIO E. OLIVETE**  
Contractor/Signatory

  
**BERT J. TUGA**  
President

  
**NORLEN GIL DT. SALES**  
Olivete Surveying Office Employee  
Witness

  
**LORDINO A. VERGARA**  
Vice President for  
Finance and Administration  
Witness

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

  
**ARGEA LINN P. PALABRICA**  
Accountant III 



REPUBLIC OF THE PHILIPPINES)

CITY OF MANILA ) S.S.  
 CAUAYAN CITY, ISABELA

ACKNOWLEDGEMENT

BEFORE ME, a Notary Public this 29 day of DEC 2025 2025 at the City of Manila, personally appeared:

Name	Gov't. ID No./CTC	Issued On/At
1. BERT J. TUGA	POM2678D	Feb. 18, 2019 / Manila
2. ROGELIO F. OLIVETE	PRC LIC# 3782	MAR 9, 1992

Known to me and to me known to be the same persons who executed the CONTRACT together with the ANNEXES consisting of seven (7) pages including this page of acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed, as well as the free act and deed of the entities they represent respectively.

WITNESS MY HAND AND SEAL on the date and place first above written.

*(Signature)*  
 ATTY. CRISANTO M. MORA, CPA  
 NOTARY PUBLIC  
 Until 31 December 2025  
 PRL No. 62092  
 PTR No. 2468242 Ser 1-02-2025/Cauayan City, Isabela  
 IBP Lifetime Membership No. 104-9569  
 Notarial Appl. 2024-015

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 Page No. 13  
 Book No. 30  
 Series of 2025



## ANNEX A: SETTLEMENT OF DISPUTES

### Arbitration

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract covered by the Act and this IRR, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all disputes arising from the implementation of a contract covered by the Act and this IRR shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, however, that disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. The process of arbitration shall be incorporated as a provision in the contract that will be executed pursuant to the provisions of the Act and this IRR: Provided, further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

### Appeals

The arbitral award and any decision rendered in accordance with the foregoing Section shall be appealable by way of a petition for review to the Court of Appeals. The petition shall raise pure questions of law and shall be governed by the Rules of Court.

  
NORCEN GILDT. SALES  
WITNESS

  
ROGELIO F. OLIVETE  
CONSULTANT

  
LORDINO A. VERGARA  
VPFA

  
BERT J. TUGA  
President



**ANNEX B: TERMINATION OF CONTRACTS**

**GROUND S FOR TERMINATION OF CONTRACTS**

**A. Termination for Default**

The Procuring Entity shall terminate a contract for default when any of the following conditions attend its implementation:

- a) Due to the Contractor's fault and while the project is on-going, it has incurred negative slippage of fifteen percent (15%) or more in accordance with Presidential Decree 1870;
- b) Due to the Contractor's fault and after the contract time has expired, it has incurred a negative slippage of ten percent (10%) or more in the completion of the work; or
- c) The Contractor:
  - i. abandons the contract works, refuses or fails to comply with a valid instruction of the Procuring Entity or fails to proceed expeditiously and without delay despite a written notice by the Procuring Entity;
  - ii. does not actually have on the project site the minimum essential equipment listed on the Bid necessary to prosecute the Works in accordance with the approved work plan and equipment deployment schedule as required for the project;
  - iii. does not execute the Works in accordance with the contract or persistently or flagrantly neglects to carry out its obligations under the contract;
  - iv. neglects or refuses to remove materials or to perform a new work that has been rejected as defective or unsuitable; or
  - v. sub-lets any part of the contract works without approval by the Procuring Entity.

**B. Termination for Convenience**

The Procuring Entity may terminate the Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.

**C. Termination for Insolvency**

The Procuring Entity shall terminate the contract if the Supplier/Contractor/Consultant is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier/Contractor/Consultant, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier/Contractor/Consultant.

NORLENE GILOT, SALES  
 WITNESS

ROGELIO F. OLIVETE  
 CONSULTANT

LORDINA A. VERGARA  
 VP/FA

BERT J. TUGA  
 President



#### D. Termination for Unlawful Acts

The Procuring Entity may terminate the contract in case it is determined prima facie that the Supplier/Contractor/Consultant has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:

- a) Corrupt, fraudulent, collusive and coercive practices;
- b) Drawing up or using forged documents;
- c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
- d) Any other act analogous to the foregoing.

#### E. Termination by Contractor/Consultant

The Contractor may terminate its contract with the Procuring Entity if the works are completely stopped for a continuous period of at least sixty (60) calendar days through no fault of its own, due to any of the following reasons:

- a) Failure of the Procuring Entity to deliver, within a reasonable time, supplies, materials, right-of-way, or other items it is obligated to furnish under the terms of the contract; or
- b) The prosecution of the work is disrupted by the adverse peace and order situation, as certified by the Armed Forces of the Philippines Provincial Commander and approved by the Secretary of National Defense.

  
NORLEX GIL D.T. SALES  
WITNESS

  
ROGELIO F. OLIVETE  
CONSULTANT

  
LORDINO A. VERGARA  
CPFA

  
BERT J. TUGA  
President



**BIDS AND AWARDS COMMITTEE (BAC)**

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(+632) 5317-1768 loc. 731

[bac.secretariat@pnu.edu.ph](mailto:bac.secretariat@pnu.edu.ph)

**NOTICE OF AWARD**

November 21, 2025

**Mr. ROGELIO F. OLIVETE**  
**Olivete Surveying Office**  
Th-8, No.26, E-Rod. Ave. Sr.,  
Don Manuel Quezon City  
(078) 652-0093 / 0927-5868505  
[olivetes.surveying@gmail.com](mailto:olivetes.surveying@gmail.com)

Dear Mr. Olivete:

We are pleased to inform you that, following the findings of the Bids and Awards Committee, the contract for the **Consulting Services for Land Campus Survey of Philippine Normal University** is hereby awarded to **Olivete Surveying Office** pursuant to BAC Resolution No. **CS 2025-09-103c** dated **November 21, 2025**.

Accordingly, notice is given that the contract for the procurement of the project will be awarded to **Olivete Surveying Office** for the total amount of **Two Million Nine Hundred Ninety-Seven Thousand Six Hundred Twenty-Six Pesos and 40/100 (P2,997,626.40)**, subject to the submission of a Performance Security within ten (10) calendar days from the receipt of this notice. The Performance Security must remain valid until the issuance of the Certificate of Acceptance and can be provided in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank, or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank. If issued by a foreign bank, it must be confirmed or authenticated by a universal or commercial bank. The amount required is five percent (5%) of the total contract price, equivalent to P149,881.32.
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission, equivalent to thirty percent (30%) of the total contract price, or P899,287.92.

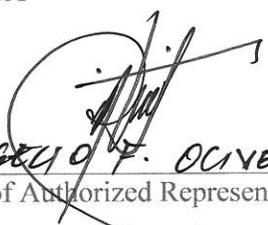
This is in compliance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Failure to submit the required Performance Security within the specified period will result in the cancellation of the award and the forfeiture of the bid security.

Very truly yours,  
By Authority of the Board of Regents:

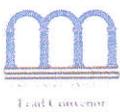
  
BER J. TUGA  
President

Conforme:

  
ROGELIO F. OLIVETE  
Name of Authorized Representative

11/21/25  
Date

*(All documents without PNU QS Stamp or Control Identifier are uncontrolled)*





**BAC Resolution Declaring the Single Rated and Responsive Bidder and  
Recommending Approval**

**Resolution No. CS 2025-09-103c**

**WHEREAS**, the Philippine Normal University, in compliance with RA 9184, posted/advertised the Request for Expression of Interest for the **Consulting Services for Land Campus Survey of Philippine Normal University** on September 17-October 13, 2025 in PhilGEPS, PNU BAC Bulletin Board and PNU Website with an approved budget of **Three Million Pesos (Php 3,000,000.00)** for the contract;

**WHEREAS**, an **Eligibility Check** was held on **September 24, 2025**, during which only **Olivete Surveying Office** submitted eligibility documents, and upon thorough evaluation, was **recommended and approved by the Head of the Procuring Entity (HoPE)** as **Eligible and Short Listed** to participate in the bidding process;

**WHEREAS**, a **Pre-Bid Conference** was conducted last **October 1, 2025 (Wednesday)**, at the Edilberto P. Dagot Hall (Multimedia Room), attended by one (1) interested consultant, as follows:

1. **Olivete Surveying Office**, represented by Mr. Mr. Norlen Gil Sales ([olivetes.surveying@gmail.com](mailto:olivetes.surveying@gmail.com))

**WHEREAS**, the Regular Bids and Awards Committee (R-BAC) has scheduled and conducted the **Opening of Bids on October 13, 2025 (Monday)** at 3:00 PM held at the Edilberto P. Dagot Hall (Multimedia Room);

**WHEREAS**, during the scheduled Opening of Bids, only one (1) consultant bought the Official Bid Documents, and submitted Bid, namely: **Olivete Surveying Office**;

**WHEREAS**, the summary of the Opening of Financial Bids are as follows:

<b>ITEM</b>	<b>Bidder/s</b>	<b>Bid Amount</b>	<b>Remarks</b>
1 Lot - Consulting Services for Land Campus Survey of Philippine Normal University (ABC: (P3,000,000.00))	Olivete Surveying Office	₱2,999,552.40	Passed

**WHEREAS**, during the detailed Technical Evaluation conducted by the Technical Representative, **Olivete Surveying Office** complied and satisfied all the requirements specified in Section VI. Terms of Reference of the bidding documents;

**WHEREAS**, upon arithmetical computation, **Olivete Surveying Office's** Financial Bid amounting to **Two Million Nine Hundred Ninety-Seven Thousand Six Hundred Twenty-Six Pesos and 40/100 (P2,997,626.40)** with an equivalent of 0.01% (**P447.60**) variance from the ABC, was declared the Single Rated Bid, which was also **recommended and approved by the Head of the Procuring Entity (HoPE)**, subject to further evaluation to ascertain, verify, and validate the submitted bid;



**PHILIPPINE NORMAL UNIVERSITY**  
The National Center for Teacher Education  
**BIDS AND AWARDS COMMITTEE**  
Taft Avenue, Manila  
Tel. No. 5317-1768 loc. 730 or 731

**WHEREAS**, a **Negotiation Meeting** was held on **October 27, 2025**, to discuss the following matters, pursuant to the applicable provisions of **RA 9184** and its IRR:

- a) Discussion and clarification of the Terms of Reference (TOR) and scope of services;
- b) Discussion and finalization of the methodology and work program proposed by the consultant;
- c) Consideration of the appropriateness of qualifications and pertinent compensation, number of man-months, and the personnel to be assigned to the project, taking into account the possible use of over-qualified personnel, to ensure that compensation is commensurate with the appropriate qualifications, number of man-months, and schedule of activities (manning schedule);
- d) Discussion on the services, facilities, and data, if any, to be provided by the Procuring Entity;
- e) Discussion on the financial proposal submitted by the consultant; and
- f) Provisions of the contract;

**WHEREAS**, on **November 20, 2025 (Thursday)**, the BAC, Technical Working Group (TWG), and BAC Secretariat conducted the Post Qualification assessment on the submitted bids by **Olivete Surveying Office**, and was found to have complied with all the requirements and conditions specified in the bidding documents and have passed the post qualification after having verified, validated and ascertained its bid documents;

**WHEREAS**, upon careful examination, verification and validation of the eligibility, technical and financial requirements submitted by **Olivete Surveying Office**, its bid of **Two Million Nine Hundred Ninety-Seven Thousand Six Hundred Twenty-Six Pesos and 40/100 (₱2,997,626.40)** was found to be responsive;

**NOW, THEREFORE, WE**, the Members of the Regular Bids and Awards Committee do hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. That **Olivete Surveying Office** be declared as the Single Rated Responsive Bid in consideration of its total amount of Bid equal to **Two Million Nine Hundred Ninety-Seven Thousand Six Hundred Twenty-Six Pesos and 40/100 (₱2,997,626.40)**;
- b. That we, the members of the Bids & Awards Committee (BAC), as per PNU Special Order No. 257, Series of 2025 dated 17 June 2025, recommends to the Head of the Procuring Entity (HoPE) to award the Contract as detailed in this BAC Resolution; and
- c. That, a **Notice of Award (NOA)** be issued to **Olivete Surveying Office**, upon adoption and approval of this BAC Resolution.

**RESOLVED**, via online referendum this 21<sup>st</sup> day of November 2025.



**PHILIPPINE NORMAL UNIVERSITY**  
The National Center for Teacher Education  
**BIDS AND AWARDS COMMITTEE**  
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**BIDS AND AWARDS COMMITTEE**

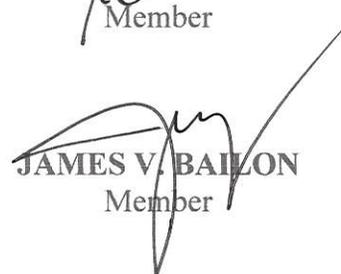
**Resolution No. CS 2025-09-103c**

  
**DENMARK L. YONSON**  
Chair

  
**HELENA A. ADVINCULA**  
Member

  
**JENNY C. MALITAO**  
Vice-Chair

  
**FLORENCE A. ALLEJOS**  
Member

  
**JAMES V. BAILON**  
Member

  
**DANILO S. CORTEZ, JR.**  
Member

  
**JENITH M. DE GUZMAN**  
Member

  
**JOHN P. NATIVIDAD**  
End-User

  
**JOHN D. SADEJA, JR.**  
Technical Representative

**APPROVED**

  
**BERT J. TUGA**  
President