

**Philippine Normal University  
Annual Procurement Plan (APP) Based on GAA  
FY 2023  
Main Campus**


Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated/Actual Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. PROCUREMENT OF GOODS AND SERVICES</b>													
1	Office Supplies and General Maintenance/Operations' supplies	AS-SPU	No	PB/AMP	1st -4th Quarter				GAA	6,500,000.00	6,500,000.00		Common-use supplies available at DBM-PS. To be procured on a quarterly basis or as the need arises. Items not available at PS shall be procured through AMP.
2	Accountable Form Expenses	Various Offices		AMP	1st -4th Quarter				GAA/STF	548,555.00	548,555.00		Procurement of Official Receipts, Documentary Stamps, etc
3	Medical, Dental and Laboratory Supplies	UHSU	No	Public Bidding/AMP	1st -4th Quarter				GAA/STF	908,000.00	908,000.00		Procurement of medicines, medical/dental/laboratory supplies
4	Fuel, Oil and Lubricants	FMSS	No	AMP	1st -4th Quarter				GAA	200,000.00	200,000.00		
5	Other Supplies and Materials	Various Offices	No	Public Bidding/AMP					GAA/STF	16,071,075.00	16,071,075.00		Various items not available at DBM-PS. To be procured as the need arises.
	Appliances (semi-expendables)				1st -4th Quarter								
	Audio-visual items (semi-expendables)				1st -4th Quarter								
	Bed, linens, towels, curtains, etc				1st -4th Quarter								
	Construction/hardware supplies and materials				1st -4th Quarter								
	Construction tools, materials by administration				1st -4th Quarter								
	furniture (semi-expendable)				1st -4th Quarter								
	Hand tools (semi-expendable)				1st -4th Quarter								
	IT Parts, wifi modems, webcamera, voice recorder, accessories and peripherals				1st -4th Quarter								
	ID cards and lace				1st -4th Quarter								
	Printing Supplies and Materials				1st -4th Quarter								
	Pyrotechnics and fireworks				1st -4th Quarter								
	Tokens and Plaques; T shirts and Jackets, Grocery items, christmas baskets, corporate give aways, Leigh and other flowers for various events or university activities for the following events: (1) Loyalty Award and other Service Award Programs for employees (HR PRIME/PRAISE) (2) for University Guests, Speakers (3) For Summit, Workshops, trainings and local and international conferences (4) PNU Fair and Anniversary Celebrations and related activities; (5) Gawad Sulo (6) Commencement Exercises (7) Mid year and Year End Planning (8) Christmas Program (9) PBDO supplies, equipment and materials. (10) GAD related programs and activities				1st -4th Quarter								
	Other supplies and materials, general merchandise and miscellaneous items for Offices, University Events, Medical, FMSS and Security related supplies, Christmas decorations and other related items				1st -4th Quarter								
	Laptops, tablets, printers, CCTV (semi-expendables)		YES		4TH Qtr 2022	1st qtr 2023							
	Covid preventive response supplies/ equipment/ Covid Kits and vitamins for employees and students/ F2F supplies				4TH Qtr 2022	1st qtr 2023							
	Disaster Risk supplies/equipment				4TH Qtr 2022	1st qtr 2023							
	Tool kits for PNU system				1st -4th Quarter								


	Other supplies and materials, general merchandise and miscellaneous items for Offices, University Events, Medical, FMSS and Security related supplies, Christmas decorations and other related items												
<b>6</b>	<b>Travelling Expense (Local/Foreign)</b>	Various Offices	No		1st -4th Quarter		GAA/STF	5,200,000.00	5,200,000.00				
	Airline tickets, local fares and other related activities				1st -4th Quarter								
<b>7</b>	<b>Training, Seminar and Planning Workshop/Writeshop, Local/International Conferences, Summit and other related Expenses</b>	Various Offices	No	Public Bidding/AMP			GAA/STF	10,371,922.00	10,371,922.00				
	<b>Venues, Food, Accomodation and transportation Services; Registration</b> (HR Prime Programs such as employee orientations, learning and development, Wellness Program, PRAISE, PWD and Senior Citizens Programs. Others: University-wide Seminar and Planning Workshop/Writeshop, Local/International Conferences, Summit and other related Expenses activities				1st -4th Quarter								
<b>8</b>	<b>Books and other Instructional Materials</b>	Univ. Lib.	No	Public Bidding/AMP	2nd -4th Quarter		GAA/STF	2,772,000.00	2,772,000.00				
	Foreign books												
	Filipiniana Books												
<b>9</b>	<b>Utilities</b>												
	Water Services	FMSS	No	Public Bidding/AMP	1st -4th Quarter		GAA	14,200,000.00	14,200,000.00				
	Electricity Services	FMSS	No	Public Bidding/AMP	1st -4th Quarter		GAA	19,250,000.00	19,250,000.00				
<b>10</b>	<b>Communication</b>												
	Postage and Courier Services	Various Offices	No	Public Bidding/AMP	1st -4th Quarter		GAA	770,000.00	770,000.00				
	Telephone (Landline/PABX Service))	MISO	No	Public Bidding/AMP	1st -4th Quarter		GAA	1,020,000.00	1,020,000.00				
	Telephone (Mobile) /pre paid cards and other realted items	MISO	No	Public Bidding/AMP	1st -4th Quarter		GAA	966,000.00	966,000.00				
	Internet Subcriptions (Main and Back-up Internet)	MISO	YES	Public Bidding/AMP	4TH Qtr 2022	1st qtr 2023	GAA	6,213,000.00	6,213,000.00				
<b>11</b>	<b>General/Maintenance Services</b>												
	Janitorial Services	FMSS	Yes	Public Bidding	4TH Qtr 2022	1st qtr 2023	GAA	20,705,000.00	20,705,000.00				
	Security Services	AS	Yes	Public Bidding	4TH Qtr 2022	1st qtr 2023	GAA	17,525,000.00	17,525,000.00				
	Other General Services	Various Offices	No	Public Bidding/AMP			GAA	1,850,000.00	1,850,000.00				
	Elevator, Airconditioning Units and Electrical Room maintenance, and other electrical and mechanical equipment and other services such Food/Catering services, service provider for AVP, audio and video sound system and other related items				1st -4th Quarter								
	Provision for Pest Control / Contract for Hazard Waste Management				1st -4th Quarter								
<b>12</b>	<b>Professional Services</b>												
	Legal Services	Various Offices	No	Public Bidding/AMP	1st -4th Quarter		GAA	1,050,000.00	1,050,000.00				
	Auditing Services	Various Offices	No	Public Bidding/AMP	1st -4th Quarter		GAA	240,000.00	240,000.00				
	Consultancy and other training Services including ISO, PQA, COPC, Accreditation, QS Star and THE, and other related services)	Various Offices	No	Public Bidding/AMP	1st -4th Quarter		GAA	1,140,000.00	1,140,000.00				

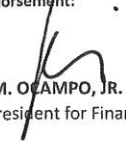
	Other Professional Services such as Property Appraiser, Work of Arts services, Writers, Graphic Artists Services, and other technical / Engineering services; Outsource of printing services, service provider for AVP, and other related items)	Various Offices	No	Public Bidding/AMP	1st -4th Quarter	GAA	1,550,000.00	1,550,000.00		
<b>13</b>	<b>REPAIR AND MAINTENANCE</b>									
	<b>Building and Structure Maintenance</b> (Pecson Hall/Main Bldg, P. Orata, Finance, Gusali ng Wika, Maceda, Dagot Hall, Faculty Cenbter, Old ITL, HRD Annex and all other buildings and structures of PNU)	FMSS	No	Public Bidding/AMP	1st -4th Quarter	GAA	4,410,000.00	4,410,000.00		
	<b>Office equipment</b>	Various Offices	No	Public Bidding/AMP	1st -4th Quarter	GAA	700,000.00	700,000.00		
	Repair and preventive maintenance of Printing machines, Photocopying/Duplicating machines, computing device, appliances, medical and dental equipment, and other office equipment				1st -4th Quarter					
	<b>Repair of Building and Structure</b>	Various Offices			1st -4th Quarter	STF	7,000,000.00		7,000,000.00	
	Pecson Hall/Main Bldg, P. Orata, Finance, Gusali ng Wika, Maceda, Dagot Hall, Faculty Cenbter, Old ITL, HRD Annex and all other buildings and structures of PNU.									
	<b>Calibration of medical equipment, Dental, SRC Lab and nother equipment</b>				1st -4th Quarter					
	<b>Motor Vehicles Maintenance</b>	FMSS	No	Public Bidding/AMP	1st -4th Quarter	GAA	1,000,000.00	1,000,000.00		
	<b>Furniture and Fixtures Maintenance</b>	Various Offices	No	Public Bidding/AMP	1st -4th Quarter	GAA	110,000.00	110,000.00		
	Other Property Plant and Equipment (Including Water Tanks, Electrical Panel Boards, Electrical Room and other mechanical and electrical equipment)				1st -4th Quarter	GAA	600,000.00	600,000.00		
<b>14</b>	<b>Taxes, Insurance Premiums and Other Fees</b>									
	Fidelity Bond Premiums	AS	No	AMP	1st -4th Quarter	GAA	180,000.00	180,000.00		
	Insurance Expenses (Properties, buildings, vehicles, paintings and other equipment )	AS	No	AMP	1st -4th Quarter	GAA	3,500,000.00	3,500,000.00		
	Taxes, Duties and Licenses	AS	No	AMP	1st -4th Quarter		50,000.00	50,000.00		
	Student Insurance				1st -4th Quarter	STF	250,000.00	250,000.00		
<b>15</b>	<b>Other MOOE</b>									
	Advertising Expenses	Various Offices	No	AMP	1st -4th Quarter	GAA	220,000.00	220,000.00		
	Printing and Publication Expenses	Various Offices	No	AMP	1st -4th Quarter	GAA	50,000.00	50,000.00		
	Rent Expense (equipment/vehicle/ venue/ Booth and Canopy Tent, Portable Toilets/LED and sound system/Event Management and Flower arrangers) **for University events, workshops, conference, and other related activities	Various Offices	No	AMP	1st -4th Quarter	GAA	1,416,000.00	1,416,000.00		
	Library and Other Reading Materials Subscription	Various Offices	No	AMP	1st -4th Quarter	GAA/STF	1,295,000.00	1,295,000.00		
	Other Subscription Expenses	Various Offices	No	Public Bidding/AMP	1st -4th Quarter	GAA	6,800,000.00	6,800,000.00		
	Domain name registration									
	Software Licenses (Adobe, google workspace, MS Office and other related licenses)									
	Architectural software									
	Facebook boosting									
	Firewall		YES	Public Bidding/AMP	4TH Qtr 2022				1st qtr 2023	

	Antivirus											
	Authenticity software subscription											
	Video Conferencing											
	Socket Layer and other related subscriptions											
	<b>OTHERS</b>											
	Provision for Facilities Development	MISO/FMSS	No	Public Bidding/AMP			STF	13,190,460.00			13,190,460.00	
	ICT Repairs and Maintenance - ICT equipment/Infrastructure (Upgrading of Fiber Optic Cable, Access Switches with fiber module, HCI Software Licenses, Upgrade of servers, computer upgrades, google workspace, videoconferencing, ventilation system of data center, UPS maintenance, CCTV maintenance, Core switch maintenance, upgrade of WiFi)	Various Offices			1st -4th Quarter							
	Office equipment & furniture and fixtures	Various Offices			1st -4th Quarter							
	Upgrading of ventilation of various facilities (Airconditioning)	Various Offices			1st -4th Quarter							
	Equipment for FLATS	Various Offices			1st -4th Quarter							
	Auxiliary Services (Cafeteria market and grocery supplies, Kitchen and dining Area equipment, supplies; Hostel, Laundry and Normal Hall equipment and supplies)				1st -4th Quarter		STF	13,000,000.00	10,000,000.00		3,000,000.00	
	7. Funding for RCTQ (Equipment -IT Laptop, desktop, and other computing device, furniture and appliances, Office supplies, materials, Travel airfare, transportation and insurance expenses, Training, workshop and related events supplies, with food and hotel accommodation services, rental of vehicles, communication expenses such as prepaid cards, repair and maintenance.	VPRPQA/RCTQ		AMP	1st -4th Quarter			5,000,000.00	5,000,000.00			
	Licensure Examination for Teachers (LET) Review				1st -4th Quarter		STF	2,008,681.00	2,008,681.00			
	National Qualifying Examination for School Heads (NQESH)				1st -4th Quarter		STF	2,910,361.00	2,910,361.00			
	Research Fund for Special Projects for PBRGs				1st -4th Quarter		STF	3,100,000.00	3,100,000.00			
	Athletics & Cultural Supplies & Equipment				1st -4th Quarter		STF	1,744,000.00	1,744,000.00			
	PWEBBS				1st -4th Quarter		STF	2,533,803.00			2,533,803.00	
	Student Council				1st -4th Quarter		STF	1,802,701.00	1,802,701.00			
	Student Government				1st -4th Quarter		STF	1,947,882.00	1,947,882.00			
	Torch				1st -4th Quarter		STF	4,879,835.00	4,379,835.00		500,000.00	
	Normal Lights				1st -4th Quarter		STF	1,297,450.00	1,297,450.00			
	On-line Commons				1st -4th Quarter		STF	4,994,773.00	3,994,773.00		1,000,000.00	
	ITL Developmental				1st -4th Quarter		STF	957,779.00	957,779.00			
	Student Teaching				1st -4th Quarter		STF	1,410,625.00	1,410,625.00			
	<b>Sub Total</b>							<b>217,409,902.00</b>	<b>190,185,639.00</b>		<b>27,224,263.00</b>	
	<b>B. LOCALLY FUNDED PROJECTS</b>											
	<b>Maintenance and Other Operating Expenses (MOOE)</b>											
	1. Conduct of Activities for Sports and Culture Development	IPEHRDS	No	AMP	1st -4th Quarter		GAA	500,000.00	500,000.00			
	Other MOOE											
	2. Development of Programs for the Improvement of the Quality of English in the Tertiary Level	VPA/CTD	No	Public Bidding/AMP	1st -4th Quarter		GAA	1,500,000.00	1,500,000.00			
	Other Supplies and Materials											
	Other Subscription Expenses											
	Other MOOE											
	3. Capacity Development on Futures Thinking and Strategic Foresight	VPA	No	Public Bidding/AMP	1st -4th Quarter		GAA	2,000,000.00	2,000,000.00			
	Training Expenses											
	Research Exploration and Development Expenses											
	4. Student Assistance Program	OSSAS	No	Public Bidding/AMP	1st -4th Quarter		GAA	500,000.00	500,000.00			


Subsidies- others									
5. Infrastructure and SMART Campus Development, Operationalization of F2F classes and Upgrading/Procurement of Equipment	MISO/FMSS	YES	Public Bidding/AMP	1st -4th Quarter		-	-		
Other MOOE			AMP	1st -4th Quarter		-	-		
6. Acquisition of Equipment for the Teaching Excellence Training		YES	Public Bidding/AMP	1st -4th Quarter		-	-		
Other Machinery and Equipment									
<b>Sub Total</b>						<b>4,500,000.00</b>	<b>4,500,000.00</b>		
<b>Capital Outlay (CO)</b>									
Installation of Building Management System	FMSS		Public bidding	1st -4th Quarter	GAA	25,000,000.00		25,000,000.00	
Development of Programs for the Improvement of the Quality of English in the Tertiary Level - BOOKS					GAA	500,000.00		500,000.00	
Infrastructure and SMART Campus Development, Operationalization of F2F classes and Upgrading/Procurement of Equipment	MISO/FMSS	YES	Public Bidding/AMP	1st -4th Quarter	GAA				
School Buildings				1st -4th Quarter					
Other Machinery and Equipment				1st -4th Quarter					
Furniture and Fixtures				1st -4th Quarter					
Furniture and Fixtures	Various Offices			1st -4th Quarter					
Other machineries & equipments	Various Offices			1st -4th Quarter					
<b>Sub Total</b>						<b>25,500,000.00</b>	<b>-</b>	<b>25,500,000.00</b>	
<b>Total-Locally-Funded Projects</b>						<b>30,000,000.00</b>	<b>4,500,000.00</b>	<b>25,500,000.00</b>	
<b>Grand Total</b>						<b>247,409,902.00</b>	<b>194,685,639.00</b>	<b>52,724,263.00</b>	

Prepared by:  
  
 MS. JENNY C. MALITAO  
 Director, Administrative Services

Certified Funds Available / Certified Appropriate Funds Available:  
  
 HARRY P. LIGANGA  
 Director, Financial Management Services

1st Endorsement:  
  
 JOSE M. OLAMPO, JR.  
 Vice President for Finance and Administration

2ND Endorsement:  
  
 LORDONIO A. VERGARA  
 Chairman, R-BAC

  
 ADONIS P. DAVID  
 Chairman, TR-BAC

APPROVED BY:  
  
 BERT J. TUGA  
 University President

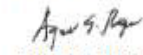
**Philippine Normal University**  
**Annual Procurement Plan for CY 2023 (Based on GAA)**  
**PNU North Luzon**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget		
					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		MOOE	CO	
<b>CURRICULUM &amp; INSTRUCTION EXPENSES</b>												
	Double Logo Operations	FGSTERIPED	No	Public Bidding/AMP					GAA	60,000.00		
	BEEEd Proposal	ACAD	No	Public Bidding/AMP					GAA	30,000.00		
	MA ECED Proposal	ACAD	No	Public Bidding/AMP					GAA	10,000.00		
	COPC for SBMASE	FGSTERIPED	No	Public Bidding/AMP					GAA	40,000.00		
	COPC for the 4 graduate programs	ACAD	No	Public Bidding/AMP					GAA	40,000.00		
	)	Center for IPED	No	Public Bidding/AMP					STF	300,000.00		
	Procurement of Books /EBOOKS(undergrad/grad)	Library	No	Public Bidding/AMP					STF	200,000.00		
	LOAP/Curriculum Review/Academic Planning /IPTED Review	ACAD	No	Public Bidding/AMP					STF	135,000.00		
	Internship Program (Field Study and Practicum)	FTD	No	Public Bidding/AMP					GAA	50,000.00		
	Finishing School ( budget from honoraria)	FTD	No	Public Bidding/AMP					GAA	30,000.00		
	BLEPT STAR (INTENSIVE)	FTD	No	Public Bidding/AMP					GAA	35,000.00		
	LET Programs ( LET In HOUSE,FINAL COACHING Top th	ACAD	No	Public Bidding/AMP					GAA	200,000.00		
	University Celebrations (arts Month, Foundation day, teachers	ACAD	No	Public Bidding/AMP					GAA	190,000.00		
	University Events ( Graduation. Torch, Recognition and Awards. Padayawan ni Pinvo)	ACAD	No	Public Bidding/AMP					STF	180,000.00		
	Student Recruitment Program (Admissions Office)	AO	No	Public Bidding/AMP					STF	95,000.00		
	Purchase of Science Laboratory Equipment	ACAD	No	Public Bidding/AMP					STF	300,000.00		
	Local Erasmus Mundus Program	ACAD	No	Public Bidding/AMP					GAA	30,000.00		
	Kindergarten Digital Games Testing	ACAD	No	Public Bidding/AMP					STF	5,000.00		
	Crafting of IP Pedagogy	ACAD	No	Public Bidding/AMP					GAA	20,000.00		
	Admission Mapping	ACAD	No	Public Bidding/AMP					STF	5,000.00		
	<b>RESEARCH EXPENSES</b>	Various Offices	No	Public Bidding/AMP					STF	345,000.00		
	<b>EXTENSION EXPENSES</b>	Various Offices	No	Public Bidding/AMP					STF	275,250.00		
	<b>ATHLETIC EXPENSES</b>	Various Offices	No	Public Bidding/AMP					STF	150,750.00		
	<b>CULTURAL EXPENSES</b>	Various Offices	No	Public Bidding/AMP					STF	272,000.00		
					SUB TOTAL						2,998,000.00	-
<b>REPAIRS/CAPITAL OUTLAY/ CONSTRUCTON</b>												
	Development of eServices	ADMIN	No	Public Bidding/AMP					STF	-		
	Campus Gate - Entrance / Exit	ADMIN - FMAS	No	Public Bidding/AMP					STF	50,000.00		
	Open Stage	ADMIN - FMAS	No	Public Bidding/AMP					STF	50,000.00		
	Science Building - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP					STF	50,000.00		
	OSS - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP					GAA	50,000.00		
	LRC - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP					GAA	50,000.00		
	HE - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP					GAA	50,000.00		
	SBDRMC Building - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP					STF	50,000.00		
	IP Village / Ifugao House	ADMIN - FMAS	No	Public Bidding/AMP					STF	20,000.00		
	Panel Doors for Jr Dy2, FGISTERIPED, Dean, 301 - 303, Dormitories, Master's	ADMIN - FMAS	No	Public Bidding/AMP					STF	50,000.00		

Gymnasium - Ceiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	300,000.00	
Master's Building - Exit / tiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	20,000.00	
Bank House	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	20,000.00	
Medicinal Garden	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	20,000.00	
Students Nook / Kabute	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	20,000.00	
Library - Roofing / Tiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Plant Box	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	100,000.00	
Ladies Dormitory - Roofing	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	150,000.00	
Repaint Campus Roofing	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	250,000.00	
MPH - Roofing / Stage	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	100,000.00	
Tomas Building - Roofing / Ceiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Clinic - Roofing / Ceiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Faculty Building - Roofing / Ceiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Albano building - Roofing / Ceiling	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Campus Electrical Repairs	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	800,000.00	
Parking Lot	ADMIN - FMAS	No	Public Bidding/AMP	N/A	STF	50,000.00	
Pesticides	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	20,000.00	
Activity Nook - Open Area (Bet HE / SBD	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Campus Drainage	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Water System - Science; OSS; LRC	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Additional Laboratory Supplies and Equipment	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	150,000.00	
Covered Walk - Library Facade	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Improvement of IP Village	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Renovation of Accounting Office	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Repair of School canteen ( CR and Kitchen)	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Renovation of CDO office	ADMIN - FMAS	No	Public Bidding/AMP	N/A	GAA	25,000.00	
Aircon , Computer Units, Photocopying Machine, Printers	SPU	No	Public Bidding/AMP	N/A	GAA	30,000.00	
Roof Repaint	SPU	No	Public Bidding/AMP	N/A	GAA	10,000.00	
Stock pile (wooden or plastic), 1mx1m	SPU	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Shelves, fabricated, for Plumbing, Electrical, & Construction Supplies	SPU	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Procurement of ACO office equipment	ADMIN	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Calibration of Medical and Dental Supplies	ADMIN	No	Public Bidding/AMP	N/A	GAA	50,000.00	
Supplies for duplicating machine	ADMIN	No	Public Bidding/AMP	N/A	GAA	75,000.00	
Preparation of Procurement Documents Records Management System - Inventory and Filing Consumables (ink & toner)	ADMIN	No	Public Bidding/AMP	N/A	GAA	-	
Various medical and dental supplies and equipment	ADMIN	No	Public Bidding/AMP	N/A	GAA	100,000.00	
				SUB TOTAL		3,460,000.00	-
<b>GENERAL ADMINISTRATION</b>							
<b>Faculty and Staff Development</b>							
HR PRIME e.g. Attendance to Webinars, Trainings and workshops (Participant and Presenter) including attendance to short courses	Various Offices	No	Public Bidding/AMP	N/A	STF	665,000.00	
Students related expenses - Health and Wellness Programs	Various Offices	No	Public Bidding/AMP	N/A	STF	129,000.00	
Flexible learning and teaching support (FLATS)	Various Offices	No	Public Bidding/AMP	N/A	STF	30,000.00	
QUALITY ASSURANCE - accreditation and certification	Various Offices	No	Public Bidding/AMP	N/A	STF	600,000.00	
Gender and Development (GAD) - related expenses	Various Offices	No	Public Bidding/AMP	N/A	STF	488,000.00	
Internationalization and Linkages expenses	Various Offices	No	Public Bidding/AMP	N/A	STF	155,000.00	
Knowledge Management Expenses	Various Offices	No	Public Bidding/AMP	N/A	STF	300,000.00	

Branding, Events, Promotions and PR Development Programs for the Hubs	Various Offices	No	Public Bidding/AMP	N/A				STF	135,000.00	
Financial, Asset and Management Support Program	Various Offices	No	Public Bidding/AMP	N/A				STF	130,000.00	
Quality Management and Good Governance	Various Offices	No	Public Bidding/AMP	N/A				STF	50,000.00	
Janitorial / Security Services	Administration	Yes	Public Bidding	10/17/2022	11/09/2022	11/12/2022	11/14/2022	GAA	3,150,000.00	
Mandatory Items	Various Offices	No	Public Bidding/AMP	N/A				GAA/STF	6,049,000.00	
Sudent Related Funds - Government, Insurance, torch, ID, uniforms, coaching, review, etc	Various Offices	No	Public Bidding/AMP	N/A				GAA/STF	1,200,000.00	
Scholarships	Various Offices	No	Public Bidding/AMP	N/A				GAA/STF	2,000,000.00	
								<b>TOTAL</b>	<b>15,081,000.00</b>	<b>-</b>
								<b>GRAND TOTAL</b>	<b>21,539,000.00</b>	<b>-</b>

Prepared By:



**AGNES S. REYES**  
Director, Finance & Administration

Certified Funds Available:




**MARLON LEMUEL A. ALMARIO**  
Accountant I

Recommending Approval:



**LETICIA N. AQUINO**  
Executive Director & Provost

Approved by:



**BERT J. TUGA**  
President



**Annual Procurement Plan for CY 2023**  
**PNU South Luzon**

Code (PAP)	Procurement / Program / Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity / Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A. SUPPLIES AND MATERIALS</b>													
	Office Supplies	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	171,000.00	171,000.00		
	Other Supplies and Materials	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	90,000.00	90,000.00		
	Accountable Forms	Cashier	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	0.00	0.00		
	Medical Dental and Laboratory Supplies	Campus Clinic	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	25,000.00	25,000.00		
	Fuel, Oil and Lubricants	SPO/FMAS	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	100,000.00	100,000.00		
	Furniture and Fixtures for Offices	Finance	No	Public Bidding/ AMP	2nd - 4th Quarter				GAA/STF	20,000.00	20,000.00		
	Books and other Instructional Materials	Library	Yes	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	310,000.00	310,000.00		
<b>B. UTILITIES</b>													
	Water Services	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	0.00	0.00		
	Electricity Services	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	985,000.00	985,000.00		
<b>C. COMMUNICATION EXPENSES</b>													
	Postage and Courier Services	Various Offices	No	Public Bidding/ AMP					GAA/STF	25,000.00	25,000.00		
	Telephone Expenses	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	185,000.00	185,000.00		
	Internet Subscriptions	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	245,000.00	245,000.00		
	Cable, Satellite, Telegraph and Radio	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	0.00	0.00		
<b>D. GENERAL/MAINTENANCE SERVICES</b>													
	Janitorial Services	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	0.00	0.00		
	Security Services	Admin.	Yes	Public Bidding/ AMP	October-December 2021				GAA/STF	1,535,000.00	1,535,000.00		
	Other General Services	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	260,000.00	260,000.00		
<b>E. ADVERTISING</b>													
	Advertising Expenses	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	30,000.00	30,000.00		
<b>F. PRINTING AND PUBLICATION</b>													
	Printing and Publication	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	50,000.00	50,000.00		
<b>G. SUBSCRIPTION</b>													
	Library and Other Reading Materials Subscription	Library	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	50,000.00	50,000.00		
	Other Subscriptions (Zoom etc.)	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	50,000.00	50,000.00		
<b>H. TRAVEL EXPENSES</b>													
	Airfare/Land Transportation	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter				GAA/STF	0.00	0.00		
	Representation Expenses	EDP	No	Public Bidding/ AMP	1st - 4th Quarter				GAA	75,000.00	75,000.00		

<b>I. TRAINING EXPENSES</b>												
	Fair, Food and Venue and Accomodation	Various Offices	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	350,000.00	350,000.00				
<b>J. INSURANCE</b>												
	Insurance (Vehicle, PPE and DOLI)	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	20,000.00	20,000.00				
<b>K. RENT</b>												
	Rent (Equipment/Vehicle)	Admin.	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	20,000.00	20,000.00				
<b>L. OTHER GENERAL SERVICES/PREVENTIVE SERVICES</b>												
	Preventive maintenance (Equipments)	FMAS	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	100,000.00	100,000.00				
	Other Preventive Maintenance (Facilities)	FMAS	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	100,000.00	100,000.00				
	Furniture and Fixtures	FMAS	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	30,000.00	30,000.00				
	Vehicle maintenance	FMAS	No	Public Bidding/ AMP	2nd - 4th Quarter	GAA	100,000.00	100,000.00				
<b>M. PROGRAMS/ACTIVITIES/PROJECTS</b>												
<b>CURRICULUM AND INSTRUCTUONS</b>												
	IM Review and Development	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	STF	25,000.00	25,000.00				
	Academic Planning/ Faculty Summit/Curricular Innovation Workshop	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	STF	215,000.00	215,000.00				
	Midyear/Quarterly review of IPCR and OPCR	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	180,000.00	180,000.00				
	NC-tization of BTLE Students	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	STF	20,000.00	20,000.00				
	Provision of OTG USB for freshmen	Acad/SPO	No	Public Bidding/ AMP	1st-2nd Quarter	STF	80,000.00	80,000.00				
	IM Summit	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	180,000.00	180,000.00				
	Faculty Capacity Building on the use of LMS/ Module development training	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA	215,000.00	215,000.00				
<b>RESEARCH AND PUBLICATION</b>												
	LUKAD Journal Management	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	75,000.00	75,000.00				
	Research Capability /Research Conference for faculty and staff	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	70,000.00	70,000.00				
	Faculty, Student and Alumni Research Collaboration	Academics	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	30,000.00	30,000.00				
<b>EXTENSION and ALUMNI SERVICES</b>												
	ASQUE	Acad/Extension	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	50,000.00	50,000.00				
	LCB	Acad/Extension	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	10,000.00	10,000.00				
	ACT LIFE	Acad/Extension	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	15,000.00	15,000.00				
	DEAR	Acad/Extension	No	Public Bidding/ AMP	1st - 4th Quarter	GAA/STF	70,000.00	70,000.00				
<b>SUPPORT to EXTENSION PROGRAM (ADMIN)</b>												
	"ISKOL mo, Kalinga ko" - provide assistance and support to the adopted school.	Admin/Extension	No	Public Bidding/ AMP	1st - 4th Quarter	STF	50,000.00	50,000.00				
<b>PNUSL 2.0 ( Facilities Development and Administrative Services)</b>												
	<b>CAMPUS ELECTRICAL UPGRADE PHASE II</b>	FMAS	No	Public Bidding/ AMP	1st - 4th Quarter 2021	STF						
	a. Rewiring of electrical lines						-					
	b. Replacement of Panel Board (Admin Building)						-					

c. Electrical line distribution							-			
<b>REPAIR and REHABILITATION of SCHOOL BUILDINGS/FACILITIES</b>								300,000.00		
a. Garage gate	FMAS	No	Public Bidding/ AMP	1st -2nd Quarter	GAA		50,000.00			
b. Restoration of water source	FMAS	No	Public Bidding/ AMP	1st -2nd Quarter	GAA		50,000.00			
c. Repair of Comfort rooms at Nantes Building	FMAS	No	Public Bidding/ AMP	1st -2nd Quarter	GAA		70,000.00			
d. Telephone system rehabilitation	FMAS	No	Public Bidding/ AMP	1st -2nd Quarter	GAA		50,000.00			
e. Fire alarm installation	FMAS	No	Public Bidding/ AMP	3rd-4th Quarter	GAA		50,000.00			
f. Repair of perimeter fence	FMAS	No	Public Bidding/ AMP	3rd-4th Quarter	STF		250,000.00	250,000.00		
g. Rehabilitation of open canal (gym)	FMAS	No	Public Bidding/ AMP	3rd-4th Quarter	STF		150,000.00	150,000.00		
h. Repair of Admin Offices (ceiling and floor tiling)	FMAS	No	Public Bidding/ AMP	3rd-4th Quarter	STF		200,000.00	200,000.00		
<b>PROCUREMENT (Equipment )</b>							-			
a. Additional air conditioning units/electric fan	SPO/Procurement	No	Public Bidding/ AMP	1st - 4thQuarter	STF		120,000.00	120,000.00		
b. Installation of window blinds	FMAS	No	Public Bidding/ AMP	1st - 4thQuarter	STF		150,000.00	150,000.00		
<b>UPGRADE OF UNIVERSITY CLINIC FACILITIES AND SERVICES</b>							-			
a. Procurement of Medical related supplies and equipment	Campus Clinic	No	Public Bidding/ AMP	1st -3rd Quarter	STF		80,000.00	80,000.00		
<b>EXPANSION OF PNUSL CAMPUS</b>							-			
a. Acquisition of additional lot			Public Bidding/ AMP	1st-4th Quarter			-			
<b>ICTization</b>							-			
a. Preparation of documents for e-services	Admin	No	Public Bidding/ AMP	1st -3rd Quarter	GAA		35,000.00	35,000.00		
b. Development of e-Services	EDP/KMO/Admin	No	Public Bidding/ AMP	3rd -3rd Quarter	STF		500,000.00	500,000.00		
c. Digitization and upgrade of server	Admin	No	Public Bidding/ AMP	1st-4th Quarter			200,000.00	200,000.00		
d.PWEBBS firewall update	EDP/KMO/Admin	No	Public Bidding/ AMP	1st-4th Quarter	STF		200,000.00	200,000.00		
<b>EVENTS, BRANDING &amp; PROMOTIONS</b>										
Development branding materials and manuals	KMO	No	Public Bidding/ AMP	1st - 4th Quarter	GAA		30,000.00	30,000.00		
<b>STUDENT DEVELOPMENT and WELFARE</b>										
Student Recruitment Program	OSS	No	Public Bidding/ AMP	1st-4th Quarter	STF		20,000.00	20,000.00		
Support Service/Programs	OSS	No	Public Bidding/ AMP	4th Quarter	STF		100,000.00	100,000.00		
Student Assistanceship Program	OSS	No	Public Bidding/ AMP	1st-4th Quarter	STF		50,000.00	50,000.00		
<b>FACULTY and STAFF DEVELOPMENT</b>										
<b>HEALTH AWARENESS and WELLNESS PROGRAM</b>										
a. Conduct Occupational Health and Safety Seminar to Faculty and Staff	Acad/Admin	No	Public Bidding/ AMP	1st and 3rd Quarter	GAA/STF		25,000.00	25,000.00		
b. First Aid Training for Administrative Employees	Acad/Admin	No	Public Bidding/ AMP	2nd Quarter	GAA/STF		20,000.00	20,000.00		
d. Training on NDRRM	Acad/Admin	No	Public Bidding/ AMP	2nd Quarter	GAA/STF		10,000.00	10,000.00		
<b>TRAINING and SCHOLARSHIP of FACULTY and ADMINISTRATIVE EMPLOYEES</b>										
a. NCTization of Faculty and Administrative Employees	Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter	GAA/STF		50,000.00	50,000.00		
b. Capacity building for Administrative Staff	Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter	GAA/STF		50,000.00	50,000.00		


<b>HEALTH and WELLNESS ROOM</b>												
a. Procurement of wellness equipment	Procurement	No	Public Bidding/ AMP	1st-4th Quarter			GAA/STF	50,000.00	50,000.00			
<b>QUALITY ASSURANCE</b>												
COPC Preparation	QA	No	Public Bidding/ AMP	1st-4th Quarter			GAA	50,000.00	50,000.00			
Accreditation (Level II)	QA	No	Public Bidding/ AMP	1st-4th Quarter			GAA	200,000.00	200,000.00			
ISO Preparation	QA	No	Public Bidding/ AMP	1st-4th Quarter			STF	200,000.00	200,000.00			
<b>GAD AND PROGRAMS ON PWD's</b>												
<b>PWD FRIENDLY ENVIRONMENT</b>								10,973.00	10,973.00			
<b>GAD PROGRAMS</b>									302,750.00			
a. Gender Sensitivity Training	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	68,750.00				
b. Gender Mainstreaming in curriculum	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	50,000.00				
c. Anti VAWC Campaign/ Womens Month Celebration	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	44,000.00				
d. GAD Caravan and GAD Conference	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	40,000.00				
e. Counseling Activities	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	30,000.00				
f.GAD Research	EDP/GAD	No	Public Bidding/ AMP	1st-4th Quarter			GAA	70,000.00				
<b>CONTINUING PROFESIONAL DEVELOPMENT and TRAINING</b>												
Attendance to Trainings/Conference related to offices	Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter			GAA/STF	78,000.00	78,000.00			
Continuing Professional Education & Lifelong Learning	EDP/Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter			GAA/STF	50,000.00	50,000.00			
Internationalization and Partnership Programs	Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter			GAA/STF	270,000.00	270,000.00			
BLEPT Review Program	BDO	No	Public Bidding/ AMP	1st-4th Quarter			STF	150,000.00	150,000.00			
<b>SPORTS and CULTURE</b>												
Participation in the different Programs inside and outside the University	CASDU	No	Public Bidding/ AMP	1st-4th Quarter			STF	170,000.00	170,000.00			
Training of athletes/Performing Groups	CASDU	No	Public Bidding/ AMP	1st-4th Quarter			STF	170,000.00	170,000.00			
Purchase of band instruments, costumes and sports equipments	CASDU	No	Public Bidding/ AMP	1st-4th Quarter			STF	124,055.00	124,055.00			
<b>CONTINUING PROGRAMS AND PROJECTS</b>												
<b>Project CART</b>												
Faculty and Staff Development	Acad	No	Public Bidding/ AMP	1st-4th Quarter			STF	250,000.00	250,000.00			
SWOT Analysis and Risk Opportunities Workshop												
Advocacy and Research												
Technical Staff Salary												
Smart Campus Project by CHED	EDP/Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter								
Revisit/Enhancement of Hubness Integration	EDP/Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter			STF	200,000.00	200,000.00			
<b>REGULAR ACTIVITIES</b>												
<b>a. Regular Activities</b>												
University Day	Admin	No	Public Bidding/ AMP	1st Quarter			GAA/STF	50,000.00	50,000.00			

Founding Anniversary	Admin	No	Public Bidding/ AMP	3rd Quarter	GAA/STF	80,000.00	80,000.00		
Nutrition Month	Admin	No	Public Bidding/ AMP	3rd Quarter	GAA/STF	50,000.00	50,000.00		
Buwan ng Wilka	Admin	No	Public Bidding/ AMP	3rd Quarter	GAA/STF	50,000.00	50,000.00		
Teachers Month Celebration	Admin	No	Public Bidding/ AMP	4th Quarter	GAA/STF	50,000.00	50,000.00		
Christmas and Year-end Celebration	Admin	No	Public Bidding/ AMP	4th Quarter	GAA/STF	50,000.00	50,000.00		
Baccalaureate	Admin	No	Public Bidding/ AMP	4th Quarter	GAA/STF	80,000.00	80,000.00		
Sulo	Admin	No	Public Bidding/ AMP	4th Quarter	GAA/STF	150,000.00	150,000.00		
Commencement	Admin	No	Public Bidding/ AMP	4th Quarter	GAA/STF	150,000.00	150,000.00		
MANDATORY	Acad/Admin	No	Public Bidding/ AMP	1st-4th Quarter	GAA/STF	5,159,124.29	5,159,124.29		
<b>GRAND TOTAL</b>							<b>16,895,902.29</b>		

Prepared by:

  
**DANDY V. SURIO**  
 Chairman, BAC

Certified Funds Available / Certified Appropriate Funds Available:

  
**PRESSIE E. RECOMENDABLE**  
 In-charge, Accounting Office

Recommending Approval:

  
**LEAH AMOR S. CORTÉZ**  
 Executive Director and Provost

Approved by:

  
**BERT J. TUGA**  
 President

**Philippine Normal University Visayas**  
**General Appropriations Act (GAA) for CY 2023**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)					Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	GAA	STF	CO	Other Fiduciary Fund	
<b>A. PROCUREMENT OF GOODS AND SERVICES</b>															
1	Office Supplies	Various Offices	No	alternative method		1st - 4th Quarter		GAA	900,000.00	900,000.00					
						1st - 4th Quarter		STF	19,000.00		19,000.00				
2	Fuel, Oil and Lubricants	FMAS	No	alternative method		1st - 4th Quarter		GAA		100,000.00					
						1st - 4th Quarter									
3	Other Supply and Materials	Various Offices	No	alternative method		1st - 4th Quarter		GAA		500,000.00					
						1st - 4th Quarter		STF			863,750.00				
4	Books and Other Instructional Materials	Library	No	alternative method		1st - 4th Quarter		GAA		360,000.00					
						1st - 4th Quarter		STF			350,000.00				
5	Utilities		No												
	Water Services	Various Office	No	alternative method		1st - 4th Quarter		GAA		410,000.00					
	Electricity Services	Various Office	No	alternative method		1st - 4th Quarter		GAA		1,175,000.00					
6	Communication					1st - 4th Quarter									
	Postage and Courier Services	Various Offices	No	alternative method		1st - 4th Quarter		GAA		50,000.00					
								STF			20,000.00				
	Landline (Telephone Expenses)	Various Offices	No	alternative method		1st - 4th Quarter		GAA		120,000.00					
	Mobile (Telephone Expenses)	Various Office	No	alternative method		1st - 4th Quarter		GAA		200,000.00					
	Internet Subscriptions	Various Offices	No	alternative method		1st - 4th Quarter		GAA		500,000.00					
7	General/Maintenance Services	Various Offices	No	Competitive Public Bidding		1st - 4th Quarter									
	Janitorial Services	FMAS	Yes	Competitive Public Bidding		1st - 4th Quarter		GAA		1,535,000.00					
	Security Services	FMAS	Yes	Competitive Public Bidding		1st - 4th Quarter		GAA		1,800,000.00					
8	Other General Services	Various Offices	No	alternative method		1st - 4th Quarter		STF			1,015,000.00				
9	Advertising	Various Offices	No	alternative method		1st - 4th Quarter		GAA		50,000.00					
10	Taxes, Insurance and Other Fees							STF			10000				
	Insurance	FMAS	No	alternative method		1st - 4th Quarter		STF			230,000.00				
	Fidelity Bond Premium	Various Offices	No	alternative method		1st - 4th Quarter		GAA		20,000.00	20,000.00				
11	Other Subscription Expenses	Various Offices	No	alternative method		1st - 4th Quarter		GAA		50,000.00					
12	Library and Other Reading Materials Subscription	Library	No	alternative method		1st - 4th Quarter		GAA		50,000.00					
12	Rental	DFA	No	alternative method		1st - 4th Quarter		GAA		20,000.00					
13	Training Expenses	Various Offices	No	alternative method		1st - 4th Quarter		GAA		500,000.00					
				alternative method		1st - 4th Quarter		STF			834,500.00				
<b>PROCUREMENT OF INFRASTRUCTURE PROJECTS</b>															
1	Repair and Maintenance (Buildings and Others)	FMAS	No	alternative method		1st - 4th Quarter		GAA		500,000.00					
2	Repair and Maintenance (Office Equipment)	FMAS	No	alternative method		1st - 4th Quarter		GAA		200,000.00					
3	Repair and Maintenance (Motor Vehicles)	FMAS	No	alternative method		1st - 4th Quarter		GAA		100,000.00					
4	Repair and Maintenance (Furniture and Fixtures)	FMAS	No	alternative method		1st - 4th Quarter		GAA		30,000.00					
5	Repair and Maintenance (Other Property, Plant)	FMAS	No	alternative method		1st - 4th Quarter		GAA		100,000.00					
<b>OTHER PAPS</b>															

1	Travelling	Various Offices	No	alternative method	1st - 4th Quarter	GAA	400,000.00				
				alternative method	1st - 4th Quarter	STF		155,000.00			
2	Printing and Publication Expenses	Various Offices	No	alternative method	1st - 4th Quarter	GAA	50,000.00				
3	Representation Expenses	EDP	No	None	1st - 4th Quarter	GAA	75,000.00				
4	Membership Dues and Contributions to	EDP	No	None	1st - 4th Quarter	STF		10,000.00			
5	Consultancy	Various Offices	No	alternative method	1st - 4th Quarter	GAA	70,000.00				
6	Legal Services	Various Offices	No	None	1st - 4th Quarter	GAA	40,000.00				
7	Other Professional Services	Various Offices	No	None	1st - 4th Quarter	GAA	100,000.00				
					1st - 4th Quarter	STF		100,000.00			
	Labor & Wages				1st - 4th Quarter	GAA	260,000.00				
8	Medical, Dental, and Laboratory and Supplies	Various Offices	No	alternative method	1st - 4th Quarter	GAA	-				
9	Building and Structures	Various Offices	No	alternative method	1st - 4th Quarter	STF			200,000.00		
10	Office Equipment	Various Offices	No	alternative method	1st - 4th Quarter	STF			260,000.00		
11	ICT Equipment	Various Offices	No	alternative method	1st - 4th Quarter	STF			659,000.00		
12	Motor Vehicles	FMAS	No	alternative method	1st - 4th Quarter	STF			45,000.00		
13	Furnitures and Fixtures	Various Offices	No	alternative method	1st - 4th Quarter	STF			223,750.00		
14	Other PPEs	Various Offices	No	alternative method	1st - 4th Quarter	STF			190,000.00		
15	Other Fiduciary Fund	Various Offices	No	alternative method	1st - 4th Quarter	STF					
16	IGP	BDO	No	alternative method	1st - 4th Quarter	STF					
17	Regular Trust Fund	Various Offices	No	alternative method	1st - 4th Quarter	STF					2,330,000.00
							17,800,000.00	10,265,000.00	3,627,250.00	1,577,750.00	2,330,000.00

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:


Recommending Approval:

Approved by:

  
**JANINE MARIE L. ESPANOLA**  
 BAC Secretariat

  
**SARA CAMILLA P. SADIA**  
 Accountant I

  
**DENMARK L. YONSON, PhD**  
 Executive Director and Provost

  
**BERT J. TUGA, PhD**  
 Office of the President

Endorsed by:

  
**GLICERIA ARLYN G. GARANCHO, EdD**  
 Chairman, BAC

# PHILIPPINE NORMAL UNIVERSITY MINDANAO

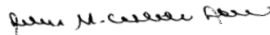
## ANNUAL PROCUREMENT PLAN 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Travelling Expenses	Administration/A	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	400000	400000		
	Training Expenses	Administration/A	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	500000	500000		
	Office Supplies Expenses	Administration/A	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	900000	900000		
	Medical, Dental and Laboratory Supplies Expenses	Administration/A	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	0	0		
	Fuel, Oil and Lubricants Expenses	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	120000	120000		
Knowledge Management	Textbooks and Instructional Materials Expenses	Library	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	360000	360000		
	Other Supplies and Materials Expenses	Administration/A	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	500000	500000		
	Water Expenses	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
	Electricity Expenses	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	1375000	1375000		
	Postage and Courier Services	Administration	Direct Contracting	As needed	N/A	Indicate Date	Indicate Date	GoP	50000	50000		
Mandatory Expenses	Telephone Expenses-mobile	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
Mandatory Expenses	Telephone Expenses-landline	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	120000	120000		
Mandatory Expenses	Internet Subscription Expenses	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	250000	250000		
	Legal Services	Administration/A	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	40000	40000		
	Consultancy Services	Administration/A	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	70000	70000		
	Other Professional Services	Administration/A	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	100000	100000		
Mandatory Expenses	Janitorial Services	Administration	Competitive Bidding	26/10/2022	15/11/2022	18/11/2022	19/11/2022	GoP	1575000	1575000		
Mandatory Expenses	Security Services	Administration	Competitive Bidding	26/10/2022	15/11/2022	18/11/2022	19/11/2022	GoP	1800000	1800000		
	Fidelity Bond Premiums	Administration	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	20000	20000		
Mandatory Expenses	Insurance Expenses	Administration	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
	Labor and Wages	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	260000	260000		
	Advertising expenses	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	50000	50000		
	Printing and Publication	Higher Education	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	50000	50000		
	Representation Expenses	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	75000	75000		
	Rents - Equipment	Higher Education	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	20000	20000		
Knowledge Management	Library and Other Reading Materials Subscriptions	Library	NP-53.9 - Small Value Procurement	All year round	N/A	Indicate Date	Indicate Date	GoP	50000	50000		
	Other Subscription Expenses	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	50000	50000		
	Repairs and Maintenance of School and Other Structures	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	800000		800000	
	Repairs and Maintenance - Office Equipment	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
	Repairs and Maintenance - Motor Vehicles	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	100000	100000		
	Repairs and Maintenance - Furniture and Fixtures	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	30000	30000		
	Repairs and Maintenance - Other Property, Plant and Equipment	Administration	NP-53.9 - Small Value Procurement	As needed	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
	General Administrative Support Services (Contractual Staff)	Administration	Direct Contracting	Monthly	N/A	Indicate Date	Indicate Date	GoP	1500000	1500000		
PNU 3.0	Campus Beautification	Administration	NP-53.9 - Small Value Procurement	Monthly	N/A	Indicate Date	Indicate Date	GoP	250000	250000		
PNU 3.0	CTL Faculty Room Phase 2	Higher Education	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	400000		400000	
	Office and Other Equipment	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	500000		500000	
	ICT Equipment	Administration	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	200000		200000	
	Contractual Engineer	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	200000	200000		
	Contractual Faculty	Academics	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	500000	500000		
Quality Assurance	Quality Assurance	QA Office	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	1500000	1500000		
	Center for Teaching and Learning Activities	CTL	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	Income	115000	115000		
	Printing and Publication	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	108000	108000		
	Training Expenses	Academics/Admi	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	650000	650000		
	Supplies and Materials	Academics/Admi	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	Income	51500	51500		
	Other MOOE	Academics/Admi	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	198500	198500		
	Other MOOE	Business Develo	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	255000	255000		
Culture and Sports	Cultural	Academics						Income	0	0	0	
	Maintenance and Other Operating Expenses (MOOE)	Cultural	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	125000	125000		
	Training	Cultural	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	100000	100000		




Culture and Sports	Athletic	Academics						Income	0	0	0	
	Maintenance and Other Operating Expenses (MOOE)	Athletics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	125000	125000		
	Sports Equipments	Athletics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	100000	100000		
	Library	Academics						Income	0	0	0	
Knowledge Management	Contractual Staff	Library	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	340000	340000		
Knowledge Management	Books and Library Materials	Library	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	350000	350000		
Knowledge Management	Membership to Library Organizations	Library	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	10000	10000		
Knowledge Management	Subscription Expenses	Library	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	50000	50000		
	Medical/Dental	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	0	0	0	
	Maintenance and Other Operating Expenses (MOOE)	Medical/ Dental	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	100000	100000		
	Contractual Staff	Medical/ Dental	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	Income	305000	305000		
	Part-time Professionals (Dentist and Physician)	Medical/ Dental	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	Income	200000	200000		
	Semi-Expendable Office Equipments and Furnitures	Administration	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	Income	50000	50000		
	Other Supplies and Materials Expenses	Administration	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	Income	250000	250000		
	Other Professional Services	Administration	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	Income	70000	70000		
	Water system	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	500000		500000	
	Electrical maintenance	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	500000		500000	
	Industrial Fans and Air cooler	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	100000		100000	
	Security System	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	500000		500000	
	Laboratory Equipment	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	500000		500000	
	Solar street lights	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	1000000		1000000	
	Smart TV and Board	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	300000		300000	
	Speech Laboratory	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	1000000		1000000	
	Renovation and Rehabilitation of Dormitory	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	1000000		1000000	
	Furniture and Fixtures	Academics	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	1000000		1000000	
	Boardroom Equipment, Furniture and Fixture	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	450000		450000	
	Renovation of the storage space	Administration	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	Income	150000		150000	
									26,268,000.00	17,368,000.00	8,900,000.00	


Prepared by:

  
 ADELYNE M. COSTELO- ABREA  
 Chair, Bids and Awards Committee


Recommending Approval:

  
 ELVIRA V. CHUA, PhD  
 Executive Director and Provost

Certified Funds Available / Certified Appropriate Funds Available:

  
 MARIFE G. PADILLA  
 OIC - Accountant

Approved:

  
 BERT J. TUGA, PhD  
 President