

ADMISSIONS
OFFICE



PNU

Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP)

Admission Brochure



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Program Offerings

Undergraduate programs offered by FLL, FEIS, FBESS, FSTEM, and ICEHME with Certificate of Program Compliance (COPC)

- Bachelor in English Education (BEE)
- Bachelor in Filipino Education (BFE)
- Bachelor of Culture and Arts Education (BCAEd)
- Bachelor in Social Science Education (BSSE)
- Bachelor in Values Education (BVE)
- Bachelor in Early Childhood Education (BECED)
- Bachelor in Mathematics Education (BME)
- Bachelor in Science Education with
Specialization in *Biology, Chemistry or Physics*
- Bachelor in Physical and Health Education
(BPHE)
- Bachelor in Library and Information Service
(BLIS)



Application Requirements

PRIMARY REQUIREMENTS

- Application letter or letter of intent addressed to the PNU President
- Accomplished CHED ETEEAP application form
- Curriculum vitae
- Certificate(s) of employment
- Certificates in lectures/trainings/seminars (*each certificate should have an individual narrative report*)
- Three (3) recommendation letters from previous teacher, colleague, and peer.
- Original transcript of records or copy of grades from the last school attended
- Transfer credentials/Honorable dismissal from the last school attended
- Certificate of good moral character
- Photocopy of PSA birth certificate
- NBI Clearance
- Medical certificate (*from any DOH accredited medical institution*)



Application Requirements

ADDITIONAL REQUIREMENTS (if applicable)

- Proof of membership in organization
- Community involvement with narrative report
- Awards
- Photocopy PSA Marriage certificate and affidavit to use the married name (*for married female applicant only*)
- Original Alternative Learning System and Equivalency (ALS&E) rating card and Diploma
- Passport pages indicating ports of entries
- Others: Additional documents may be requested depending on the requirements of the program being applied to.



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Mode of Submission

1. Complete your application requirements, and you may submit them in person or via courier.

For Submissions thru Courier:

- Put your COMPLETE requirements in a transparent long envelope.
- On the courier pouch, write the name of the applicant, application ID number, complete address and contact details. Below is the delivery address where you will be sending your parcel:

ADMISSIONS OFFICE

Philippine Normal University

Room 104 G. Pecson Hall (Main Building)

Brgy. 660-A, Taft Avenue cor. Ayala Boulevard

Manila, Metro Manila 1000

(632) 5317-1768 loc 753



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Program **Phases**



Phase 1: Admissions

APPLICANT'S QUALIFICATIONS:

- Must be a Filipino citizen and at least 23 years old at the time of application.
- Must have completed high school, shown by a high school diploma or ALS certificate.
- Must have **at least 5 years of teaching experience** in the academic discipline or subject area related to the degree being applied for.
- If currently employed, teaching experience must be in a relevant educational setting.
- If unemployed, the applicant must submit a notarized service record or supporting documents such as ITR, SSS, PhilHealth, or Pag-IBIG records to prove prior teaching experience.
- Must pass the competency assessment conducted by PNU.



Phase 1: Admissions

APPLICATION PROCESS:

1. The Admissions Office gathers all application requirements and sends them to the College of Alternative and Lifelong Learning (CALL).
2. CALL checks the documents within 7 working days. If everything looks good, CALL prepares a Matrix of Equivalency and a Suggested Course of Study. The applicant is then scheduled for a Zoom interview with the Panel of Assessors.
3. If the applicant passes the interview, CALL reviews the documents again to make sure everything is complete and accurate.
4. The documents are then sent to the Associate Dean for review and approval of courses.
5. Once approved, the documents go back to CALL for documentation, then to the Admissions Office for final processing, and finally to the University Registrar for enrollment and access to LMS.



Phase 2: Instructions

1. If an applicant is found to have gaps in certain competencies, the Panel of Assessors will require additional learning through a blended learning approach, which may include:

- Module-based online learning
- Customized training programs
- On-site visits and observations
- Other recommended learning activities

2. Course outputs (especially for module-based learning) must be submitted using official PNU communication channels:

- PNU Gmail
- ePNU (Learning Management System)
- Google Workspace (if authorized)



Phase 3: Registration

The ETEEAP Coordinator from CALL monitors and evaluates the applicant's progress based on their approved course of study.

Once the applicant has successfully completed all required tasks and assessments:

- CALL recommends the applicant for graduation to the Academic Council through the University Registrar.
- The appropriate certificate or degree is then awarded.



Panel of **Assessors**

A Panel of Assessors will review and evaluate the applicant's portfolio. The panel will consist of at least three (3) members:

- The CALL Deputy Dean
- The ETEEAP Coordinator
- At least one (1) internal or external assessor (either from outside CALL or from a partner institution linked with PNU)

The panel uses competency assessment guidelines to evaluate the portfolio. After the evaluation, the CALL Deputy Dean and ETEEAP Coordinator will design the applicant's program of study for the CALL Dean's approval.



Schedule of Fees and Charges

PARTICULARS	FEES
Admission fee	1,000.00
Per unit in the lecture course	1,000.00/unit
Tutorial fee	2,000.00/3-unit course
Registration fee	150.00
Library and information fee	150.00
Medical and Dental fees	150.00
Online Commons	150.00
PWEBSS	200.00
Student Government	50.00
Torch	100.00
Athletics	75.00
Cultural	75.00
Insurance	100.00
External Assessor	3,000.00/per portfolio

Note: If this is your first college degree, your tuition is free under the UniFAST program. You only need to pay a ₱3,000 assessor's fee.

For questions about fees, you may email: accounting@pnu.edu.ph.

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**For concerns and
inquiries, you may contact
us through the following:**

**Deputy Dean College of Alternative
and Lifelong Learning**

✉ call.dd@pnu.edu.ph

☎ (632) 5317-1768 loc 776

Admissions Office (AO)

✉ admissions@pnu.edu.ph

☎ (632) 5317-1768 loc 753

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