

Philippine Normal University
UPDATED ANNUAL PROCUREMENT PLAN (APP) - FY 2025
MANILA CAMPUS

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated/Actual Budget (PhP)			
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. PROCUREMENT OF GOODS AND SERVICES													
1	Office Supplies	AS-SPU	No	AMP	N/A	N/A	N/A	N/A	GAA	5,300,000.00	5,300,000.00		
2	Accountable Form Expenses	Various Offices		AMP/Agency - Agency	N/A	N/A	N/A	N/A		300,000.00	300,000.00		
3	Medical, Dental and Laboratory Supplies	UHSU/SRC	No	AMP	1st-4th Quarter				GAA/STF	7,000,000.00	5,000,000.00	2,000,000.00	
4	Fuel, Oil and Lubricants	FMSS	No	AMP	1st-4th Quarter				GAA	500,000.00	500,000.00		
5	Other Supplies and Materials	Various Offices	No	AMP	1st-4th Quarter				GAA/STF	18,000,000.00	18,000,000.00		
	Bed, linens, towels, curtains, toiletries, and related Hostel and Dormitory Supplies												
	Various Construction/hardware supplies, materials, handtools and equipment/appliances repair supplies, spare parts either for use by administration or to be assisted with service providers, power tools,		No	Public Bidding/AMP									
	IT equipment, equipment supplies, parts, accessories and peripehrals : storage devices, monitors and displays, printers, scanners, Inks, cables, VGA, display port, storage media (USB, SD cards, external hard drives), Batteries, USP, IT accessories such as Mouse, webcams, speakers, microphones, surtge protectors, Voltage regulators, Mounts and stands, and related items		NO	Public Bidding/AMP									
	ID cards and lace												
	Printing Supplies and Materials (inlcuding consumables for leasing of machines)												
	Pyrotechnics and fireworks												
	Tokens, corporate givea w ays												
	Disease Preventive supplies and materials												
	'Disaster Risk supplies/equipment, Medical supplies												
	Academic Tool kits for PNU system												
	SCUAA and Athletic/PE supplies, uniforms and other related items												
	Other general merchandise and miscellaneous items												
	Signages Panel Board, digital signages and other related items												

	Appliances, Audio-Visual equipment and related items (semi-expandable): E Fan, TV, Refrigerator, Cooking appliances, Oven, Laundry Machines, Coffee maker (for authorized offices only), Water Dispensers, Drinking Fountain, Industrial Fans, exhaust fans, emergency lights, and other appliances. TV peripherals and accessories			Public Bidding/AMP								
	Pyrotechnic and fireworks supplies, events' decors, corporate giveaways, christmas baskets and grocers, tokens and plaques, branding T-shirts, jackets and related items, other supplies and materials for University wide events, Local and international conferences, Commencement programs, Planning workshops, PBDO supplies, GAD supplies, HR Prime/PRAISE and Loyalty service award tokens and supplies for activities, Gawad Sulo, University Fair Events and various University programs.; Other supplies such as gardening supplies, yearbook and Graduation Pictorial package			Public Bidding/AMP								
6	Semi-Expendable Machinery and Equipment Expenses - Office Equipment	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	1,000,000.00	1,000,000.00	
	Desktops, Laptops and related computing device, cctv, scanners, projectors, shredders (semi-expandables), face recognition, turn styles and related IT equipment											
7	Semi-Expendable Machinery and Equipment Expenses - ICT Equipment								GAA	750,000.00	750,000.00	
	Semi-Expendable Machinery and Equipment Expenses - Furniture and Fixtures								GAA	800,000.00	800,000.00	
8	Travelling Expense (Local/Foreign)	Various Offices	No	AMP	N/A	N/A	N/A	N/A	GAA/STF	8,500,000.00	8,500,000.00	
	Airline tickets, local fares											
9	Training Expenses	Various Offices	No	AMP	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GAA/STF	19,000,000.00	19,000,000.00	
	Venues/Accommodations (HR PRIME, University trainings/workshops)									-		
	Professional Trainings and various academic trainings (In-house/ onsite), SDP, FDP, Planning Workshops, Quality Assurance, ISO, DRRM/Business Continuity Plan, Occupational Safety and Health, Procurement Trainings, Records Mgmt, Property and Asset Mgmt, writeshops/workshops, VPFA -HR, FMO, ASMO Summit, Conferences, Research trainings, academic programs/projects, Extension programs, LIO program, and other related programs									-		
10	Books and Other Instructional Materials	Univ. Lib.	No	Public Bidding/AMP	1st-4th Quarter				GAA/STF	2,816,500.00	2,816,500.00	
	Foreign books									-		
	Filipiniana Books									-		
										-		
11	Utilities									-		
	Water Services	FMSO	No	AMP	NA	NA	NA	NA	GAA	14,484,200.00	14,484,200.00	
	Electricity Services	FMSO	No	AMP	NA	NA	NA	NA	GAA	27,986,504.00	27,986,504.00	
										-		
12	Communication									-		
	Postage and Courier Services	Various Offices	No	Public Bidding/AMP	NA	NA	NA	NA	GAA/STF	170,000.00	170,000.00	

	Telephone (Landline/PABX Service))	FMSO	No	AMP	NA	NA	NA	NA	GAA	630,000.00	630,000.00	
	Telephone (Mobile) /pre paid call cards and other realted items	FMSO	No	Public Bidding/AMP	NA	NA	NA	NA	GAA	3,000,000.00	3,000,000.00	
	Internet Subscriptions (Main)	MISO	YES	Public Bidding/AMP	4th Quarter 2024		Jan-Feb 2025 (Based on released of GAA 2025)		GAA	7,500,000.00	7,500,000.00	
	Internet Subscriptions (Back Up)	MISO	YES		4th Quarter 2024							
13	General/Maintenance Services											
	Janitorial Services	FMSO	NO	Public Bidding	4th Quarter 2024		Jan-Feb 2025 (Based on released of GAA 2025)		GAA	23,580,000.00	23,580,000.00	
	Security Services	ASMO	YES	Public Bidding	2nd Quarter 2025		Jul-25		GAA	20,488,000.00	20,488,000.00	
	Other General Services	FMSO	No	Public Bidding/AMP	NA	NA			GAA	500,000.00	500,000.00	
	Elevator maintenance, Airconditioning unit Maintenance, , Pest Control		NO	Public Bidding/AMP	4th Quarter 2024		Jan-Feb 2025 (Based on released of GAA 2025)					
	Contract for Hazard Waste Management											
14	Professional Services											
	Legal Services	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	1,260,000.00	1,260,000.00	
	Auditing Services	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	300,000.00	300,000.00	
	Consultancy Services	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	2,150,000.00	2,150,000.00	
	Other Professional Services/Service Providers	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	4,000,000.00	4,000,000.00	
	Work of Arts, restorations of murals, monuments, engraving and related services, writers, graphic artists, outsource printing services, Customizing online system, website hosting, e library services Property Appraiser, technical architectural and engineering, and technical specification writers and reserachers, and other related services											
15	Food and Other Catering Services	Auxiliary Services	No	Public Bidding/AMP	1st-4th Quarter				GAA/STF	3,000,000.00	3,000,000.00	
16	Repairs and Maintenance											
	Building and Structure Maintenance such as (Repair and Improvement of Various Calssrooms- Repair & Renovation of Scence Laboratoies) ; Repair and Improvement of Male CRs (near Faculty Room)	FMSO	No	Public Bidding/AMP	1st-4th Quarter				GAA	4,000,000.00	4,000,000.00	
	Office equipment/Other Property Plant and Equipment	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	1,000,000.00	1,000,000.00	
	Calibration of medical equipment, Dental, SRC Lab and other equipment											
	Repair & maintenance of various office equipment, Electrical Panel Boards, water tanks, and other electrical, mechanical equipment, generator maintenance											
	Information and Communication Technology Equipment	Various Offices	No	Public Bidding/AMP	1st-4th Quarter				GAA	1,000,000.00	1,000,000.00	
	Motor Vehicles Maintenance	FMSO	No	AMP	NA	NA	NA	NA	GAA	550,000.00	550,000.00	
	Furniture and Fixtures Mantainance	Various Offices	No	AMP	NA	NA	NA	NA	GAA	200,000.00	200,000.00	

										-		
17	Taxes, Insurance Premiums and Other Fees									-		
	Fidelity Bond Premiums	ASMO	No	AMP	1st-4th Quarter				GAA	300,000.00	300,000.00	
	Insurance Expenses	ASMO	No	AMP	1st-4th Quarter				GAA	3,700,000.00	3,700,000.00	
	Student Insurance			AMP	4th Quarter	NA	NA	Dec-24	STF	390,000.00	390,000.00	
	Taxes,duties and Licenses				NA	NA	NA	NA	GAA/STF	100,000.00	100,000.00	
										-		
18	Other MOOE									-		
	Advertising Expenses	Various Offices	No	AMP	NA	NA	NA	NA	GAA	105,000.00	105,000.00	
	Printing and Publication Expenses	Various Offices	No	AMP	NA	NA	NA	NA	GAA	150,000.00	150,000.00	
	Rent Expense (equipment/vehicle/ venue, Booth, Canopy Tent, Portable Toilet, LED Well, Sound System, Event Management Services,and Flower Arranger, and other rental services for events , AVP, Videography and photographer	Various Offices	No	AMP	NA	NA	NA	NA	GAA	3,775,000.00	3,775,000.00	
	Library and Other Reading Materials Subscription	Various Offices	No	AMP	NA	NA	NA	NA	GAA/STF	2,034,000.00	2,034,000.00	
	ICT Subscription Expenses	Various Offices	No	Public Bidding/AMP	NA	NA	NA	NA	GAA	19,833,000.00	19,833,000.00	
	ICT Software Subscription											
	Domain Name Subscription											
	Cloud Computing Service											
	Other ICT Subscriptions and softwares (Firewall, anti virus, google workspace, video conferencing, HCI software licenses and other related items)											
19	OTHERS											
	Provision for Facilities Improvement and Equipment	Various Offices	NO	Public Bidding/AMP	1st -4th Quarter				STF	39,037,080.00	3,000,000.00	36,037,080.00
	ICT Repairs and Maintenance, Facilities Improvement Related to New Organizational Structure (OS) - Furnitures and Fixtures and Other Facilities Improvement Related to OS Implementation; Improvement of ventilation System of various classrooms, office and venue; Repair and Improvement of BPS Auditorium, Amphiteater, Dagot Hall, AV Theater, and HRD Auditorium) Repair and Renovation if ICEHME Office (1st & 2nd Floor)									-		
	Repair of Roofing of Geronimo T. Pecson Hall Bdlg.	Vavrious offices/classrooms	NO	Public Bidding	1st -4th Quarter				STF	PHP 29,997,577.66		PHP 29,997,577.66
	Preventive Maintenance of Aircon units	Various Offices	YES	Public Bidding	1st -4th Quarter					-		
	Office equipment and furniture											
	Other Facilities									-		
	AUXILIARY SERVICES		NO	Public Bidding/AMP	1st -4th Quarter				STF	16,000,000.00	12,500,000.00	3,500,000.00
	Cafeteria market and grocery supplies, kitchen and dining area equipment, supplies, Hostel supplies, and Normal Hall equipment and supplies , PPU IT equipment and printing machines, with repair services for equipment/machines											
	Repair and Renovation of PNU Hostel Pantry and Laundry		NO	Public Bidding	1st Quarter				STF	3,942,900.00		3,942,900.00

	Licensure Examination for Teachers (LET Review)		NO	Public Bidding/AMP	1st -4th Quarter	STF	1,500,000.00	1,500,000.00		
	Research Fund for Special Projects for PBRGs			Public Bidding/AMP	1st -4th Quarter	STF	1,000,000.00	1,000,000.00		
	Athletics & Cultural Supplies & Equipment			Public Bidding/AMP	1st -4th Quarter	STF	4,000,000.00	2,000,000.00	2,000,000.00	
	PWEBBS			Public Bidding/AMP	1st -4th Quarter	STF	3,000,000.00	2,000,000.00	1,000,000.00	
	<i>Including other software and other subscriptions</i>				1st -4th Quarter					
	Student Council			Public Bidding/AMP	1st -4th Quarter	STF	1,500,000.00	1,500,000.00		
	Student Government			Public Bidding/AMP	1st -4th Quarter	STF	2,000,000.00	2,000,000.00		
	Torch (Supplies, materials, equipment, printing services, trainings, accomodation and food services)			Public Bidding/AMP	1st -4th Quarter	STF	3,500,000.00	3,000,000.00	500,000.00	
	Normal Lights			Public Bidding/AMP	1st -4th Quarter	STF	1,500,000.00	1,500,000.00		
	On-line Commons			Public Bidding/AMP	1st -4th Quarter	STF	6,000,000.00	4,000,000.00	2,000,000.00	
	ITL Developmental			Public Bidding/AMP	1st -4th Quarter	STF	220,000.00	220,000.00		
	Student Teaching			Public Bidding/AMP	1st -4th Quarter	STF	680,000.00	680,000.00		
20	Capital Outlay									
	Machinery and Equipment Outlay:									
	Information and Communication Technology Equipment		NO	Public Bidding/AMP	4th Quarter 2024	Jan-Feb 2025 (based on release of GAA 2025)	GAA	13,050,000.00		13,050,000.00
	Project with endorsed ISSP: Computer and Network Security; ePNU Learning Management System; PNU In-house System Development; Equipment and Software Applications of the PNU System; Office Productivity									
	Other Machinery and Equipment Installation and Configuration of Audio-Visual Equipment with Ventilation at PNU University Gymnasium		YES	Public Bidding/AMP	4th Quarter 2024	Jan-Feb 2025 (based on release of GAA 2025)	GAA	15,000,000.00		15,000,000.00
SUB TOTAL								337,079,761.66	243,052,204.00	109,027,557.66
B. LOCALLY FUNDED PROJECTS										
Capital Outlay (CO)										
1	Construction of the National Center for Teacher Education (NCTE) Building (formerly the PNU Convention Center and Training Center) - Phase 2	OUP	YES	Public Bidding	4th Quarter 2024	Jan-Feb 2025 (based on release of GAA 2025)	GAA	185,000,000.00		185,000,000.00
2	Completion of the Installation of Building Management System	OUP	YES	Public Bidding/AMP	4th Quarter 2024	1st - 2nd Quarter	GAA	25,000,000.00		25,000,000.00
Sub Total-Locally-Funded Projects								210,000,000.00	-	210,000,000.00
C. EXTERNALLY FUNDED PROJECTS										
1	Funding for RITQ	VPREQA	No	Public Bidding/AMP	1st -4th Quarter	TL	5,000,000.00	5,000,000.00		
	<i>(Equipment -IT Laptop, desktop, and other computing device, furniture and appliances, Office supplies, materials, Travel airfare, transportation and insurance expenses, Training, workshop and related events supplies, with food and hotel accomodation services, rental of vehicles, communication expenses such as prepaid cards, repair and maintenance.</i>									

2	Linking Standards and Quality Practice (LisQUP)	VPA	No	Public Bidding/AMP	1st -4th Quarter				TL	1,000,000.00	1,000,000.00	
	Office Supplies											
	Training Expenses - Venues											
	Communication Expenses - call cards											
	Subscription Expense - video conferencing and others											
	Other Supplies and Materials											
3	Global Citizenship Education - GCED	Office of the President	No	Public Bidding/AMP	1st -4th Quarter				TL	500,000.00	500,000.00	
	Office Equipment											
	Office Supplies											
	Training Expenses - Venues											
	Communication Expenses - call cards											
	Subscription Expense											
	Other Supplies and Materials											
4	Educating Science Teacher for All (ESTA)	VPREQA	No	Public Bidding/AMP	1st -4th Quarter				TL	100,000.00	100,000.00	
	Office Equipment											
	Office Supplies											
	Training Expenses - Venues											
	Communication Expenses - call cards											
	Subscription Expense											
	Other Supplies and Materials											
5	TEC-Funded Research titled "Research Initiatives in Teacher Education (RITE)"	VPREQA	No	Public Bidding/AMP	1st -4th Quarter				TL	50,000,000.00	50,000,000.00	
	Travelling Expenses (airline tickets, local fares)											
	Communication Expenses											
	Printing and Binding											
	Supplies and Materials											
	Other MOOE											
Sub Total-Externally -Funded Projects										56,600,000.00	56,600,000.00	-

Grand Total

618,679,761.66 299,652,274.00 319,027,557.66

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