



PHILIPPINE NORMAL UNIVERSITY
The National Center for Teacher Education
BIDS AND AWARDS COMMITTEE
Taft Avenue, Manila
Tel. No. 5317-1768 loc. 730 or 731

**BAC Resolution Declaring the Lowest/Single Calculated and Responsive Bidder,
Failure of Competitive Public Bidding, Recommending Mode of Procurement, and
Recommending Approval**

Resolution No. GD 2025-08-091c

WHEREAS, the Philippine Normal University, in compliance with Republic Act No. 9184, posted and advertised the Invitation to Bid for the **Supply and Delivery of Various ICT Equipment for the University** from August 15-September 3, 2025, through PhilGEPS, the PNU BAC Bulletin Board, and the PNU Website, with an approved budget of **One Million Five Hundred Seventy-Seven Thousand Pesos (₱ 1,577,000.00)** for the contract;

WHEREAS, a **Pre-Bid Conference** was held on **August 22, 2025 (Friday)**, virtually via Zoom application, attended by one (1) interested supplier, as follows:

1. **E-Copy Corporation**, represented by Ms. Karen Balidio (amys.@igroupnet.com)

WHEREAS, the Technology-Related Bids and Awards Committee (TR-BAC) scheduled and conducted the **Opening of Bids** on **September 3, 2025 (Wednesday)** at 10:00 A.M. at the Pedro T. Orata Hall (Room 103);

WHEREAS, during the Opening of Bids, three (3) suppliers, **E-Copy Corporation, Pronet Systems Integrated Network Solution, Inc., and DCI Int'l. I.T. Solutions and Services Corporation**, purchased the Official Bid Documents and submitted a bid;

WHEREAS, the summary of the Opening of Financial Bids is as follows:

ITEM	Bidder/s	Bid Amount	Remarks
Lot 1 - Computers (Branded) (ABC: (₱ 480,000.00))	No Bidder	Not Applicable	Failed Bid
Lot 2 - Printers and Projector (Branded) (ABC: (₱ 797,000.00))	Pronet Systems Integrated Network Solution, Inc.	₱ 677,756.00	Eligible
	DCI Int'l. I.T. Solutions and Services Corporation	₱ 744,000.00	Eligible
Lot 3 - Multifunction Photocopy Machine (ABC: (₱ 300,000.00))	E-Copy Corporation	₱ 208,880.00	Eligible

WHEREAS, during the detailed Technical Evaluation conducted by the Technical Representative, **Pronet Systems Integrated Network Solution, Inc. and DCI Int'l. I.T. Solutions and Services Corporation** complied with and satisfied all the requirements outlined in Section VII, Technical Specifications for Lot 2 - Printers and Projector of the bidding documents;



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WHEREAS, during the detailed Technical Evaluation conducted by the Technical Representative, **E-Copy Corporation** complied with and satisfied all the requirements outlined in Section VII, Technical Specifications for Lot 3 - Multifunction Photocopy Machine of the bidding documents;

WHEREAS, upon arithmetical computation, the Financial Bid of **Pronet Systems Integrated Network Solution, Inc.**, amounting to **Six Hundred Seventy-Seven Thousand Seven Hundred Fifty-Six pesos (₱ 677,756.00)**, is 14.96% (₱ 119,244.00) from the Approved Budget for the Contract (ABC), was declared the Lowest Calculated Bid for Lot 2 - Printers and Projector, subject to further evaluation to ascertain, verify, and validate the submitted bid;

WHEREAS, upon arithmetical computation, the Financial Bid of **E-Copy Corporation**, amounting to **Two Hundred Eight Thousand Eight Hundred Eighty pesos (₱ 208,880.00)**, is 30.37% (₱ 91,120.00) from the Approved Budget for the Contract (ABC), was declared the Single Calculated Bid for Lot 3 - Multifunction Photocopy Machine, subject to further evaluation to ascertain, verify, and validate the submitted bid;

WHEREAS, on **29 September 2025 (Monday)**, the TR-BAC, in coordination with the Technical Working Group (TWG) and BAC Secretariat, conducted a Post-Qualification assessment of the submitted bids by **Pronet Systems Integrated Network Solution, Inc.** and **E-Copy Corporation**, which was found to have complied with all the requirements and conditions specified in the bidding documents, thereby passing the Post-Qualification process after the bid documents were verified, validated, and ascertained;

WHEREAS, upon careful examination, verification, and validation of the eligibility, technical, and financial requirements submitted by **Pronet Systems Integrated Network Solution, Inc.**, its bid amounting to **Six Hundred Seventy-Seven Thousand Seven Hundred Fifty-Six pesos (₱ 677,756.00)** for Lot 2 - Printers and Projector was found to be responsive;

WHEREAS, upon careful examination, verification, and validation of the eligibility, technical, and financial requirements submitted by **E-Copy Corporation**, its bid amounting to **Two Hundred Eight Thousand Eight Hundred Eighty pesos (₱ 208,880.00)** for Lot 3 - Multifunction Photocopy Machine was found to be responsive; and

NOW, THEREFORE, WE, the Members of the TR-BAC do hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. That **Pronet Systems Integrated Network Solution, Inc.** is hereby declared the Lowest Calculated Responsive Bidder for Lot 2 - Printers and Projector, with a total bid amount of **Six Hundred Seventy-Seven Thousand Seven Hundred Fifty-Six pesos (₱ 677,756.00)**;
- b. That **E-Copy Corporation** is hereby declared the Single Calculated Responsive Bidder for Lot 3 - Multifunction Photocopy Machine, with a total bid amount of **Two Hundred Eight Thousand Eight Hundred Eighty pesos (₱ 208,880.00)**;
- c. To declare Failure of Bidding for Lot 1 - **Computers (Branded)**, and to recommend **Shopping** as the next Mode of Procurement;
- d. That, in accordance with PNU Special Order No. 257, Series of 2025, dated 17 June 2025, the BAC recommends to the Head of the Procuring Entity (HoPE) the award of the contract as outlined in this BAC Resolution; and
- e. That a **Notice of Award (NOA)** be issued to **Pronet Systems Integrated Network Solution, Inc.** and **E-Copy Corporation**, upon adoption and approval of this BAC Resolution.

(All document without PNU QS Stamp or Control Identifier are uncontrolled)



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RESOLVED, via online referendum this 30th day of September 2025.

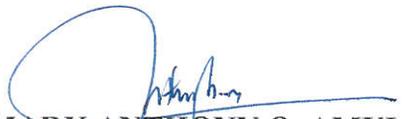
BIDS AND AWARDS COMMITTEE

Resolution No. GD 2025-08-091c


TERESITA T. RUNGDUIN
Chair


MARIVILLA LYDIA B. AGGARAO
Member


JOHN P. NATIVIDAD
Vice-Chair


MARK ANTHONY Q. AMUL
Member


ERWIN R. CALLO
Member/End-User


JENNY C. MALITAO
Member


JOEMAR D. SAJONA
Member


SEAN JAMES R. SALCEDO
Technical Representative

APPROVED


BERT J. TUGA
President



BIDS AND AWARDS COMMITTEE (BAC)

Taft Ave. cor. Ayala Blvd., Ermita, Manila

(+632) 5317-1768 loc. 731

bac.secretariat@pnu.edu.ph

NOTICE OF AWARD

September 30, 2025

Ms. KAREN BALIDIO
E-Copy Corporation
65 Sen Gil Puyat Palanan, Makati City
Metro Manila, NCR, Philippines
09751263746
kbecopysharp@gmail.com

Dear Ms. Balidio:

We are pleased to inform you that, following the findings of the Bids and Awards Committee, the contract for the **Supply and Delivery of Various ICT Equipment for the University (Lot 3 - Multifunction Photocopy Machine)** is hereby awarded to **E-Copy Corporation** pursuant to BAC Resolution No. **GD 2025-08-091c** dated **September 30, 2025**.

Accordingly, notice is given that the contract for the procurement of the project will be awarded to **E-Copy Corporation** for the total amount of **Two Hundred Eight Thousand Eight Hundred Eighty pesos (₱ 208,880.00)**, subject to the submission of a Performance Security within ten (10) calendar days from the receipt of this notice. The Performance Security must remain valid until the issuance of the Certificate of Acceptance and can be provided in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank, or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank. If issued by a foreign bank, it must be confirmed or authenticated by a universal or commercial bank. The amount required is five percent (5%) of the total contract price, equivalent to ₱ 10,444.00.
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission, equivalent to thirty percent (30%) of the total contract price, or ₱ 62,664.00.

This is in compliance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Failure to submit the required Performance Security within the specified period will result in the cancellation of the award and the forfeiture of the bid security.

Very truly yours,
By Authority of the Board of Regents:


BERT J. TUGA
President

Conforme:


KAREN BALIDIO
Name of Authorized Representative

OCTOBER 24, 2025
Date

(All documents without PNU QS Stamp or Control Identifier are uncontrolled)





PURCHASE ORDER
 PHILIPPINE NORMAL UNIVERSITY
 The National Center for Teacher Education

Supplier: E-COPY CORPORATION	P.O No.: 25-10-0326
Address: G/F 65 Sen. Gil Puyat Avenue, Palanan	Date: October 30, 2025
Makati City, Metro Manila	Mode of Procurement: Competitive Bidding
TIN : 219-274-001-000	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

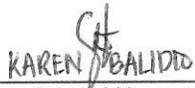
Place of Delivery: PNU Manila - Supply and Property Unit	Delivery Term: within 45 calendar days
Date of Delivery:	Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	<u>Supply and Delivery of Various ICT Equipment for the University (Lot 3 - Multifunction Photocopy Machine)</u> Sharp BP-22C25 Technical Specifications: A. Type: Toner-Based (Model should not be older than 2 years in the market) B. Supported Color Print: Monochrome and Full Color C. Functions: Printer, Copier, Scanner D. Control Panel Display: Touchscreen E. With Automatic Document Feeder F. Support Duplex Printing G. Print Speed – Simplex (A4 size as reference): 25 ppm or higher H. Copy Speed – Simplex (A4 size as reference): 25 ppm or higher I. Copy Resolution – 600 x 600 dpi or higher J. Scan Resolution – 600 x 600 dpi or higher K. Paper Size Supported – A6R, A4, short, 8.5x13, Legal, A3, SRA3, has paper custom size option L. Paper Weight Supported – Paper Tray: 80 to 220 gsm, multi bypass tray: 80 to 250 gsm M. Paper Type Supported – Support Plain Paper, Coated and Non-Coated Specialty Boards (100 to 250 gsm) N. Paper Capacity – (2 Cassette tray and one multi- bypass) Cassette tray minimum 250 sheets per tray and 100 sheets multi bypass tray or higher (based on 80 gsm paper weight) O. Support Direct USB Drive Printing and Scanning P. Network Interface Capable: Standard: 1000Base-T/100Base-TX/10Base-T, Wireless LAN (IEEE 802.11 b/g/n) Page 1 of 2	1	P208,880.00	P208,880.00
					References: BAC Sol# GD 2025-08-091 PR# 25-08-1755 Ref# 12311019

(Total Amount in Words) **P208,880.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


 KAREN BALIDO
 Signature over Printed Name of Supplier
 11/03/25
 Date

Very truly yours,


LORDINO A. VERGARA
 Vice President for Finance and Administration

Funds Cluster: Funds Available: P208,880.00 ARGEA LINAR PALABRICA Accountant III	ORS/BURS No.: 02-07308603-2025-10-795 Date of ORS/BURS: 10/03/2025 Amount: P 208,880.00
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PURCHASE ORDER
PHILIPPINE NORMAL UNIVERSITY
 The National Center for Teacher Education

Supplier: E-COPY CORPORATION	P.O No.: 25-10-0326
Address: G/F 65 Sen. Gil Puyat Avenue, Palanan	Date: October 30, 2025
Makati City, Metro Manila	Mode of Procurement: Competitive Bidding
TIN : 219-274-001-000	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PNU Manila - Supply and Property Unit	Delivery Term: within 45 calendar days
Date of Delivery:	Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of Various ICT Equipment for the University (Lot 3 - Multifunction Photocopy Machine)	Balance Forwarded		P208,880.00
		Q. Compatible Operating Systems: Windows Server 2012, Windows Server 2012 R2, Windows Server 2016, Windows 10 or latest Windows OS, Mac OS 10.12 or latest OS R. Warranty - Lifetime free service, one (1) year on parts S. Can supply genuine spare parts, consumables and after sales/warranty service support within 5 years T. Bidders should provide a pricelist of toner cartridge and brochure of the photocopier S. Warranty – Lifetime Free Service, One (1) year on parts U. Winning bidder shall provide training to PNU staff in machine operation V. Bidder should submit Certificate of Exclusive Distributor or Authorized Distributor			
		Page 2 of 2			
				References: BAC Sol# GD 2025-08-091 PR# 25-08-1755 Ref# 12311019	

(Total Amount in Words) **Two hundred eight thousand eight hundred eighty pesos and 00/100 Only** **P208,880.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

LORDINIO A. VERGARA
 Vice President for Finance and Administration

KAREN B. BAUDIO
 Signature over Printed Name of Supplier

11/03/25
 Date

Funds Cluster:
 Funds Available: **P208,880.00**

ARGEA LINNE PALABRICA
 Accountant III

ORS/BURS No.: **02-07308603-2025-10-795**
 Date of ORS/BURS: **10/03/2025**
 Amount: **P 208,880.00**



BIDS AND AWARDS COMMITTEE (BAC)

Taft Ave. cor. Ayala Blvd., Ermita, Manila

(+632) 5317-1768 loc. 731

bac.secretariat@pnu.edu.ph

NOTICE TO PROCEED

Ms. KAREN BALIDIO
E-Copy Corporation
65 Sen Gil Puyat Palanan, Makati City
Metro Manila, NCR, Philippines
09751263746
kbecopysharp@gmail.com

Date: October 30, 2025

Dear Ms. Balidio:

Following the approval of the attached Purchase Order, this notice serves to inform you that you may now proceed with the project titled "Supply and Delivery of Various ICT Equipment for the University (Lot 3 - Multifunction Photocopy Machine)," effective upon receipt of this notice.

Upon acknowledging receipt, you are required to perform the services outlined in the Agreement and in accordance with the Implementation Schedule.

Please confirm your receipt and acceptance of this notice by signing both copies in the designated spaces below. Kindly retain one copy for your records and return the other to the Chair of the Bids and Awards Committee.

We look forward to your prompt action in moving the project forward.

Very truly yours,
By Authority of the Board of Regents


BERT J. TUGA
President

I acknowledge receipt of this Notice on (date of receipt) NOVEMBER 03, 2025

Name of the Representative of the Bidder: KAREN BALIDIO

Authorized Signature: 

(All documents without PNU QS Stamp or Control Identifier are uncontrolled)

