



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

**ANNUAL PROCUREMENT PLAN FOR
2015
COMMON-USE SUPPLIES AND EQUIPMENT**

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1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.

- Department/Bureau/Office: PHILIPPINE NORMAL UNIVERSITY
Region: NATIONAL CAPITAL REGION
Address: Taft Avenue, Manila

Telephone/Mobile Nos: 3171768 loc. 731/732/522

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Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	5			5	5			5	5			5	5			5	20	555.86	11,117.20
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box	10			10	10			10	10			10	10			10	40	777.56	31,102.40
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box				0				0				0				0	0	622.13	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box				0				0				0				0	0	903.60	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box				0				0				0				0	0	518.80	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0				0				0				0	0	778.80	-
7. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	50			50	50			50	50			50	50			50	200	9.46	1,892.00
8. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	250			250	250			250	250			250	250			250	1000	17.42	17,420.00
9. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece				0				0				0				0	0	54.79	-
10. DRUM UNIT, Brother DR3000	cart				0				0				0				0	0	8,528.00	-
11. DRUM UNIT, Brother DR7000	cart				0				0				0				0	0	7,904.00	-
12. DRUM UNIT, Brother DR3115	cart				0				0				0				0	0	6,796.40	-
13. DRUM UNIT, Brother DR4000	cart				0				0				0				0	0	6,572.80	-
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	10			10	10			10	10			10	10			10	40	3,316.56	132,662.40
15. EXTERNAL HARD DRIVE, 500GB, 2.5" HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece				0				0				0				0	0	2,355.60	-
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	50			50	50			50	50			50	50			50	200	11.19	2,238.00
17. DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	200			200	200			200	200			200	200			200	800	21.11	16,888.00
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	50			50	50			50	50			50	50			50	200	382.72	76,544.00
19. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece				0				0				0				0	0	287.04	-
20. DISKETTE, floppy disk, 3.5", double sided, high density, formatted 105/100	pack				0				0				0				0	0	53.87	-
21. IMAGING UNIT, Samsung Part No. SCXR6555A	cart				0				0				0				0	0	10,400.00	-
22. IMAGING UNIT, Hewlett Packard Part No. CE314A, color imaging unit	cart				0				0				0				0	0	3,785.60	-
23. INK CARTRIDGE, Canon Part No. CL-811, colored	cart				0				0				0				0	0	893.36	-
24. INK CARTRIDGE, Canon Part No. CL-741, colored	cart				0				0				0				0	0	944.32	-
25. INK CARTRIDGE, Canon Part No. CL-98, colored	cart				0				0				0				0	0	691.60	-
26. INK CARTRIDGE, Canon Part No. PG-810, black	cart				0				0				0				0	0	720.20	-
27. INK CARTRIDGE, Canon Part No. PG-830, black	cart				0				0				0				0	0	777.92	-
28. INK CARTRIDGE, Canon Part No. CL-831, color	cart				0				0				0				0	0	1,017.12	-
29. INK CARTRIDGE, Canon Part No. PG-740, black	cart				0				0				0				0	0	720.20	-
30. INK CARTRIDGE, Canon Part No. PGI-725, black	cart				0				0				0				0	0	566.80	-
31. INK CARTRIDGE, Canon Part No. CLI-726, black	cart				0				0				0				0	0	535.60	-
32. INK CARTRIDGE, Canon Part No. CLI-726, Yellow	cart				0				0				0				0	0	536.60	-
33. INK CARTRIDGE, Canon Part No. CLI-726, cyan	cart				0				0				0				0	0	536.60	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
34. INK CARTRIDGE, Canon Part No. CLI-726, magenta	cart				0				0				0				0	0	536.60	-
35. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cx, 830c, 850c, 870cx, 880c, 890c, 895cx, 930c, 950c, 960c, 970cx, 990cx, 1000cx, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, 145, 165, 145, 165 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart	2			2	2			2	2			2	2			2	8	1,310.40	10,483.20
36. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, V40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart	2			2	2			2	2			2	2			2	8	1,237.60	9,900.80
37. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cx, 1120c, 1125c HP Officejet Pro 1170c, 1175c, 145, 165, 145, 165 All-in-One HP PSC 500 All-in-One	cart				0				0				0				0	0	1,601.60	-
38. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart	2			2	2			2	2			2	2			2	8	1,346.80	10,774.40
39. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cx, 990cx, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, V40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart				0				0				0				0	0	1,456.00	-
40. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart				0				0				0				0	0	1,372.80	-
41. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 5110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,430.00	-
42. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart	2			2	2			2	2			2	2			2	8	800.80	6,406.40
43. INK CARTRIDGE, HP Q8893AA (C8728AA) (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart	2			2	2			2	2			2	2			2	8	915.20	7,321.60
44. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart	2			2	2			2	2			2	2			2	8	873.60	6,988.80
45. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart	2			2	2			2	2			2	2			2	8	1,456.00	11,648.00
46. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	10			10	10			10	10			10	10			10	40	627.12	25,084.80
47. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	10			10	10			10	10			10	10			10	40	722.80	28,912.00
48. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart	2			2	2			2	2			2	2			2	8	884.00	7,072.00
49. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart	2			2	2			2	2			2	2			2	8	1,060.80	8,486.40

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
50. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart	2			2	2			2	2			2	2			2	8	847.60	6,780.80
51. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180 All-in-One	cart				0				0				0				0	0	600.08	-
52. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 9000, 910, 915	cart				0				0				0				0	0	261.04	-
53. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 9000, 910, 915	cart				0				0				0				0	0	353.60	-
54. INK CARTRIDGE, HP C4814AA (HP 13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart				0				0				0				0	0	1,000.48	-
55. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart				0				0				0				0	0	1,000.48	-
56. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart				0				0				0				0	0	1,000.48	-
57. INK CARTRIDGE, HP C4817A (HP 13), yellow, 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart				0				0				0				0	0	1,000.48	-
58. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,430.00	-
59. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,430.00	-
60. INK CARTRIDGE, HP C483A (HP 11), yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,430.00	-
61. INK CARTRIDGE, HP C4902AA (HP 940), black, for HP Officejet Pro 8000, 8500	cart				0				0				0				0	0	1,430.00	-
62. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart				0				0				0				0	0	1,372.80	-
63. INK CARTRIDGE, HP C4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart				0				0				0				0	0	992.16	-
64. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart				0				0				0				0	0	992.16	-
65. INK CARTRIDGE, HP C4909AA (HP 940XL), yellow, for HP Officejet Pro 8000, 8500	cart				0				0				0				0	0	992.16	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
66. INK CARTRIDGE, HP C4838A, (HP11), yellow, for HP: Business Inkjet: 1000, 1100d, 1100dtn, 1200, 1200d, 1200dtn, 1200dtnw, 1700d, 1700dps, 2200, 2200se, 2200xi, 2230, 2250, 2250tn, 2280, 2280tn, 2300, 2300dtn, 2300n, 2600, 2600dtn, 2800, 2800dtn, 2800dtn; Color Inkjet: CP1700, CP1700d, CP1700ps; Color LaserJet: 2600dtn, 2600dtn; DesignJet: 100ps, 20ps, 50ps, 70, 100, 100 Plus, 110, 110 Plus, 110 Plus NR, 110 Plus R, 111, 120, 120nr, 500, 500 Plus, 500ps, 500ps Plus, 510ps, 800, 800ps, 815; Officejet: 9110, 9120, 9130; Officejet Pro: K8	cart				0				0				0				0	0	1,430.00	-
67. INK CARTRIDGE, HP C4936A (HP18), black, for HP Officejet Pro K5300, K5400dtn, K5400dtn, K8600, K8600dtn, L7380, L7580, L7590	cart				0				0				0				0	0	825.76	-
68. INK CARTRIDGE, HP C4937A (HP18), cyan, for HP Officejet Pro K5300, K5400dtn, K5400dtn, K8600, K8600dtn, L7380, L7580, L7590	cart				0				0				0				0	0	618.80	-
69. INK CARTRIDGE, HP C4938A (HP18), magenta, for HP Officejet Pro K5300, K5400dtn, K5400dtn, K8600, K8600dtn, L7380, L7580, L7590	cart				0				0				0				0	0	618.80	-
70. INK CARTRIDGE, HP C4939A (HP18), yellow, for HP Officejet Pro K5300, K5400dtn, K5400dtn, K8600, K8600dtn, L7380, L7580, L7590	cart				0				0				0				0	0	618.80	-
71. INK CARTRIDGE, HP C6658A, colored for HP Photosmart	cart				0				0				0				0	0	1,070.16	-
72. INK CARTRIDGE, HP C8721A (HP 02), black, 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	795.60	-
73. INK CARTRIDGE, HP C8767WA (HP 02), black, 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart				0				0				0				0	0	1,320.80	-
74. INK CARTRIDGE, HP C8771WA (HP 02), cyan, 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	426.40	-
75. INK CARTRIDGE, HP C8772WA (HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	426.40	-
76. INK CARTRIDGE, HP C8773WA (HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	426.40	-
77. INK CARTRIDGE, HP C8774WA (HP 02), light cyan, 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	426.40	-
78. INK CARTRIDGE, HP C8775WA (HP 02), light magenta, 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart				0				0				0				0	0	426.40	-
79. INK CARTRIDGE, HP C9363WA (HP 07), tricolor, 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-One, HP PSC 1610, 2355 All-in-One	cart				0				0				0				0	0	1,466.40	-
80. INK CARTRIDGE, HP C9364WA (HP 08), black, 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart	2			2	2			2	2			2	2			2	8	733.20	5,865.60

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81. INK CARTRIDGE, HP C9391A(HP 88XL), cyan, 17 ml, for HP Officejet Pro K550, K550dtn, K5400dtn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart				0				0				0				0	0	992.16	-
82. INK CARTRIDGE, HP C9392A(HP 88XL), magenta, 17 ml, for HP Officejet Pro K550, K550dtn, K5400dtn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart				0				0				0				0	0	992.16	-
83. INK CARTRIDGE, HP C9393A(HP 88XL), yellow, 17 ml, for HP Officejet Pro K550, K550dtn, K5400dtn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart				0				0				0				0	0	992.16	-
84. INK CARTRIDGE, HP C9396A(HP 88XL), black, 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dtn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart				0				0				0				0	0	1,466.40	-
85. INK CARTRIDGE, HP CB316WA(HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	476.32	-
86. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	398.32	-
87. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	398.32	-
88. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	398.32	-
89. INK CARTRIDGE, HP CB320WA(HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	398.32	-
90. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	791.44	-
91. INK CARTRIDGE, HP CB324WA(HP 564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	791.44	-
92. INK CARTRIDGE, HP CB325WA(HP 564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart				0				0				0				0	0	791.44	-
93. INK CARTRIDGE, HP CB335WA(HP 74), black, 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart				0				0				0				0	0	640.24	-
94. INK CARTRIDGE, HP CB336WA(HP 74XL), black, 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart				0				0				0				0	0	1,326.00	-
95. INK CARTRIDGE, HP CB337WA(HP 75), tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart				0				0				0				0	0	736.32	-
96. INK CARTRIDGE, HP CB338WA(HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart				0				0				0				0	0	1,466.40	-
97. INK CARTRIDGE, HP CC640WA(HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	25			25	25			25	25			25	25			25	100	600.08	60,008.00
98. INK CARTRIDGE, HP CC641WA(HP 60XL), black, 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart				0				0				0				0	0	1,263.60	-
99. INK CARTRIDGE, HP CC643WA(HP 60), tricolor, 13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	25			25	25			25	25			25	25			25	100	720.72	72,072.00
100. INK CARTRIDGE, HP CC644WA(HP 60XL), tricolor, 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart				0				0				0				0	0	1,476.80	-
101. INK CARTRIDGE, HP CC653AA(HP 901), black officejet, 4 ml	cart				0				0				0				0	0	601.12	-
102. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 5 ml	cart				0				0				0				0	0	921.44	-
103. INK CARTRIDGE, HP CC660AA(HP 702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart				0				0				0				0	0	1,003.60	-
104. INK CARTRIDGE, HP CD887AA(HP 703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart	5			5	5			5	5			5	5			5	20	332.80	6,656.00

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
105. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart	5			5	5			5	5			5	5			5	20	328.64	6,572.80
106. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart				0				0				0				0	0	762.32	-
107. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart				0				0				0				0	0	572.00	-
108. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart				0				0				0				0	0	572.00	-
109. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart				0				0				0				0	0	572.00	-
110. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart				0				0				0				0	0	572.00	-
111. INK CARTRIDGE, HP CH561WA (HP 61), black	cart	40			40	40			40	40			40	40			40	160	608.40	97,344.00
112. INK CARTRIDGE, HP CH562WA (HP 61), color ink	cart	40			40	40			40	40			40	40			40	160	752.96	120,473.60
113. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	50			50	50			50	50			50	50			50	200	332.80	66,560.00
114. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	50			50	50			50	50			50	50			50	200	332.80	66,560.00
115. INK CARTRIDGE, HP CN 639WA, black, for HP Deskjet D2650	cart				0				0				0				0	0	813.28	-
116. INK CARTRIDGE, HP CN 640WA, color, for HP Deskjet D2650	cart				0				0				0				0	0	1,059.76	-
117. INK CARTRIDGE, HP CN045AA (950XL), black	cart				0				0				0				0	0	1,542.32	-
118. INK CARTRIDGE, HP CN046AA (950XL), Cyan	cart				0				0				0				0	0	1,144.00	-
119. INK CARTRIDGE, HP CN047AA (950XL), Magenta	cart				0				0				0				0	0	1,144.00	-
120. INK CARTRIDGE, HP CN048AA (950XL), Yellow	cart				0				0				0				0	0	1,144.00	-
121. INK CARTRIDGE, HP CZ107AA, (HP 678), black	cart	75			75	75			75	75			75	75			75	300	346.32	103,896.00
122. INK CARTRIDGE, HP CZ108AA, (HP 678), tricolor	cart	75			75	75			75	75			75	75			75	300	360.88	108,264.00
123. INK CARTRIDGE, HP CZ121A (HP 685A), black	cart				0				0				0				0	0	364.00	-
124. INK CARTRIDGE, HP CZ121A (HP 685A), Cyan	cart				0				0				0				0	0	355.68	-
125. INK CARTRIDGE, HP CZ121A (HP 685A), Magenta	cart				0				0				0				0	0	239.20	-
126. INK CARTRIDGE, HP CZ121A (HP 685A), Yellow	cart				0				0				0				0	0	239.20	-
127. INK CARTRIDGE, Brother LC67HYBK, black	cart				0				0				0				0	0	1,580.80	-
128. INK CARTRIDGE, Brother LC67HYC, cyan	cart				0				0				0				0	0	863.20	-
129. INK CARTRIDGE, Brother LC67HYM, magenta	cart				0				0				0				0	0	863.20	-
130. INK CARTRIDGE, Brother LC67HYV, yellow	cart				0				0				0				0	0	863.20	-
131. INK CARTRIDGE, Brother LC67B, black	cart				0				0				0				0	0	863.20	-
132. INK CARTRIDGE, Brother LC67M, Magenta	cart				0				0				0				0	0	863.20	-
133. INK CARTRIDGE, Brother LC67Y, Yellow	cart				0				0				0				0	0	863.20	-
134. INK CARTRIDGE, Brother LC39BK, black	cart				0				0				0				0	0	546.00	-
135. INK CARTRIDGE, Brother LC39Y, yellow	cart				0				0				0				0	0	546.00	-
136. INK CARTRIDGE, Brother LC39C, cyan	cart				0				0				0				0	0	546.00	-
137. INK CARTRIDGE, Brother LC39M, magenta	cart				0				0				0				0	0	546.00	-
138. INK CARTRIDGE, Brother Part No. LC67C, Cyan	cart				0				0				0				0	0	442.00	-
139. INK CARTRIDGE, Brother Part No. LC38C, Cyan	cart				0				0				0				0	0	442.00	-
140. INK CARTRIDGE, Brother Part No. LC38B, Black	cart				0				0				0				0	0	442.00	-
141. INK CARTRIDGE, Brother Part No. LC38M, Magenta	cart				0				0				0				0	0	442.00	-
142. INK CARTRIDGE, Brother Part No. LC38Y, Yellow	cart				0				0				0				0	0	442.00	-
143. INK CARTRIDGE, Brother Part No. LC40BK, black	cart				0				0				0				0	0	442.00	-
144. INK CARTRIDGE, Brother Part No. LC40C, Cyan	cart				0				0				0				0	0	442.00	-
145. INK CARTRIDGE, Brother Part No. LC40M, Magenta	cart				0				0				0				0	0	364.00	-
146. INK CARTRIDGE, Brother Part No. LC40Y, Yellow	cart				0				0				0				0	0	390.00	-
147. INK CARTRIDGE, Lexmark Black #4, PN 18C2090A	cart				0				0				0				0	0	364.00	-
					0				0				0				0	0	1,003.60	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
148. INK CARTRIDGE, Lexmark Color #5, PN 18C2110A	cart				0				0				0				0	0	1,245.92	-
149. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart				0				0				0				0	0	1,003.60	-
150. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart				0				0				0				0	0	1,196.00	-
151. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart				0				0				0				0	0	2,116.40	-
152. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart				0				0				0				0	0	1,695.20	-
153. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart				0				0				0				0	0	2,048.80	-
154. INK CARTRIDGE, EPSON T6441, Black, for Epson L100, L110, L200, L210, L300, L350, L355	cart				0				0				0				0	0	254.80	-
155. INK CARTRIDGE, EPSON T6643, Magenta for Epson L100, L110, L200, L210, L300, L350, L357	cart				0				0				0				0	0	254.80	-
156. INK CARTRIDGE, EPSON T664, Yellow, for Epson L100, L110, L200, L210, L300, L350, L358	cart				0				0				0				0	0	254.80	-
157. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart				0				0				0				0	0	1,160.64	-
158. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/C50/CX3100	cart				0				0				0				0	0	1,059.76	-
159. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/CX5100	cart				0				0				0				0	0	1,252.16	-
160. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart				0				0				0				0	0	598.00	-
161. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart				0				0				0				0	0	598.00	-
162. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart				0				0				0				0	0	598.00	-
163. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SXUX	cart				0				0				0				0	0	491.92	-
164. INK CARTRIDGE, EPSON PART NO. C13T038191, BLACK, (double pack), for Stylus Color C41SX & C41UX	cart				0				0				0				0	0	867.36	-
165. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SXUX (Double Pack)	cart				0				0				0				0	0	850.68	-
166. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SXUX	cart				0				0				0				0	0	770.64	-
167. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart				0				0				0				0	0	544.96	-
168. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart				0				0				0				0	0	544.96	-
169. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart				0				0				0				0	0	544.96	-
170. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart				0				0				0				0	0	626.08	-
171. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart				0				0				0				0	0	385.84	-
172. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart				0				0				0				0	0	385.84	-
173. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart				0				0				0				0	0	385.84	-
174. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart				0				0				0				0	0	640.64	-
175. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart				0				0				0				0	0	491.92	-
176. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart				0				0				0				0	0	395.20	-
177. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart				0				0				0				0	0	395.20	-
178. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart				0				0				0				0	0	395.20	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
179. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart				0				0				0				0	0	294.32	-
180. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart				0				0				0				0	0	294.32	-
181. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart				0				0				0				0	0	294.32	-
182. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart				0				0				0				0	0	294.32	-
183. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart				0				0				0				0	0	294.32	-
184. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus T40W/TX600FW	cart				0				0				0				0	0	866.32	-
185. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart				0				0				0				0	0	577.20	-
186. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart				0				0				0				0	0	577.20	-
187. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart				0				0				0				0	0	577.20	-
188. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart				0				0				0				0	0	962.00	-
189. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 72N	cart				0				0				0				0	0	426.40	-
190. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 72N	cart				0				0				0				0	0	426.40	-
191. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart				0				0				0				0	0	426.40	-
192. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart				0				0				0				0	0	426.40	-
193. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart				0				0				0				0	0	284.96	-
194. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart				0				0				0				0	0	284.96	-
195. CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart				0				0				0				0	0	284.96	-
196. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart				0				0				0				0	0	284.96	-
197. INK CARTRIDGE, Epson C13T11190, Black, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-
198. INK CARTRIDGE, Epson C13T11290, Cyan, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-
199. INK CARTRIDGE, Epson C13T11390, Magenta, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
200. INK CARTRIDGE, Epson C13T11490, Yellow, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-
201. INK CARTRIDGE, Epson C13T11590, Light Cyan, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-
202. INK CARTRIDGE, Epson C13T11690, Light Magenta, for printer Stylus Photo R270/290/390/RX590, High Cap	cart				0				0				0				0	0	958.88	-
203. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
204. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
205. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
206. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
207. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
208. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart				0				0				0				0	0	669.76	-
209. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart				0				0				0				0	0	308.88	-
210. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart				0				0				0				0	0	347.36	-
211. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart				0				0				0				0	0	347.46	-
212. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart				0				0				0				0	0	347.36	-
213. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart				0				0				0				0	0	587.60	-
214. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/900WD - 143	cart				0				0				0				0	0	462.80	-
215. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/900WD - 143	cart				0				0				0				0	0	462.80	-
216. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/900WD - 143	cart				0				0				0				0	0	462.80	-
217. INK CARTRIDGE, Epson C13T664200 (T6642), Cyan, original, for Epson L100, L110, L200, L210, L300, L350 and L356	cart				0				0				0				0	0	254.80	-
218. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart				0				0				0				0	0	2,938.00	-
219. TONER CARTRIDGE, HP C4096A, black, for HP Laserjet 2100, 2200 printer series	cart				0				0				0				0	0	5,352.88	-
220. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart				0				0				0				0	0	3,284.32	-
221. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart				0				0				0				0	0	11,857.04	-
222. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart				0				0				0				0	0	7,474.48	-
223. TONER CARTRIDGE, HP C4129X, black, HP Laserjet 5000, 5100 printer series	cart				0				0				0				0	0	9,621.04	-
224. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart				0				0				0				0	0	3,328.00	-
225. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart				0				0				0				0	0	2,992.40	-
226. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart				0				0				0				0	0	6,225.44	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
227. TONER CARTRIDGE, HP Q6511A	cart				0				0				0				0	0	5,177.12	-
228. TONER CARTRIDGE, HP Q7516AC, black	cart				0				0				0				0	0	7,807.28	-
229. TONER CARTRIDGE, HP Q7551A, black, for HP LaserJet P3005, M3027, M3035 MFP Printer Series	cart				0				0				0				0	0	5,552.56	-
230. TONER CARTRIDGE, HP Q1338A, black, for HP LaserJet 4300 printer series	cart				0				0				0				0	0	6,403.28	-
231. TONER CARTRIDGE, HP Q3960A, black, for HP Color LaserJet 2550 printer series, 2820, 2840 All-in-One	cart				0				0				0				0	0	3,536.00	-
232. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color LaserJet 2550 printer series, 2820, 2840 All-in-One	cart				0				0				0				0	0	4,269.20	-
233. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color LaserJet 2550 printer series, 2820, 2840 All-in-One	cart				0				0				0				0	0	4,269.20	-
234. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color LaserJet 2550 printer series, 2820, 2840 All-in-One	cart				0				0				0				0	0	4,269.20	-
235. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart				0				0				0				0	0	3,209.44	-
236. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart				0				0				0				0	0	3,209.44	-
237. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart				0				0				0				0	0	3,209.44	-
238. TONER CARTRIDGE, HP Q5949A, black, for HP LaserJet 160, 1320 printer series, 3390, 3392 All-in-One	cart				0				0				0				0	0	3,530.80	-
239. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart				0				0				0				0	0	7,644.00	-
240. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart				0				0				0				0	0	10,845.12	-
241. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart				0				0				0				0	0	10,845.12	-
242. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart				0				0				0				0	0	10,845.12	-
243. TONER CARTRIDGE, HP Q7553A, black, for HP LaserJet P3005, M3027, M3035 MFP Printer Series	cart				0				0				0				0	0	3,366.48	-
244. TONER CARTRIDGE HP C9720A, original, black, for HP LaserJet 4600/4650 printer series	cart				0				0				0				0	0	6,562.40	-
245. TONER CARTRIDGE HP C9721A, original, Cyan for HP LaserJet 4600/4650 printer series	cart				0				0				0				0	0	8,881.60	-
246. TONER CARTRIDGE HP C9722A, original, Yellow for HP LaserJet 4600/4650 printer series	cart				0				0				0				0	0	8,881.60	-
247. TONER CARTRIDGE HP C9723A, original, Magenta for HP LaserJet 4600/4650 printer series	cart				0				0				0				0	0	8,881.60	-
248. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart				0				0				0				0	0	8,745.72	-
249. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart				0				0				0				0	0	13,686.40	-
250. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart				0				0				0				0	0	13,686.40	-
251. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart				0				0				0				0	0	13,686.40	-
252. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart				0				0				0				0	0	13,686.40	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
253. TONER CARTRIDGE, HP CB435A, black, for HP LaserJet P1005, P1006 printer series	cart	25			25	25			25	25			25	25			25	100	2,719.60	271,960.00
254. TONER CARTRIDGE, HP CB436A, black, for HP LaserJet P1505 printer series	cart				0				0				0				0	0	2,981.68	-
255. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart				0				0				0				0	0	2,943.20	-
256. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart				0				0				0				0	0	2,704.00	-
257. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart				0				0				0				0	0	2,704.00	-
258. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart				0				0				0				0	0	2,704.00	-
259. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart				0				0				0				0	0	6,448.00	-
260. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart				0				0				0				0	0	11,824.80	-
261. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart				0				0				0				0	0	5,163.60	-
262. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart				0				0				0				0	0	4,843.28	-
263. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart				0				0				0				0	0	4,843.28	-
264. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart				0				0				0				0	0	4,843.28	-
265. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart				0				0				0				0	0	5,357.04	-
266. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart				0				0				0				0	0	10,551.84	-
267. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart				0				0				0				0	0	10,551.84	-
268. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart				0				0				0				0	0	10,551.84	-
269. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart				0				0				0				0	0	6,355.44	-
270. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart				0				0				0				0	0	8,982.48	-
271. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart				0				0				0				0	0	6,614.40	-
272. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart				0				0				0				0	0	11,404.64	-
273. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart				0				0				0				0	0	11,404.64	-
274. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart				0				0				0				0	0	11,404.64	-
275. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart				0				0				0				0	0	10,110.88	-
276. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart				0				0				0				0	0	16,488.16	-
277. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart				0				0				0				0	0	16,488.16	-
278. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart				0				0				0				0	0	16,488.16	-
279. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1516dnf printer	cart				0				0				0				0	0	3,070.08	-
280. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P102, P102w, printer	cart	60			60	60			60	60			60	60			60	240	2,707.12	649,708.80

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
281. TONER CARTRIDGE, HPCE310A, black, for HP Color LaserJet Pro CP1520 Printer Series	cart				0				0				0				0	0	2,252.64	-
282. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1520 Printer Series	cart				0				0				0				0	0	2,454.40	-
283. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1520 Printer Series	cart				0				0				0				0	0	2,454.40	-
284. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1520 Printer Series	cart				0				0				0				0	0	2,454.40	-
285. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart				0				0				0				0	0	2,893.28	-
286. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart				0				0				0				0	0	2,797.60	-
287. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart				0				0				0				0	0	2,746.64	-
288. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart				0				0				0				0	0	2,797.60	-
289. TONER CARTRIDGE, HP CE390A, black, for HP LaserJet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart				0				0				0				0	0	7,280.00	-
290. TONER CARTRIDGE, HP CE390X, high cap, black, for HP LaserJet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart				0				0				0				0	0	12,155.52	-
291. TONER CARTRIDGE, HP CE400A, black, for HP LaserJet Enterprise 500 Color M551 Series	cart				0				0				0				0	0	6,595.68	-
292. TONER CARTRIDGE, HP CE401A, cyan, for HP LaserJet Enterprise 500 Color M551 Series	cart				0				0				0				0	0	9,655.36	-
293. TONER CARTRIDGE, HP CE402A, yellow, for HP LaserJet Enterprise 500 Color M551 Series	cart				0				0				0				0	0	9,655.36	-
294. TONER CARTRIDGE, HP CE403A, magenta, for HP LaserJet Enterprise 500 Color M551 Series	cart				0				0				0				0	0	9,655.36	-
295. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart				0				0				0				0	0	3,660.80	-
296. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart				0				0				0				0	0	6,721.52	-
297. TONER CARTRIDGE, HP CE740A, black, for HP Color LaserJet Professional CP5220, Printer Series	cart				0				0				0				0	0	6,191.12	-
298. TONER CARTRIDGE, HP CE741A, cyan, for HP Color LaserJet Professional CP5220, Printer Series	cart				0				0				0				0	0	10,981.36	-
299. TONER CARTRIDGE, HP CE742A, yellow, for HP Color LaserJet Professional CP5220, Printer Series	cart				0				0				0				0	0	10,981.36	-
300. TONER CARTRIDGE, HP CE743A, magenta, for HP Color LaserJet Professional CP5220, Printer Series	cart				0				0				0				0	0	10,981.36	-
301. TONER CARTRIDGE, HP CE410A (HP #305), black	cart				0				0				0				0	0	3,640.00	-
302. TONER CARTRIDGE, HP CE411A (HP #305), Cyan	cart				0				0				0				0	0	5,392.40	-
303. TONER CARTRIDGE, HP CE412A (HP #305), Yellow	cart				0				0				0				0	0	5,392.40	-
304. TONER CARTRIDGE, HP CE413A (HP #305), Magenta	cart				0				0				0				0	0	5,392.40	-
305. TONER CARTRIDGE, HP CF210A, (#131), black	cart				0				0				0				0	0	2,981.68	-
306. TONER CARTRIDGE, HP CF211A, (#131), Cyan	cart				0				0				0				0	0	3,732.56	-
307. TONER CARTRIDGE, HP CF212A, (#131), Yellow	cart				0				0				0				0	0	4,031.04	-
308. TONER CARTRIDGE, HP CF213A, (#131), Magenta	cart				0				0				0				0	0	4,031.64	-
309. TONER CARTRIDGE, HP Q1339A, black, HP LaserJet 4300 printer series	cart				0				0				0				0	0	8,754.72	-
310. TONER CARTRIDGE, HP Q2624A	cart				0				0				0				0	0	3,560.96	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
311. TONER CARTRIDGE, HP Q5942A, original black, for HP LaserJet 4250/4350 printer series	cart				0				0				0				0	0	6,225.44	-
312. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart				0				0				0				0	0	3,176.16	-
313. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart				0				0				0				0	0	3,614.00	-
314. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart				0				0				0				0	0	3,614.00	-
315. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart				0				0				0				0	0	3,614.00	-
316. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart				0				0				0				0	0	6,043.44	-
317. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart				0				0				0				0	0	13,001.04	-
318. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart				0				0				0				0	0	13,001.04	-
319. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart				0				0				0				0	0	13,001.04	-
320. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart				0				0				0				0	0	5,526.56	-
321. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart				0				0				0				0	0	5,495.36	-
322. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart				0				0				0				0	0	5,844.80	-
323. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart				0				0				0				0	0	5,844.80	-
324. TONER CARTRIDGE, HP Q7570A, black, HP LaserJet M5025, M5035 MFP Printer Series	cart				0				0				0				0	0	7,415.20	-
325. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart				0				0				0				0	0	7,114.64	-
326. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart				0				0				0				0	0	7,114.64	-
327. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart				0				0				0				0	0	7,114.64	-
328. TONER CARTRIDGE, Brother TN-155BK, black	cart				0				0				0				0	0	4,576.00	-
329. TONER CARTRIDGE, Brother TN-155M, magenta	cart				0				0				0				0	0	6,136.00	-
330. TONER CARTRIDGE, Brother TN-155Y, yellow	cart				0				0				0				0	0	6,136.00	-
331. TONER CARTRIDGE, Brother TN-155C, cyan	cart				0				0				0				0	0	6,136.00	-
332. TONER CARTRIDGE, Brother TN-2025	cart				0				0				0				0	0	2,844.40	-
333. TONER CARTRIDGE, Brother TN-2130	cart				0				0				0				0	0	1,820.00	-
334. TONER CARTRIDGE, Brother TN-2150	cart				0				0				0				0	0	2,860.00	-
335. TONER CARTRIDGE, Brother TN3060	cart				0				0				0				0	0	5,033.60	-
336. TONER CARTRIDGE, Brother Part No. TN-150BK, black	cart				0				0				0				0	0	3,239.60	-
337. TONER CARTRIDGE, Brother Part No. TN-150C, Cyan	cart				0				0				0				0	0	3,707.60	-
338. TONER CARTRIDGE, Brother Part No. TN-150M, Magenta	cart				0				0				0				0	0	3,707.60	-
339. TONER CARTRIDGE, Brother Part No. TN-150Y, Yellow	cart				0				0				0				0	0	3,707.60	-
340. TONER CARTRIDGE, Brother Part No. TN3030	cart				0				0				0				0	0	3,536.00	-
341. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart				0				0				0				0	0	3,489.20	-
342. TONER CARTRIDGE, Brother Part No. TN3145, Black	cart				0				0				0				0	0	2,943.20	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
343. TONER CARTRIDGE, Brother Part No. TN3290, Black	cart				0				0				0				0	0	4,710.16	-
344. TONER CARTRIDGE, Brother Part No. TN3350, Black	cart				0				0				0				0	0	4,971.20	-
345. TONER CARTRIDGE, Brother Part No. TN4100, Black	cart				0				0				0				0	0	4,831.84	-
346. TONER CARTRIDGE, Brother TN-2260, black, original, for HL2240D, 2270DW, DCP7065, MFC7360, 7470D, 7860DW	cart				0				0				0				0	0	1,695.20	-
347. TONER CARTRIDGE, TN-3320, for printer 5450DN	cart				0				0				0				0	0	3,336.32	-
348. TONER CARTRIDGE, Fuji Xerox 106R02625, for Phaser 4600 DN (4K pages)	cart				0				0				0				0	0	11,901.76	-
349. TONER CARTRIDGE, Fuji Xerox CT201160, for DP-C255 Heavy Duty A3 size, black (15k pages)	cart				0				0				0				0	0	8,958.56	-
350. TONER CARTRIDGE, Fuji Xerox CT350567, for DP C3290 FS Multifunction Device, Black	cart				0				0				0				0	0	7,623.20	-
351. TONER CARTRIDGE, Fuji Xerox CT350670, for DP-3300DX Full Color Laser Printer, black (6k pages, standard yield)	cart				0				0				0				0	0	4,923.36	-
352. TONER CARTRIDGE, Fuji Xerox CWAA0762, for Phaser 3435D (4K pages, standard yield)	cart				0				0				0				0	0	5,683.60	-
353. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart				0				0				0				0	0	4,712.24	-
354. TONER CARTRIDGE, Lexmark 1382920	cart				0				0				0				0	0	14,478.80	-
355. TONER CARTRIDGE, Lexmark X340A11C	cart				0				0				0				0	0	6,084.00	-
356. TONER CARTRIDGE, Lexmark E360H11P	cart				0				0				0				0	0	8,874.32	-
357. TONER CARTRIDGE, Lexmark E450A11P	cart				0				0				0				0	0	6,815.12	-
358. TONER CARTRIDGE, Lexmark T650A11P	cart				0				0				0				0	0	9,630.40	-
359. TONER CARTRIDGE, Developer, Epson C13S050005, for printer EPL-5500	cart				0				0				0				0	0	3,112.02	-
360. TONER CARTRIDGE, Developer, Epson C13S050010, for printer EPL-5700L/5800	cart				0				0				0				0	0	5,195.84	-
361. TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900L/5900L	cart				0				0				0				0	0	5,296.72	-
362. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart				0				0				0				0	0	5,512.16	-
363. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L	cart				0				0				0				0	0	3,270.80	-
364. TONER CARTRIDGE, Epson C13S050440, Std Cap, for printer AL-M2010D/DN	cart				0				0				0				0	0	5,681.52	-
365. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	cart				0				0				0				0	0	3,611.92	-
366. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	cart				0				0				0				0	0	5,340.40	-
367. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart				0				0				0				0	0	6,656.00	-
368. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart	1			1	1			1	1			1	1			1	4	2,860.00	11,440.00
369. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart	5			5	5			5	5			5	5			5	20	4,888.00	97,760.00
370. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart				0				0				0				0	0	2,496.00	-
371. TONER CARTRIDGE, Samsung MLT-D205E, Black, original, for ML-3310ND, ML-3710ND, SCX-4833FR, SCX-5637FR, SCX-5737FW	cart				0				0				0				0	0	8,008.00	-
372. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart				0				0				0				0	0	2,912.00	-
373. TONER CARTRIDGE, Samsung ML-2250D5	cart				0				0				0				0	0	4,784.00	-
374. TONER CARTRIDGE, Samsung ML-2010D3	cart				0				0				0				0	0	3,120.00	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
375. TONER CARTRIDGE, Samsung MLTD101S	cart				0				0				0				0	0	3,120.00	-
376. TONER CARTRIDGE, Samsung MLTD205L	cart				0				0				0				0	0	4,784.00	-
377. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart				0				0				0				0	0	4,212.00	-
378. TONER CARTRIDGE, Samsung CLT-508L, Cyan, original, for CLP-620ND, CLP-670N, CLP-670ND	cart				0				0				0				0	0	5,616.00	-
379. TONER CARTRIDGE, Samsung CLT-K508L, Magenta, original, for CLP-620ND, CLP-620ND, CLP-670N	cart				0				0				0				0	0	5,044.00	-
380. TONER CARTRIDGE, Samsung CLT-M508L, Black, original, for CLP-620ND, CLP-670N, CLP-670ND	cart				0				0				0				0	0	5,616.00	-
381. TONER CARTRIDGE, Samsung CLT-Y508L, Yellow, original, for CLP-620ND, CLP-670N, CLP-670ND	cart				0				0				0				0	0	5,616.00	-
382. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart				0				0				0				0	0	3,843.84	-
383. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart				0				0				0				0	0	2,899.31	-
384. TONER CARTRIDGE, Kyocera TK-120, original, for Kyocera Laser Printer model FS1030D	cart	5			5	5			5	5			5	5			5	20	5,357.04	107,140.80
385. TONER CARTRIDGE, Kyocera Mita TK330, for printer FS4000DN	cart				0				0				0				0	0	8,042.32	-
386. TONER CARTRIDGE, Kyocera Mita TK364 for printer FS4020DN	cart				0				0				0				0	0	8,320.00	-
387. TONER CARTRIDGE, Kyocera Mita TK174	cart				0				0				0				0	0	5,546.32	-
388. TONER CARTRIDGE, Kyocera Mita TK 564C, for Printer FS-C5300DN	cart				0				0				0				0	0	10,538.32	-
389. TONER CARTRIDGE, Kyocera Mita TK 564K, for Printer FS-C5300DN	cart				0				0				0				0	0	8,098.78	-
390. TONER CARTRIDGE, Kyocera Mita TK 564Y, for Printer FS-C5300DN	cart				0				0				0				0	0	10,538.32	-
391. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart				0				0				0				0	0	1,164.80	-
392. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart				0				0				0				0	0	1,151.28	-
393. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300-II & 580	cart				0				0				0				0	0	121.68	-
394. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart				0				0				0				0	0	351.52	-
395. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX 300	cart				0				0				0				0	0	1,248.00	-
396. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/8000/8500 Black Ribbon (S015055)	cart				0				0				0				0	0	958.88	-
397. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart				0				0				0				0	0	1,050.40	-
398. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart				0				0				0				0	0	380.64	-
399. RIBBON CARTRIDGE, Epson Part No. C13SO15632, black for printer LX310	cart				0				0				0				0	0	75.92	-
400. RIBBON, Epson RN 8755	cart				0				0				0				0	0	84.76	-
401. RIBBON, Epson RN 8750	cart	5			5	5			5	5			5	5			5	20	76.75	1,535.00
402. RIBBON, Epson RN 7754	cart				0				0				0				0	0	130.00	-
403. RIBBON, Epson RN SO 15083/SO 15086	cart	10			10	10			10	10			10	10			10	40	724.88	28,995.20
404. RIBBON, Epson RN SO 15327	cart				0				0				0				0	0	334.88	-
405. RIBBON CARTRIDGE, for Fujitsu DL3850	cart				0				0				0				0	0	447.20	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
406. PRINTHEAD, HP 11, black, C4810A, 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,466.40	-
407. PRINTHEAD, HP 11, cyan, C4811A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,617.20	-
408. PRINTHEAD, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,466.40	-
409. PRINTHEAD, HP 11, yellow C4813A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart				0				0				0				0	0	1,466.40	-
410. Photoconductor Kit, Lexmark PN 12A8302	cart				0				0				0				0	0	4,201.60	-
411. Photoconductor Kit, Lexmark PN E260X22G	cart				0				0				0				0	0	2,340.00	-
412. Photoconductor Kit, Lexmark PN E250X22G	cart				0				0				0				0	0	2,340.00	-
413. Photoconductor Kit, HP CE3114A, color, HP Laserjet M175nw, Laserjet Pro CP1025mw/M275	cart				0				0				0				0	0	3,785.60	-
414. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart				0				0				0				0	0	3,458.00	-
415. MOUSE, optical, USB connection type	piece	15			15	15			15	15			15	15			15	60	144.04	8,642.40
COMMON OFFICE SUPPLIES																				
1. ACETATE, gauge #3, 50m in length	roll	15			15	15			15	15			15	15			15	60	621.92	37,315.20
2. AIR FRESHENER, 280ml/can	can	36			36	36			36	36			36	36			36	144	81.12	11,681.28
3. ALCOHOL, 70%, ethyl	bottle	120			120	120			120	120			120	120			120	480	37.26	17,884.80
4. AUDIO CASSETTE TAPE, 90min. recording time	piece				0				0				0				0	0	22.88	-
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair				0				0				0				0	0	111.49	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair				0				0				0				0	0	117.78	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 1005/box	box				0				0				0				0	0	223.60	-
8. CARBON FILM, polyethylene, 216mm x 330mm, 1005/box	box	5			5	5			5	5			5	5			5	20	253.92	5,078.40
9. CARTOLINA, assorted color, 205/pack	pack				0				0				0				0	0	70.72	-
10. CARTOLINA, white, 205/pack	pack				0				0				0				0	0	52.00	-
11. CHALK, white, dustless, 100 pcs/box	box	20			20	20			20	20			20	20			20	80	25.86	2,068.80
12. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece				0				0				0				0	0	37.44	-
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pocket	piece				0				0				0				0	0	41.60	-
14. CLIP, backfold, 19mm, 125/box	box	25			25	25			25	25			25	25			25	100	7.28	728.00
15. CLIP, backfold, 25mm, 125/box	box	25			25	25			25	25			25	25			25	100	10.92	1,092.00
16. CLIP, backfold, 32mm, 125/box	box	25			25	25			25	25			25	25			25	100	16.33	1,633.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
17. CLIP, backfold, 50mm, 125/box	box	25			25	25			25	25			25	25			25	100	39.00	3,900.00
18. CLIP, bulldog, 73mm (3")	piece	100			100	100			100	100			100	100			100	400	8.32	3,328.00
19. COLUMNAR PAD, 14 cols, 50 gsm min.	pad				0				0				0				0	0	36.40	-
20. COLUMNAR PAD, 16 cols, 50 gsm min.	pad				0				0				0				0	0	35.86	-
21. COLUMNAR PAD, 18 cols, 50 gsm min.	pad				0				0				0				0	0	55.12	-
22. COLUMNAR NOTEBOOK, 12 cols	piece				0				0				0				0	0	20.80	-
23. CORRECTION TAPE, disposable, usable length of 6 meters (min), 5mm width	pair	50			50	50			50	50			50	50			50	200	12.05	2,410.00
24. DATA FILE BOX, (5"x9"x15-3/4")	box	160			160	160			160	160			160	160			160	640	69.73	44,627.20
25. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	180			180	180			180	180			180	180			180	720	76.95	55,404.00
26. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece				0				0				0				0	0	38.32	-
27. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece				0				0				0				0	0	41.60	-
28. ENVELOPE, documentary (10"x15"), 500s/box	box	5			5	5			5	5			5	5			5	20	507.40	10,148.00
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box	5			5	5			5	5			5	5			5	20	600.88	12,017.60
30. ENVELOPE, mailing white, 500s/box	box	10			10	10			10	10			10	10			10	40	139.36	5,574.40
31. ENVELOPE, mailing white with window, 500s	box				0				0				0				0	0	195.36	-
32. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box	3			3	3			3	3			3	3			3	12	108.68	1,304.16
33. ENVELOPE, expanding, plastic, legal size	piece				0				0				0				0	0	29.12	-
34. ENVELOPE, documentary, A4, 500s/box	box	5			5	5			5	5			5	5			5	20	403.52	8,070.40
35. ERASER, felt, for blackboard/whiteboard	piece	36			36	36			36	36			36	36			36	144	9.86	1,419.84
36. ERASER, rubber	piece				0				0				0				0	0	2.16	-
37. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece				0				0				0				0	0	72.49	-
38. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size (min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set				0				0				0				0	0	10.92	-
39. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 226mm Leaf size, 68mm x 15mm Tab size, 153 GSM, 0.22mm (min) thickness, five(5)	set				0				0				0				0	0	16.64	-
40. FOLDER, pressboard, plain, legal, 100s/box	pack				0				0				0				0	0	935.89	-
41. FOLDER, tagboard, legal size, 100s/box	pack	15			15	15			15	15			15	15			15	60	273.52	16,411.20
42. FOLDER, tagboard, A4 size, 100s/box	pack	15			15	15			15	15			15	15			15	60	243.82	14,629.20
43. FOLDER, moroccofancy, legal size, 50s/pack	pack	2			2	2			2	2			2	2			2	8	291.20	2,329.60
44. FOLDER, moroccofancy, A4 size, 50s/pack	bundle	2			2	2			2	2			2	2			2	8	234.00	1,872.00
45. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack				0				0				0				0	0	154.96	-
46. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack				0				0				0				0	0	175.76	-
47. GLUE, all purpose, 300 grams min.	jar				0				0				0				0	0	47.82	-
48. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece				0				0				0				0	0	39.00	-
49. INDEX CARD, 3"x5", ruled both sides, 500s/pack	pack				0				0				0				0	0	51.27	-
50. INDEX CARD, 5" x 8", ruled both sides, 500s/pack	pack				0				0				0				0	0	139.34	-
51. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box				0				0				0				0	0	36.40	-
52. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box	5			5	5			5	5			5	5			5	20	49.40	988.00
53. INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	100			100	100			100	100			100	100			100	400	50.84	20,336.00
54. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube				0				0				0				0	0	19.62	-
55. LOOSELEAF COVER, 216mm x 355mm, 50 pcs/bundle	bundle	2			2	2			2	2			2	2			2	8	539.24	4,313.92
56. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve	5			5	5			5	5			5	5			5	20	24.63	492.60
57. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece				0				0				0				0	0	43.84	-

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
58. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece				0				0				0				0	0	34.32	-
59. MAP PIN, round head, 100s/case	case				0				0				0				0	0	40.35	-
60. MARKER, fluorescent, 3 colors/set	set	25			25	25			25	25			25	25			25	100	32.95	3,295.00
61. MARKING PEN, whiteboard, bullet type, black	piece	360			360	360			360	360			360	360			360	1440	12.27	17,668.80
62. MARKING PEN, whiteboard, bullet type, blue	piece	120			120	120			120	120			120	120			120	480	12.27	5,889.60
63. MARKING PEN, whiteboard, bullet type, red	piece	120			120	120			120	120			120	120			120	480	12.27	5,889.60
64. MARKER, permanent, bullet type, black	piece	240			240	240			240	240			240	240			240	960	12.15	11,664.00
65. MARKER, permanent, bullet type, blue	piece	120			120	120			120	120			120	120			120	480	12.15	5,832.00
66. MARKER, permanent, bullet type, red	piece	60			60	60			60	60			60	60			60	240	12.15	2,916.00
67. MARKER, permanent, chisel type, black	piece				0				0				0				0	0	12.15	-
68. MARKER, permanent, chisel type, blue	piece				0				0				0				0	0	12.15	-
69. MARKER, permanent, chisel type, red	piece				0				0				0				0	0	12.15	-
70. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece	20			20	20			20	20			20	20			20	80	8.84	707.20
71. NOTE PAD, (3"x3"), 100 sheets/pad	pad				0				0				0				0	0	38.15	-
72. NOTE PAD, (3"x4"), 100 sheets/pad	pad	25			25	25			25	25			25	25			25	100	53.96	5,396.00
73. NOTE PAD, (2"x2"), 400 sheets/pad	pad				0				0				0				0	0	98.78	-
74. NOTE PAD, (2"x3"), 100 sheets/pad	pad				0				0				0				0	0	31.18	-
75. OIL, for general purpose, 120 mL	bottle				0				0				0				0	0	36.90	-
76. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream	150			150	150			150	150			150	150			150	600	97.66	58,596.00
77. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream				0				0				0				0	0	85.68	-
78. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm, 480 sheets ream	ream				0				0				0				0	0	102.86	-
79. PAPER, multicopy, 210mm x 297mm (A4), 80gsm	ream				0				0				0				0	0	116.62	-
80. PAPER, for Plain Paper Copier, 210mm x 297mm (A4), 70gsm	ream	400			400	400			400	400			400	400			400	1600	102.30	163,680.00
81. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream				0				0				0				0	0	148.72	-
82. PAPER, ruled pad, 216mm x 330mm, 90 sheets/pad	pad	10			10	10			10	10			10	10			10	40	17.47	698.80
83. PAPER, thermal, 216mm x 304mm, 1/2" core	roll				0				0				0				0	0	34.32	-
84. PAPER, thermal, 216mm x 304mm, 1/2" core	roll	20			20	20			20	20			20	20			20	80	35.05	2,804.00
85. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream	15			15	15			15	15			15	15			15	60	88.40	5,304.00
86. PAPER FASTENER, for paper, metal, 50 sets/box	box				0				0				0				0	0	65.50	-
87. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	100			100	100			100	100			100	100			100	400	13.52	5,408.00
88. PAPER CLIP, gem type, 32mm, 100s/box	box	100			100	100			100	100			100	100			100	400	6.12	2,448.00
89. PENCIL, lead, w/eraser, one (1) dozen per box	box	60			60	60			60	60			60	60			60	240	19.62	4,708.80
90. PENCIL, mechanical, for 0.5mm lead	piece				0				0				0				0	0	22.88	-
91. PHILIPPINE NATIONAL FLAG, Type I, 1828mm x 914.4mm, 100% cotton	piece				0				0				0				0	0	299.52	-
92. PUSH PIN, flat head type, assorted colors, 100s/case	case	10			10	10			10	10			10	10			10	40	19.08	763.20
93. RECORD BOOK, 300 pages, Smyth sewn	book	60			60	60			60	60			60	60			60	240	54.18	13,003.20
94. RECORD BOOK, 500 pages, Smyth sewn	book				0				0				0				0	0	86.85	-
95. RIBBON, nylon, manual typewriter	spool	5			5	5			5	5			5	5			5	20	16.12	322.40
96. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece				0				0				0				0	0	468.00	-
97. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	33.27	-
98. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	36.39	-
99. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	44.19	-
100. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	53.04	-
101. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece	30			30	30			30	30			30	30			30	120	53.04	6,364.80
102. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	74.35	-
103. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	91.00	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
104. RING BINDER, 19mm x 1.12m (3/4" x 44"), plastic, 10 pcs/bundle	bundle	30			30	30			30	30			30	30			30	120	100.36	12,043.20
105. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle				0				0				0				0	0	148.19	-
106. RING BINDER, 25mm x 1.12m (1" x 44"), plastic, 10 pcs/bundle	bundle	30			30	30			30	30			30	30			30	120	113.88	13,665.60
107. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece				0				0				0				0	0	227.23	-
108. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece				0				0				0				0	0	256.87	-
109. RING BINDER, 50mm x 1.12m (2" x 44"), plastic, 10 pcs/bundle	piece	30			30	30			30	30			30	30			30	120	204.88	24,585.60
110. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	5			5	5			5	5			5	5			5	20	105.85	2,117.00
111. RULER, plastic, 300mm	piece	20			20	20			20	20			20	20			20	80	2.08	166.40
112. RULER, plastic, 450mm	piece				0				0				0				0	0	14.25	-
113. SCHOOL FORM, DEPED FORM 1 (SCHOOL REGISTER), 8 sheets with 6-half sheet inserts in between each sheet/16 pages with 6 inserts (6 half-sheet per insert), with "DepEd Form 1 School Register" printed on the outer cover, saddle stitch binding, soft cover in uncoated, glossy or matte finish cover, 0.26mm	piece				0				0				0				0	0	30.04	-
114. SCHOOL FORM, DEPED FORM 137-E (Grade 1 to K12), Bristol board size (min): 214mm (W) x 340mm (L), Thickness (min) 0.25mm, Weight (min) 220gsm, Offset (back to back) printing, 100s/pack	pack				0				0				0				0	0	186.16	-
115. SCHOOL FORM, DEPED FORM 1 (SF1), Bristol Board, 214mmx340mm, min 220gsm, offset printing, 100 pcs/pack	pack				0				0				0				0	0	186.16	-
116. SIGN PEN, black	piece	300			300	300			300	300			300	300			300	1200	44.01	52,812.00
117. SIGN PEN, blue	piece	180			180	180			180	180			180	180			180	720	44.01	31,687.20
118. SIGN PEN, red	piece	120			120	120			120	120			120	120			120	480	44.01	21,124.80
119. STAMP PAD INK, violet, 50mL	bottle	10			10	10			10	10			10	10			10	40	20.80	832.00
120. STAMP PAD, felt pad, min 60mm x 100mm	piece	10			10	10			10	10			10	10			10	40	20.80	832.00
121. STAPLE WIRE, (26/16) standard, 5000 pcs/box	box	100			100	100			100	100			100	100			100	400	23.80	9,520.00
122. STAPLE WIRE, HEAVY DUTY, 23/13, for use with heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 13mm leg length, 100 staples per strip, 1,000 staples per box, 40-90 sheets of 70gsm bond paper	box				0				0				0				0	0	23.92	-
123. STAPLE WIRE, HEAVY DUTY, 23/17, for heavy duty staplers, metal, non-rust, chisel point, 0.60mm thickness, 13mm width, 17mm Leg Length, 100 staples per trip, 1,000 staples per box, 30-135 sheets of 70 gsm bond paper	box				0				0				0				0	0	30.68	-
124. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire				0				0				0				0	0	182.00	-
125. TAPE, adding machine, GSP bond	roll				0				0				0				0	0	7.70	-
126. TAPE, masking, 24mm, 50 meters length	roll	120			120	120			120	120			120	120			120	480	53.04	25,459.20
127. TAPE, masking, 48mm, 50 meters length	roll	60			60	60			60	60			60	60			60	240	102.96	24,710.40
128. TAPE, transparent, 24mm, 50 meters	roll	120			120	120			120	120			120	120			120	480	17.37	8,337.60
129. TAPE, transparent, 48mm, 50 meters	roll	60			60	60			60	60			60	60			60	240	33.28	7,987.20
130. TAPE, packaging, 48mm, 50 meters length	roll	60			60	60			60	60			60	60			60	240	33.28	7,987.20
131. TIME CARD, for Amano Bundy Clock, 100s/bndl	bundle				0				0				0				0	0	67.46	-
132. TIME CARD, for Kitano Time Recorder, 100s/bndl	bundle				0				0				0				0	0	83.20	-
133. TOILET TISSUE, 12 rolls/pack	pack	40			40	40			40	40			40	40			40	160	75.57	12,091.20
134. TWINE, plastic, one kilo per roll	roll	10			10	10			10	10			10	10			10	40	45.39	1,815.60
135. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll				0				0				0				0	0	112.32	-

Item & Specifications	Unit of Measure	Quantity Requirement																		** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total			
COMMON OFFICE DEVICES																					
1. BLADE, heavy duty cutter, 10 pcs./pack	pack	5			5	5			5	5			5	5			5	20	7.75	155.00	
2. CUTTER, heavy duty	piece	25			25	25			25	25			25	25			25	100	21.84	2,184.00	
3. LASER POINTER, PEN TYPE, metal, for presentation, green and red color, 50mW laser power, beam light, continuous light, single-point, uses 2 x LR6 1.5V AA or AAA batteries, button switch	piece				0				0				0				0	0	550.04	-	
4. PEA WHISTLE, STAINLESS STEEL, 40mm(min) length, sound ball made of plastic material, with attachment ring	piece				0				0				0				0	0	29.12	-	
5. PUNCHER, heavy duty	piece	15			15	15			15	15			15	15			15	60	103.98	6,238.80	
6. SCISSORS, (6")	pair	25			25	25			25	25			25	25			25	100	15.53	1,553.00	
7. SHARPENER, single cutterhead	piece	15			15	15			15	15			15	15			15	60	176.80	10,608.00	
8. STAMPING DATER, self-inking stamp	piece	2			2	2			2	2			2	2			2	8	478.38	3,827.04	
9. STAPLER, heavy duty, standard	piece	25			25	25			25	25			25	25			25	100	108.66	10,866.00	
10. STAPLER, binder type, heavy duty for high volume stapling, 25-153 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable stapler guide	piece				0				0				0				0	0	1,059.76	-	
11. STAPLE REMOVER, plier type	piece	24			24	24			24	24			24	24			24	96	17.44	1,674.24	
12. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	15			15	15			15	15			15	15			15	60	33.28	1,996.80	
13. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece				0				0				0				0	0	30.67	-	
14. WASTE BASKET, plastic	piece	20			20	20			20	20			20	20			20	80	27.04	2,163.20	
COMMON JANITORIAL SUPPLIES																					
1. BATHROOM SOAP, 90gms.	piece				0				0				0				0	0	21.32	-	
2. BROOM, soft (tambo)	piece				0				0				0				0	0	98.80	-	
3. BROOM, STICK (tingting)	piece				0				0				0				0	0	23.92	-	
4. CLEANSER, scouring powder, 350gms.	canister	15			15	15			15	15			15	15			15	60	14.40	864.00	
5. DETERGENT POWDER, all purpose, 500gms.	pouch				0				0				0				0	0	24.96	-	
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar				0				0				0				0	0	17.32	-	
7. DISINFECTANT SPRAY, 400 grams net content	can	10			10	10			10	10			10	10			10	40	114.40	4,576.00	
8. DUST PAN, non-rigid plastic, with detachable handle	piece				0				0				0				0	0	36.28	-	
9. FLOOR WAX, paste, natural, 2kgs.	can				0				0				0				0	0	223.60	-	
10. FLOOR WAX, paste, red, 2kgs.	can				0				0				0				0	0	218.40	-	
11. FLOOR WAX, liquid type, 3.75-5.0L/ plastic container	container				0				0				0				0	0	370.50	-	
12. FURNITURE CLEANER, 300ml/can min	can				0				0				0				0	0	84.76	-	
13. INSECTICIDE, 600ml/can	can				0				0				0				0	0	117.52	-	
14. MOP BUCKET, heavy duty, hard plastic, min: 370mm(L), 475mm(W), 245mm(H); 30L capacity, with 4 wheel ball caster, with squeezer, with precautionary markings	piece				0				0				0				0	0	1,872.00	-	
15. MOPHANDLE, screw type, aluminum handle	piece				0				0				0				0	0	124.80	-	
16. MOPHANDLE, screw type, wooden handle	piece				0				0				0				0	0	93.60	-	
17. MOPHEAD, 100% rayon, 400g	piece				0				0				0				0	0	83.20	-	
18. RAG, COTTON, (7") in diameter, assorted colors	kilo	30			30	30			30	30			30	30			30	120	43.68	5,241.60	
19. SCOURING PAD, economy size	pack				0				0				0				0	0	117.36	-	
20. TOILET BOWL & URINAL CLEANER, 900ml	bottle				0				0				0				0	0	41.60	-	

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
21. TOILET DEODORANT CAKE, deodorizer/moth proofer 50gms, 3 pcs/pack	box				0				0				0				0	0	23.40	-
22. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll				0				0				0				0	0	144.40	-
LEGAL SIZE PAPER																				
1. PAPER, bond, Premium Grade	ream	150			150	150			150	150			150	150			150	600	109.02	65,412.00
2. PAPER, mimeograph, Groundwood	ream				0				0				0				0	0	92.46	-
3. PAPER, mimeograph, Whitewove	ream				0				0				0				0	0	112.84	-
4. PAPER, for Plain Paper Copier	ream	400			400	400			400	400			400	400			400	1600	112.99	180,784.00
5. PAPER, multicopy, legal, for laser printing	ream				0				0				0				0	0	131.06	-
COMMON OFFICE EQUIPMENT																				
1. AIRPOT, 3.8 liters, w/ dispenser	unit				0				0				0				0	0	1,248.00	-
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit				0				0				0				0	0	1,944.80	-
3. CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit				0				0				0				0	0	930.80	-
4. CALCULATOR, scientific, 10 digits, casedot matrix, solar/ cell type power source	unit				0				0				0				0	0	413.92	-
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit				0				0				0				0	0	148.72	-
6. CHAIR, monobloc, without armrest, beige	unit				0				0				0				0	0	280.80	-
7. CHAIR, monobloc, without armrest, white	unit				0				0				0				0	0	280.80	-
8. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit				0				0				0				0	0	6,188.00	-
9. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 16 times, (1600%) consecutive zoom, PC and Doc Cam VS	unit				0				0				0				0	0	25,168.00	-
10. ELECTRIC FAN, orbit type	unit				0				0				0				0	0	1,245.92	-
11. ELECTRIC FAN, with stand	unit			5	5				0				0				0	5	819.52	4,097.60
12. ELECTRIC FAN, wall type	unit			88	88				0				0				0	88	933.92	82,184.96
13. ELECTRIC FAN, industrial, 18" metal blade	unit			20	20				0				0				0	20	1,037.92	20,758.40
14. FACSIMILE TRANSMITTER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit			2	2				0				0				0	2	3,502.72	7,005.44
15. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit				0				0				0				0	0	1,295.84	-
16. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, stored pressure type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit				0				0				0				0	0	3,939.52	-
17. MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit				0				0				0				0	0	2,704.00	-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
18. MULTIMEDIA PROJECTOR, 3000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit				0				0				0				0	0	18,616.00	-
19. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationary blade guard, A4-A6 format indications	unit				0				0				0				0	0	8,398.00	-
20. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit				0				0				0				0	0	3,120.00	-
21. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit				0				0				0				0	0	16,640.00	-
22. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-310+ II	unit				0				0				0				0	0	5,831.52	-
23. PRINTER, laser, 24ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit				0				0				0				0	0	1,653.60	-
24. PRINTER, impact dot matrix, 24-pins, 136 columns, 480 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit				0				0				0				0	0	18,417.17	-
25. PRINTER, inkjet, wireless capable, 55 ppm speed, with 2.0" MGD display, 512 MB memory, 500 sheets input tray, duplex printing capable	unit				0				0				0				0		23,600.00	-
26. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit			8	8				0				0				0	8	10,398.96	83,191.68
27. TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit				0				0				0				0	0	1,232.40	-
28. TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0				0				0				0	0	1,233.40	-
29. ELECTRONIC TIME RECORDER, (bundy clock), electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit				0				0				0				0	0	3,056.44	-
30. WIRELESS-N ROUTER, 300 MBPS, 2.4GHz Frequency Band, Standard IEEE 802.11G, IEEE 802.11n, IEEE 802.3u, IEEE 802.3, Microsoft Windows 2000/XP/Mista/XP SP3/7 System Requirements, FCC Class B, Wifi Certification, 4 x 10/100 ports, 1 x 10/100 WAN port, WPA, WPA2, NAT, SPI, VPN pass thru.	unit				0				0				0				0	0	1,037.92	-
HANDBOOKS ON PROCUREMENT																				
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 3184(6th Edition), 6" x 9", 300 pages,	piece				0				0				0				0	0	28.90	-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT																				
Office Equipment and Accessories																				
1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
11					0				0				0				0	0		-
12					0				0				0				0	0		-
13					0				0				0				0	0		-
14					0				0				0				0	0		-
15					0				0				0				0	0		-
16					0				0				0				0	0		-
17					0				0				0				0	0		-
18					0				0				0				0	0		-
19					0				0				0				0	0		-
20					0				0				0				0	0		-
Office Supplies					0				0				0				0	0		-
1. Ballpen, fine point, black	piece	200			200	200			200	200			200	200			200	800	4.00	3,200.00
2. Ballpen, fine point, blue	piece	150			150	150			150	150			150	150			150	600	4.00	2,400.00
3. Ballpen, fine point, red	piece	100			100	100			100	100			100	100			100	400	4.00	1,600.00
4. Ballpen, fine point, lavender	piece	20			20	20			20	20			20	20			20	80	30.00	2,400.00
5. Cartolina, assorted colors, 100 lbs, US, 22-1/2" x 28-1/2"	piece	1800			1800	1800			1800	1800			1800	1800			1800	7200	7.00	50,400.00
6. Cartolina, white, 100 lbs., US, 22-1/2" x 28-1/2"	piece	300			300	300			300	300			300	300			300	1200	7.00	8,400.00
7. Cassette tape, video, digital, min. 60 minutes	piece	5			5	5			5	5			5	5			5	20	100.00	2,000.00
8. Cash book, General Form No. 103	piece	5			5	5			5	5			5	5			5	20	420.00	8,400.00
9. Cleaner, multi purpose, 250ml/can	can	10			10	10			10	10			10	10			10	40	55.00	2,200.00
10. Correction fluid, waterbased, white opaque, 15ml/btl	bottle	50			50	50			50	50			50	50			50	200	13.20	2,640.00
11. Dressmaker's pin (aspile)	card	100			100	100			100	100			100	100			100	400	10.00	4,000.00
12. Envelope, catalog, 7" x 10", 500s/bx	box	5			5	5			5	5			5	5			5	20	665.00	13,300.00
13. Fastener, for paper, vinyl coated, 50sets/bx	box	30			30	30			30	30			30	30			30	120	25.00	3,000.00
14. Felt paper, assorted color	piece	250			250	250			250	250			250	250			250	1000	15.00	15,000.00
15. Flag, Philippine, 3' x 5-1/2'	piece	10			10	10			10	10			10	10			10	40	320.00	12,800.00
16. Glue, all purpose, 130 grams	jar	120			120	120			120	120			120	120			120	480	38.00	18,240.00
17. Paste, solid, with waterwell applicator	jar	20			20	20			20	20			20	20			20	80	25.00	2,000.00
18. Sign pen, high tech, lavender	piece	20			20	20			20	20			20	20			20	80	60.00	4,800.00
19. Styropore, 1/2" x 4' x 8'	piece	10			10	10			10	10			10	10			10	40	170.00	6,800.00
20. Styropore, 1" x 4' x 8'	piece	5			5	5			5	5			5	5			5	20	330.00	6,600.00
21. Tape, double adhesive, foam type, 1"	roll	20			20	20			20	20			20	20			20	80	100.00	8,000.00
22. Tape, double adhesive, tissue type, 1"	roll	10			10	10			10	10			10	10			10	40	20.00	800.00
23. Tape flag, assorted colors, with Pls. Sign Tag	pack	10			10	10			10	10			10	10			10	40	65.00	2,600.00
24. Thumb tacks	box	10			10	10			10	10			10	10			10	40	10.00	400.00
25. Toner, for copier, Kyocera Mita (KM-2810) TK-135	cart	5			5	5			5	5			5	5			5	20	3,696.00	73,920.00
26. Toner, for copier, Kyocera Mita (KM-2035) TK-410	cart	2			2	2			2	2			2	2			2	8	6,048.00	48,384.00
27. Toner, for copier, Kyocera Mita (KM-3530/2530)	cart	1			1	1			1	1			1	1			1	4	14,168.00	56,672.00
28. Toner, for copier, Kyocera Mita TK-439	cart	2			2	2			2	2			2	2			2	8	6,944.00	55,552.00
29. Toner, for copier, Sharp (AR-203) AR-208FT	cart	1			1	1			1	1			1	1			1	4	4,133.00	16,532.00
30. Toner, for copier, Sharp (AR-5520) AR-021FT	cart	4			4	4			4	4			4	4			4	16	6,576.00	105,216.00
31. Toner, for copier, Sharp (AR-5320) AR-016FT	cart	3			3	3			3	3			3	3			3	12	6,155.00	73,860.00
32. Toner, for copier, Sharp (AR-M420CU) AR-450FT	cart	2			2	2			2	2			2	2			2	8	7,075.00	56,600.00
33. Toner, for copier, Sharp (AR-5620N) MX-235FT	cart	3			3	3			3	3			3	3			3	12	6,576.00	78,912.00
34. Toner, for copier, Fuji DC S1810	cart	15			15	15			15	15			15	15			15	60	3,360.00	201,600.00
Audio and visual presentation and composing equipment																				
1					0				0				0				0	0		-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Photographic or filming or video equipment																				
1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Cleaning Equipment and Supplies																				
1. Liquid hand soap, anti-bacterial, 3.78 liters/gal	gal	10			10	10			10	10			10	10			10	40	250.00	10,000.00
2. Shampoo, sachet, 5ml	piece	5000			5000				0	5000			5000				0	10000	2.00	20,000.00
3. Soap, bath, 13 grams	piece	5000			5000				0	5000			5000				0	10000	4.00	40,000.00
4. Toilet tissue, jumbo, 200 meters, 2 ply	roll	200			200	200			200	200			200	200			200	800	85.00	68,000.00
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Paper Materials and Products																				
1. Paper, copy, for plain paper copier, 70gsm, short	ream	100			100	100			100	100			100	100			100	400	110.00	44,000.00
2. Paper, special, Calasasia Natural, 180 gsm, A4	ream	10			10	10			10	10			10	10			10	40	1,800.00	72,000.00
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Lighting and fixtures and accessories																				
1. Bulb, pinlight, 9 watts	piece	20			20				0	20			20				0	40	80.00	3,200.00
2. Fluorescent lamp, 40 watts, 220 volts, fat tube	piece	200			200				0	200			200				0	400	75.00	30,000.00
3. Fluorescent lamp, T5 type, 14 watts	piece	50			50				0	50			50				0	100	55.00	5,500.00
4. Fluorescent lamp, T5 type, 28 watts	piece	50			50				0	50			50				0	100	80.00	8,000.00
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Electrical equipment and components and supplies																				
1. Ballast, electronic, for T5 type tube, 20w	piece	50			50				0	50			50				0	100	120.00	12,000.00
2. Ballast, electronic, for T5 type tube, 40w	piece	50			50				0	50			50				0	100	90.00	9,000.00
3. Metal box, 35mm depth AMCO	piece	10			10				0	10			10				0	20	45.00	900.00
4. Lamp holder, for fluorescent fixture	set	100			100				0	100			100				0	200	50.00	10,000.00
5. Moulding, plastic, 3/4" x 8'	piece	100			100				0	100			100				0	200	50.00	10,000.00
6. Outlet, 2 gang, with plate cover, complete set	set	25			25				0	25			25				0	50	110.00	5,500.00
7. Surge protector, with 6 universal outlet	piece	25			25				0	25			25				0	50	600.00	30,000.00
8. Switch, single, with plate cover, complete set	set	25			25				0	25			25				0	50	80.00	4,000.00
9. Switch, 2 gang, with plate cover, complete set	set	25			25				0	25			25				0	50	110.00	5,500.00
10. Box, plastic, with metal screw	box	25			25				0	25			25				0	50	65.00	3,250.00
11. Box, plastic, #8, with metal screw	box	25			25				0	25			25				0	50	100.00	5,000.00
Computer Supplies																				
1. Toner, for laserjet printer, Brother HL-1110 (TN-1000)	cart	5			5	5			5	5			5	5			5	20	2,000.00	40,000.00
2. Toner, for laserjet printer, Brother HL-2240 (TN-2260)	cart	2			2	2			2	2			2	2			2	8	1,800.00	14,400.00
3. Toner, for laserjet printer, Brother HL-2130D (TN-2060)	cart	2			2	2			2	2			2	2			2	8	1,300.00	10,400.00
4. Toner, for officejet HP 7612 (HP 932), black	cart	5			5	5			5	5			5	5			5	20	500.00	10,000.00
5. Toner, for officejet HP 7612 (HP 933), cyan	cart	5			5	5			5	5			5	5			5	20	500.00	10,000.00
6. Toner, for officejet HP 7612 (HP 933), magenta	cart	5			5	5			5	5			5	5			5	20	500.00	10,000.00
7. Toner, for officejet HP 7612 (HP 933), yellow	cart	5			5	5			5	5			5	5			5	20	500.00	10,000.00
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
Computer Equipment and Accessories																				
1. Keyboard, USB type connection	piece	15			15	15			15	15			15	15			15	60	400.00	24,000.00
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-
*Other Categories																				
1. Adhesive, structural, Epoxy A & B, 1 quart/can	can	5			5				0	5			5				0	10	450.00	4,500.00
2. Faucet, 1/2", ordinary, single handle, US	piece	5			5				0	5			5				0	10	400.00	4,000.00
3. Faucet, ordinary, 1/2", brass type, US	piece	10			10				0	10			10				0	20	250.00	5,000.00
4. Gate valve, 1/2", brass type, US	piece	5			5				0	5			5				0	10	225.00	2,250.00
5. Solvent cement, PVC, blue, 400cc/can	can	5			5				0	5			5				0	10	175.00	1,750.00
6. Supply pipe, for lavatory, with angle valve, US	piece	50			50				0	50			50				0	100	150.00	15,000.00
7. Supply pipe, for water closet, standard, size, US	piece	50			50				0	50			50				0	100	150.00	15,000.00
8. Tank fittings, for water closet	piece	10			10				0	10			10				0	20	300.00	6,000.00
9. Teflon tape, 1/2" width (12mm x 10M)	roll	20			20				0	20			20				0	40	5.00	200.00
10. Teflon tape, 1" width (12mm x 10M)	roll	20			20				0	20			20				0	40	15.00	600.00
11. Barrel bolt, brass plated, with screw, 4", heavy duty	piece	15			15				0	15			15				0	30	30.00	900.00
12. Doorknob, heavy duty, original	piece	40			40				0	40			40				0	80	600.00	48,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	** PS Price Catalogue as of JULY 31, 2014	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total		
13. Drawer lock, 7/8" x 27/32"	piece	10			10				0	10			10				0	20	30.00	600.00
14. Padlock, brass plated, 2" (50mm), heavy duty	piece	25			25				0	25			25				0	50	400.00	20,000.00
15. Safety hasp, brass plated, 3", heavy duty	piece	10			10				0	10			10				0	20	15.00	300.00
C. TOTAL (A + B):																			5,343,484.76	
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			534,348.48	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																			5,877,833.24	
F. MONTHLY CASH REQUIREMENTS (In Pesos)																				
F.1 Available at Procurement Service Stores				1088411				882962				891173				882962				3745506.76
F.2 Other Items not available at PS but regularly purchased from other sources				446082				318007				446082				318007				1528178
TOTAL MONTHLY CASH REQUIREMENTS				1534493				1200969				1337255				1200969				5273684.76
*Other categories that are not indicated herein																				

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

M. D. Layton
MARITES D. LAYTON

OIC - Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:

Joseph G. Luceño
JOSEPH G. LUCEÑO

Director, Financial Management Services

Approved by:

Esther B. Ogena
ESTER B. OGENA

Head of Office/Agency

Date Prepared: 11/19/2014

PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

ANNUAL PROCUREMENT PLAN
For Supplies, Equipment and Services
For CY 2015

Balance brought forward from PART A: SUPPLIES, EQUIPMENT AND SERVICES

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
VARIOUS EQUIPMENT FOR OFFICES/CENTERS/UNITS										
		OFFICE OF THE PRESIDENT								
		OP / PMS								
		Computer Desktop	set					4	50,000.00	200,000.00
		Computer Laptop	set					2	75,000.00	150,000.00
		Copying Machine	set					1	250,000.00	250,000.00
		Aircondition Unit	unit					3	23,333.33	70,000.00
		Book Cabinet (Big)	piece					2	20,000.00	40,000.00
		Colored Copier	piece					1	350,000.00	350,000.00
		Digital Video Camera	piece					1	150,000.00	150,000.00
		DSLR Camera	piece					1	175,000.00	175,000.00
									subtotal	1,385,000.00
		UBS								
		Computer Desktop	set					1	50,000.00	50,000.00
		Computer Laptop	set					1	45,000.00	45,000.00
		Conference Table with 10 Chairs	set					1	100,000.00	100,000.00
		Copying Machine	set					1	250,000.00	250,000.00
									subtotal	445,000.00
		Internal Audit Office								
		Computer Desktop	set					1	50,000.00	50,000.00
		Aircondition Unit	set					1	20,000.00	20,000.00
		Computer Table	set					2	15,000.00	30,000.00
		Computer Laptop	set					1	45,000.00	45,000.00
									subtotal	145,000.00
		COA								
		Dining Table w/Top Glass and Chairs (6 seater)	set					1	25,000.00	25,000.00
		Aircondition unit (Window type)	unit					1	25,000.00	25,000.00
									subtotal	50,000.00
									TOTAL	2,025,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		VICE PRESIDENT FOR FINANCE AND ADMINISTRATION								
		Computer Desktop	unit					2	50,000.00	100,000.00
		Laptop	unit					2	50,000.00	100,000.00
		Copying Machine	unit					1	80,000.00	80,000.00
		Deskjet Printer	unit					1	30,000.00	30,000.00
		Conference Table with Chairs, 6-seater	set					1	20,000.00	20,000.00
									subtotal	330,000.00
		Administrative Services (consolidated request of AS units)								
		Copying Machine (for BAC Unit)	unit					1	250,000.00	250,000.00
		Computer Desktop	unit					4	50,000.00	200,000.00
		Steel Cabinet for stock cards	unit					1	18,000.00	18,000.00
		Laptop	unit					2	50,000.00	100,000.00
		LCD Projectors (for classrooms)	unit					9	50,000.00	450,000.00
		Aircondition Units (for 3 AS units)	unit					3	70,000.00	210,000.00
									subtotal	1,228,000.00
		Human Resources Management and Development Services (HRMDS)								
		Copying Machine	unit					1	80,000.00	80,000.00
		Computer Desktop	unit					2	50,000.00	100,000.00
		Laptop	unit					1	50,000.00	50,000.00
									subtotal	230,000.00
		Financial Management Services								
		Copying Machine	unit					1	80,000.00	80,000.00
		Computer Desktop	unit					1	50,000.00	50,000.00
		Laptop	unit					2	50,000.00	100,000.00
		Steel Cabinet with Vault	unit					2	15,000.00	30,000.00
		Epson LQ 2190	unit					1	25,000.00	25,000.00
		Book Shelves (Adjustable layer)	unit					1	50,000.00	50,000.00
									subtotal	335,000.00
		Facilities Management and Sustainability Services								
		Laptop	unit					1	50,000.00	50,000.00
		Provision of Power Tools	Lot					1	150,000.00	150,000.00
		Water Pump	units					3	50,000.00	150,000.00
									subtotal	350,000.00
		Auxiliary Services								
		Copying Machine	unit					1	70,000.00	70,000.00
		Computer Desktop	unit					1	50,000.00	50,000.00
		washing machine	unit					1	50,000.00	50,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		Laptop	unit					1	50,000.00	50,000.00
		Cash Machine	unit					1	40,000.00	40,000.00
		generator	unit					1	50,000.00	50,000.00
		Trolley, sewing mach., drinking fountain, aircon								
									subtotal	310,000.00
		Medical & Dental								
		Dental Chair	set					1	300,000.00	300,000.00
		Magnifying Lamp	set					1	15,000.00	15,000.00
		Wheelchair	set					1	20,000.00	20,000.00
		Stretcher	set					1		
		Copying Machine	set					1	45,000.00	45,000.00
		Aircondition Unit	set					1	60,000.00	60,000.00
		Detecto Weighing scale	set					1	20,000.00	20,000.00
									subtotal	460,000.00
		VICE PRESIDENT FOR ACADEMICS							TOTAL	3,243,000.00
		Binder	unit					1	20,000.00	20,000.00
		Portable LCD Projector	unit					1	27,000.00	27,000.00
		Colored Photocopier	unit					1	100,000.00	100,000.00
		Flat Screen TV 42"	unit					1	30,000.00	30,000.00
		Portable Sound System	unit					1	25,000.00	25,000.00
									subtotal	202,000.00
		COLLEGE OF TEACHER EDUCATION (CTD) <i>(consolidated for FAL, FES, FSTEM, FBESS)</i>								
		Laptop	set					4	40,000.00	160,000.00
		LCD Projector	set					2	25,000.00	50,000.00
		Sound System (used for K to 12 Training)	set					2	30,000.00	60,000.00
		Macbook Air	set					1	60,000.00	60,000.00
		Refrigerator	set					1	15,000.00	15,000.00
		Photocopying Machine (for FSTEM)	unit					1	80,000.00	80,000.00
		Uphostery						1	20,000.00	20,000.00
		Conference Table & Chair	set					2	20,000.00	40,000.00
		Sala set	set					1	15,000.00	15,000.00
									subtotal	500,000.00
		UNIVERSITY REGISTRAR								
		Airconditioned Unit (Floor Mount)	unit					1	100,000.00	100,000.00
		Laptop	unit					1	40,000.00	40,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		Computer Desktop	unit					1	50,000.00	50,000.00
		Steel Cabinet with 25 drawers	unit					1	15,000.00	15,000.00
									subtotal	205,000.00
		ITL								
		Conference Table (for 15 persons)	Lot					1	50,000.00	50,000.00
		Modular Division at the Director's Office	Lot					1	100,000.00	100,000.00
									subtotal	150,000.00
		OSASS								
		Computer desktop	unit					1	50,000.00	50,000.00
		Laptop	unit					1	45,000.00	45,000.00
		Photocopying machine	unit					1	80,000.00	80,000.00
		LCD Projector	unit					1	30,000.00	30,000.00
									subtotal	200,000.00
		ADMISSIONS OFFICE								
		Computer desktop	unit					1	50,000.00	50,000.00
		Laptop	unit					2	40,000.00	80,000.00
		Photocopying Machine	unit					1	80,000.00	80,000.00
		Air-conditioned Unit (split type) for testing room	unit					1	35,000.00	35,000.00
		Air-conditioned Unit (window type) for office	unit					1	30,000.00	30,000.00
									subtotal	275,000.00
		UGDO								
		Portable LCD projector	unit					1	27,000.00	27,000.00
		Laptop	unit					1	40,000.00	40,000.00
		Desktop computer	unit					1	50,000.00	50,000.00
									subtotal	117,000.00
		UCIMIMO								
		Binder	unit					1	15,000.00	15,000.00
		Portable LCD projector	unit					1	27,000.00	27,000.00
		Phocopier	unit					1	80,000.00	80,000.00
									subtotal	122,000.00
		FASEC								
		Photocopying Machine	unit					1	50,000.00	50,000.00
		IPEHRDS								

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		Computer Desktop	unit					3	50,000.00	150,000.00
		TV Set	unit					1	25,000.00	25,000.00
		LCD Projector Portable	unit					1	20,000.00	20,000.00
		Speakers & Amplifier	set					1	10,000.00	10,000.00
									subtotal	205,000.00
		CGSTER								
		Computer Desktop	unit					2	50,000.00	100,000.00
		Aircondition unit (Floor Mount)	unit					1	110,000.00	80,000.00
		Couches	piece					3	30,000.00	60,000.00
									subtotal	240,000.00
		GRO								
		Computer Desktop	unit					1	50,000.00	50,000.00
		IKM								
		Computer Desktop	unit					1	45,000.00	45,000.00
		Laptop	unit					2	20,000.00	40,000.00
		LCD Projector	set					1	30,000.00	30,000.00
		Document Scanner	set					1	50,000.00	50,000.00
		Digital SLR Camera	set					1	40,000.00	40,000.00
		Colored Document Printer	set					1	20,000.00	20,000.00
									subtotal	225,000.00
		CFLEX								
		Computer Desktop	set					1	50,000.00	50,000.00
		Laptop	set					1	40,000.00	40,000.00
		LCD Projector	set					1	30,000.00	30,000.00
		WIFI Router	set					1	30,000.00	30,000.00
		CCTVs	set					1	50,000.00	50,000.00
									subtotal	200,000.00
		MIS/ URAMU								
		Laptop	unit		1			1	50,000.00	50,000.00
		Server	unit					1		1,000,000.00
		turnstyle	unit					2		300,000.00
		Modular Partition	Lot					1		100,000.00
									subtotal	1,450,000.00
		Library								
		Aircon (5 Tonner)	unit					5	84,000.00	420,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		Aircon (window type 2HP)	unit					1	50,000.00	50,000.00
		Bookends (Big)						1	20,000.00	20,000.00
		CCTV	set							50,000.00
		Turnstiles	sunit					1	150,000.00	150,000.00
		Laptop	unit					3	30,000.00	90,000.00
		LCD Projector	unit					1	40,000.00	40,000.00
		Computer Desktop	set					5	36,000.00	180,000.00
		Sofa Set	set					1	50,000.00	50,000.00
									subtotal	1,050,000.00
									TOTAL	5,241,000.00
		VP FOR RESEARCH PLANNING & QUALITY ASSURANCE								
		Aircondition units split type	unit					2	60,000.00	120,000.00
		desktop computers	unit					3	50,000.00	150,000.00
		Laptop	unit					1	40,000.00	40,000.00
		Macbook air	unit					1	60,000.00	60,000.00
		Photocopying machine	unit					1	80,000.00	80,000.00
		Sofa Set	unit					1	20,000.00	20,000.00
		Steel cabinet with vault	unit					1	15,000.00	15,000.00
		IPAD air	unit					1	50,000.00	50,000.00
		Binding Machine (heavy duty)	unit					1	15,000.00	15,000.00
		Duct microphone (conference microphone)	set					1	100,000.00	100,000.00
		TV LED	unit					1	30,000.00	30,000.00
									subtotal	680,000.00
		EPRDC								
		DLP projector	unit					1	30,000.00	30,000.00
		Aircon window type (2 HP -inverter)	unit					1	60,000.00	60,000.00
									subtotal	90,000.00
		CPQA (for accreditation purposes)								
		Computer-laptop	unit					3	50,000.00	150,000.00
		Photocopy machine	unit					1	80,000.00	80,000.00
		steel shelves with glass door/cover	unit					1	250,000.00	250,000.00
		Conference table with chairs (20-25 seaters)	set					1	60,000.00	60,000.00
		steel cabinet with vault (for CPQA)	unit					1	15,000.00	15,000.00
									subtotal	555,000.00
		RCTQ								
		Video Camera	unit					10	50,000.00	500,000.00
									subtotal	500,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		UNIVERSITY RELATIONS AND ADVANCEMENT							TOTAL	1,825,000.00
		VPURA OFFICE								
		Aircondition Unit (Window Type)	set					3	40,000.00	120,000.00
		Computer Laptop	set					1	45,000.00	45,000.00
		Refrigerator	set					1	30,000.00	30,000.00
									subtotal	195,000.00
		CDO								
		Computer Desktop	set					1	50,000.00	50,000.00
		Computer Laptop	set					1	45,000.00	45,000.00
		LCD Projector	set					1	30,000.00	30,000.00
		Aircondition Unit (Window Type)	set					1	40,000.00	40,000.00
									subtotal	165,000.00
		LIO								
		SLR Camera	set					1	59,000.00	59,000.00
		Refrigerator	set					1	30,000.00	30,000.00
		LCD Projector	set					1	20,000.00	20,000.00
		LED TV	set					1	30,000.00	30,000.00
		Aircondition Unit (split-type)	set					1	60,000.00	60,000.00
									subtotal	199,000.00
		CPEO								
		Computer Laptop	set					1	45,000.00	45,000.00
		Computer Desktop	set					1	50,000.00	50,000.00
		LCD Projector	set					2	20,000.00	40,000.00
		Copying Machine	set					1	80,000.00	80,000.00
		Aircondition Unit (Window Type)	set					1	40,000.00	40,000.00
		Refrigerator	set					1	30,000.00	30,000.00
									subtotal	285,000.00
		ARSO								
		Computer Desktop	set					1	50,000.00	50,000.00
		Alumni Webpage Directory	set					1	300,000.00	300,000.00
		LED TV	set					1	30,000.00	30,000.00
		Aircondition Unit (Window Type)	set					1	40,000.00	40,000.00
		Corporate Video	set					1	250,000.00	250,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	Unit Cost	Total Cost
		SLR Camera	set					1	59,000.00	59,000.00
		LCD Projector	set					1	20,000.00	20,000.00
									subtotal	749,000.00
		UEMPRO								
		Computer Desktop or Laptop	set					1	50,000.00	50,000.00
		Portable sound system	set					2	15,000.00	35,000.00
		Computer Desktop (Higher Specs for Graphic Artist)	set					1	85,000.00	85,000.00
		Laptop	set					1	40,000.00	40,000.00
		SLR Camera	set					1	59,000.00	59,000.00
		Photocopying machine	set					1	80,000.00	80,000.00
									subtotal	349,000.00
		PBDO								
		Generator (Heavy Duty)	set					1	250,000.00	250,000.00
		Copying Machine	set					1	50,000.00	50,000.00
		Computer Laptop	set					5	50,000.00	250,000.00
									subtotal	550,000.00
									TOTAL	2,492,000.00
		GRAND TOTAL FOR EQUIPMENT								14,826,000.00
		EQUIPMENT							14,826,000.00	
		SERVICES AND SUBSCRIPTION								
		OP/UBS/PMS								
		Service Repair of Electronic Typewriter	pc					1	25,000.00	25,000.00
		Printing Services	Lot					2	500,000.00	1,000,000.00
		Video Services	Lot					1	500,000.00	500,000.00
		Printing of various President's Reports	Lot					1	250,000.00	250,000.00
									Subtotal	1,775,000.00
		VPFA								
		Janitorial Services (FMSS)	Lot					1	11,000,000.00	11,000,000.00
		Security Services (AS)	Lot					1	10,000,000.00	10,000,000.00
		Preventive Maintenance aircon units (FMSS)	Lot					1	800,000.00	800,000.00
		Cable TV (AUX)	Lot					1	150,000.00	150,000.00
		Vehicle Repairs								
		Communication and other utility expenses								
									Subtotal	21,950,000.00
		MIS								
		Renewal University ISP 25MBPS Bandwidth	Lot					1	1,200,000.00	1,200,000.00
		Renewal of Firewall Appliance	Lot					1	1,000,000.00	1,000,000.00

[illegible]

PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

ANNUAL PROCUREMENT PLAN
For Supplies, Equipment and Services
For CY 2015

Balance brought forward from PART A: SUPPLIES, EQUIPMENT AND SERVICES

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		NOT COMMON OFFICE SUPPLIES (UNIT PRICE LESS THAN 10,000)								
		1. Equipment /furniture/fixtures								
		2. Printing & Publication materials & consumables, University wide programs & training materials, IT paraphernalia								
		OP/UBS								
		Lounge Chairs	piece					12	4,166.67	50,000.00
		Nara chair for conference room	piece					2	7,500.00	15,000.00
		Computer chairs, gas lift with armchair	piece					4	5,000.00	20,000.00
		Exhaust Fan	piece					1	5,000.00	5,000.00
		Printer 3 in 1	piece					4	5,000.00	20,000.00
									Subtotal	110,000.00
		OP-PMS/UBS								
		Paper Shredder	piece					2	9,000.00	18,000.00
		Paper Trimmer	piece					2	5,000.00	10,000.00
									Subtotal	28,000.00
		UBS								
		3-hole heavy duty puncher	piece					2	5,000.00	10,000.00
		3-hole Agenda folders	piece					2	9,900.00	19,800.00
		Water Dispenser	piece					1	8,000.00	8,000.00
		Steel Filing Cabinets with 4 drawers	piece					3	9,900.00	29,700.00
		External Hard Disk Drives, 1 Terabyte	piece					5	5,000.00	25,000.00
		Lounge Chairs	piece					6	5,000.00	30,000.00
		Printer 3-in-1	unit					1	5,000.00	5,000.00
		President's Report - Various office supplies	Lot					1		500,000.00
		Conferences - Various office supplies	Lot					1		300,000.00
		Board of Regents - Various office supplies/Office operation	Lot					4		30,000.00
		Commencement Exercises - Various office supplies/Office operation	Lot					1		10,000.00
		External Hard Drive	piece					5		25,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
									Subtotal	992,500.00
		IAO								
		Printer 3-in-1	unit					1	5,000.00	5,000.00
		Combishades (per sq.ft.)	Lot					1	180.00	19,980.00
									Subtotal	24,980.00
		COA								
		Office Table Top Glass	piece					1	3,000.00	3,000.00
		Printer 3 in 1	unit					1	6,000.00	6,000.00
		Steel Filing Cabinet (2 door)	piece					1	4,500.00	4,500.00
		Open Shelves	piece					10	2,000.00	20,000.00
									Subtotal	33,500.00
		VPFA								
		Clerical Table	set					1	9,000.00	9,000.00
		Junior Executive Chair	set					1	7,000.00	7,000.00
		Top Glass (for 4-seater conference table)	piece					1	3,000.00	3,000.00
		whiteboard with stand*	piece					1	5,000.00	5,000.00
		Printer	piece					2	6,000.00	12,000.00
		Filing Cabinet	unit					2	9,000.00	18,000.00
									Subtotal	54,000.00
		SPU								
		Paper shredding machine	unit					2	5,000.00	10,000.00
		Metals hand 2-wheel platform pushcart - 80 kgs. Capacity	piece					1	5,000.00	5,000.00
		Stainless 4-wheel platform pushcart - 200 kgs.	piece					1	9,900.00	9,900.00
		Steel Filing Cabinet - Beige color	unit					5	7,000.00	35,000.00
		Steel Table with Mobile pedestal - Beige color	unit					1	9,000.00	9,000.00
		High back executive chairs	piece					5	6,000.00	30,000.00
		Clerical Tables	piece					5	7,000.00	35,000.00
		Combishades	Lot					1	30,000.00	30,000.00
									Subtotal	163,900.00
		ADMINISTRATIVE SERVICES								
		combishades (per sq. ft.)	Lot					1	180.00	50,000.00
		Emergency lights for building stairs	piece					20	2,000.00	40,000.00
		filing cabinets	piece					3	8,000.00	24,000.00
		conference chairs	piece					10	3,000.00	30,000.00
		clerical chairs	piece					2	5,000.00	10,000.00
		computer tables	piece					2	7,000.00	14,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		fire extinguishers (for the university)	pieces					20	3,500.00	70,000.00
		classroom tablet armchairs	piece					200	1,800.00	360,000.00
		UPS	piece					15	2,500.00	37,500.00
		ringbinder	unit					1	9,000.00	9,000.00
									Subtotal	644,500.00
		FMS/Accounting/Budget/Cashier								
		Ring Binder	unit					1	9,000.00	9,000.00
		Executive Table	unit					2	9,990.00	19,980.00
		Formica wood	unit					2	2,000.00	4,000.00
		Gang Chair (2 seater)	unit					1	3,000.00	3,000.00
		Gang Chair (4 seater)	unit					1	7,000.00	7,000.00
		Office Chair	unit					9	2,500.00	22,500.00
		Printer	unit					3	7,000.00	21,000.00
		Shredder Machine	unit					1	9,000.00	9,000.00
		Steel Cabinet	unit					1	5,000.00	5,000.00
		Sun Blocker	unit					1	8,000.00	8,000.00
		Swivel Chair (Leatherette)	unit					9	5,000.00	45,000.00
		Top Glass	unit					1	1,500.00	1,500.00
		Top Glass	unit					7	2,071.43	14,500.00
		Top Glass	unit					2	2,000.00	4,000.00
									Subtotal	173,480.00
		FMSS								
		Clerical table - steel (long)	piece					1	9,000.00	9,000.00
		Clerical table - steel (small)	piece					8	8,000.00	64,000.00
		Jr. executive chairs, royal blue color	piece					9	6,000.00	54,000.00
		Visitors chairs royal blue color	piece					10	6,000.00	60,000.00
		Ceiling fans	piece					25	1,200.00	30,000.00
		Two-way radio	piece					7	8,000.00	56,000.00
									Subtotal	273,000.00
		MIS / UARMU								
		Procurement of IP Protocol - BGP	Lot					1	200,000.00	200,000.00
		Back Up ISP Internet for LMS	Lot					1	750,000.00	750,000.00
		Android Design Software	Lot					3	50,000.00	150,000.00
		LAN Tester, UTP Cable, I/O Ports with faceplate, patchpanel, other IT peripherals and network accessories	Lot					1		400,000.00
									Subtotal	1,500,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		PRINTING PRESS								
		Push Cart	unit					1	6,000.00	6,000.00
		Printing Materials (Book Paper) - Color Separation & TOR	Reams					30	2,000.00	60,000.00
		Printing Materials (Parchment Paper)	Reams					2	5,000.00	10,000.00
		Bindery & Duplo Consumables	Lot					1	600,000.00	600,000.00
		Printing Materials (Copy Paper) for the Thesis Paper	Reams					600	133.33	80,000.00
		Book paper for the TOR	Reams					10	2,000.00	20,000.00
									Subtotal	776,000.00
		AUXILLIARY								
		Push Cart	piece					1	6,000.00	6,000.00
		Kitchen tools & utensils							200,000.00	200,000.00
		Various supplies, furniture for Laundry, Dormitory & Hostel and other IT peripherals							200,000.00	200,000.00
									Subtotal	406,000.00
		MEDICAL/DENTAL								
		Panel Divider (dental clinic)	piece					2	9,900.00	19,800.00
		Filing Cabinet for health records	piece					1	9,000.00	9,000.00
		Combishades (per sq. ft.)	Lot					1	180.00	50,000.00
		exhaust fan	units					4	1,500.00	6,000.00
		Medical/Dental supplies, disinfectant supplies & related ite	Lot					1	30,000.00	30,000.00
									Subtotal	114,800.00
		FMSS								
		Supplies/Materials for the maintenance of facilities	Lot					1		2,000,000.00
		Preventive Maintenance of Aircon (Split & Window type)	Lot					1		1,000,000.00
									Subtotal	3,000,000.00
		VPRPQA								
		Various Publication supplies/materials (ASTEN Journal)	Lot					1	75,000.00	75,000.00
		Various Publication supplies/materials (APHERJ Journal)	Lot					1	75,000.00	75,000.00
		Fax Machine	unit					1	9,000.00	9,000.00
		Center Table, corner/ side table , tel table	piece					3	5,000.00	15,000.00
		Printer	unit					2	6,000.00	12,000.00
		Steel Cabinet	piece					2	9,000.00	18,000.00
		Paintings	piece					3	4,500.00	13,500.00
		water dispenser	unit					1	8,000.00	8,000.00
		Combishades	Lot					1		50,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		visitors' chairs	piece					5	5,000.00	25,000.00
		Plants	lot					1	50,000.00	50,000.00
									Subtotal	350,500.00
		EPRDC								
		Digital voice recorders	piece					5	7,000.00	35,000.00
		Sun blockers (combishades)	Lot							70,000.00
		Fax machine	piece					1	7,000.00	7,000.00
									Subtotal	112,000.00
		CPQA								
		Accreditation supplies	Lot					1	800,000.00	800,000.00
		Clerical table	piece					3	7,000.00	21,000.00
		3 hole puncher (heavy duty)	piece					5	3,000.00	15,000.00
		Roller blinds	Lot					1		40,000.00
		Executive chair (high back) leatherette	piece					1	7,000.00	7,000.00
		mid back chairs	piece					5	6,000.00	30,000.00
		paper cutter	piece					1	5,000.00	5,000.00
		whiteboard with stand*	piece					1	5,000.00	5,000.00
		Platform push carts	piece					2	1,000.00	2,000.00
		(for accreditation room)								
		Bulletin Board with glass cover	sets					10	5,000.00	50,000.00
		water dispenser	unit					1	8,000.00	8,000.00
									Subtotal	983,000.00
		VPA								
		Supplies for Outstanding Teacher (plaques and other materials)	lot					1		10,000.00
		ITL								
		Various supplies & materials for Graduation, recognition & Baccalaureate	Lot					1	75,000.00	75,000.00
		Supplies & materials for Student Teachers Pining Ceremony	Lot					1	50,000.00	50,000.00
		Publication of Student Teaching Handbook for Student Teachers	Lot					1	75,000.00	75,000.00
									Subtotal	200,000.00
		OSASS								
		Sofa set (3 seater)	sets					3	7,000.00	21,000.00
		Printer	unit					2	7,000.00	14,000.00
		Steel cabinet	piece					3	9,000.00	27,000.00
		Executive Chairs	piece					1	8,000.00	8,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		Clerical Chairs	piece					8	5,000.00	40,000.00
		Printing of Student Handbook	Lot					1	200,000.00	200,000.00
		Printing of Brochure	Lot					1	50,000.00	50,000.00
		Purchase of Psychological Test Answer Sheet	Lot					1	50,000.00	50,000.00
									Subtotal	410,000.00
		ADMISSIONS OFFICE								
		Steel Cabinet	piece					7	9,000.00	63,000.00
		Printer Tri-color	unit					1	6,000.00	6,000.00
		Printer Black & White	unit					1	6,000.00	6,000.00
		Tarpaulin Stands	piece					3	3,333.33	10,000.00
		Steel Table with mobile pedestal	piece					3	5,333.33	16,000.00
		Application for Undergraduate, Graduate & ITL	Lot					1	500,000.00	500,000.00
		Promotional Materials/joining in career fair	Lot					1	300,000.00	300,000.00
		Revision of Admission Tests (PNUAT, GCAT, ITL)	Lot					1	200,000.00	200,000.00
									Subtotal	1,101,000.00
		REGISTRAR								
		printer	unit					2	7,000.00	14,000.00
		executive chairs	pieces					1	8,000.00	8,000.00
		open shelves (wood finished)	piece					10	6,000.00	60,000.00
		UPS	units					2	2,500.00	5,000.00
		clerical chair (mid back)	piece					8	5,000.00	40,000.00
		New Transcript of Records, Diploma w/ Security paper	Lot					1	500,000.00	500,000.00
									Subtotal	627,000.00
		IPEHRDS								
		Various Equipment, Supplies and Uniforms for SCUAA	Lot					1	3,000,000.00	3,000,000.00
		DVD Player	unit					1	9,999.00	9,999.00
		Games of the Generals Game Board	pc					15	1,100.00	16,500.00
		Frisbee Disc	pc					30	500.00	15,000.00
		IPEHRDS Ball	Lot					1	15,000.00	15,000.00
		Instructional CD's and Video for PE	piece					50	1,000.00	50,000.00
									Subtotal	3,106,499.00
		VPURA								
		Printer (3-in1) with scanner	unit					1	9,000.00	9,000.00
		Office Chairs	piece					2	5,000.00	10,000.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		Office tables	piece					2	7,500.00	15,000.00
		Computer table/stand	piece					2	7,000.00	14,000.00
		Paper Cutter	piece					1	3,000.00	3,000.00
		External Hard drive	piece					1	4,000.00	4,000.00
									Subtotal	55,000.00
		ARSO								
		Printer Black and White	piece					1	9,000.00	9,000.00
		external hard drive	piece					1	5,000.00	5,000.00
		water dispenser	unit					1	8,000.00	8,000.00
		Computer Stand	piece					1	7,000.00	7,000.00
		Gawad Sulo supplies						1	106,000.00	106,000.00
		PNU Alumni Summit supplies						1	71,000.00	71,000.00
									Subtotal	206,000.00
		PBDO								
		LET Review Materials/Books	Lot					1	1,500,000.00	1,500,000.00
		NQESH Review and Materials	Lot					1	1,850,000.00	1,850,000.00
									Subtotal	3,350,000.00
		UEMPRO								
		Printer Black and White	piece					1	9,000.00	9,000.00
		Electric fan (stand Fan)	piece					1	1,500.00	1,500.00
		Water Dispenser	piece					1	8,000.00	8,000.00
		White Board wall mount	piece					1	5,000.00	5,000.00
		Sofa 2-seater	set					1	7,000.00	7,000.00
		Office chairs	piece					2	5,000.00	10,000.00
		Steel Cabinets	piece					3	9,000.00	29,700.00
		Computer Stand	set					2	7,000.00	14,000.00
		Conference table with chairs	set					1	9,999.00	9,999.00
		Office cabinet	set					1	9,999.00	9,999.00
		University Week	Lot					1		20,000.00
		University Arts Month supplies & materials	Lot					1		15,000.00
		Commencement Exercise supplies & materials	Lot					1		300,000.00
		Freshmen Orientation supplies & materials	Lot					1	10,000.00	10,000.00
		Foundation Day Celebration (Supplies and materials)	Lot					1		300,000.00
		Christmas Celebration	Lot					1		60,000.00
									Subtotal	809,198.00
		CPEO								

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		Printer Black and White	piece					1	9,000.00	9,000.00
		Printer (3-in1) with scanner	piece					1	9,000.00	9,000.00
		Water dispenser	unit					1	8,000.00	8,000.00
		Voice Recorder	piece					2	7,000.00	14,000.00
		Portable sound system (Microphone speaker)	set					4	9,900.00	39,600.00
		Steel cabinet	piece					3	9,900.00	29,700.00
									Subtotal	109,300.00
		LIO								
		Voice Recorder	piece					2	7,000.00	14,000.00
		Paper trimmer/cutting machine (350mm cutting size)	piece					1	9,900.00	9,900.00
		Laminating Machine	unit					1	9,900.00	9,900.00
		combishades (per sq. ft.)	set					1	180.00	50,000.00
									Subtotal	83,800.00
		CDO								
		Computer table/stand	piece					1	7,000.00	7,000.00
		Water Dispenser	unit					1	8,000.00	8,000.00
		Office tables	piece					2	8,000.00	19,800.00
									Subtotal	34,800.00
		CGESTER								
		Office /IT equipment, peripherals	lot					1		87,500.00
		Classroom and office furnitures	lot					1		87,500.00
									Subtotal	175,000.00
		PUBLICATION OFFICE								
		Normal Lights printing supplies and materials, services	lot					1	100,000.00	100,000.00
		Other office furniture/ IT equipment and/or peripherals	lot					1		175,000.00
									Subtotal	275,000.00
		GRO								
		Research Capability Building Program for GS-supplies and materials	Lot					1	10,000.00	10,000.00
		National Research Congress for GS- tokens and advertisement	Lot					1	29,000.00	29,000.00
		Other office furniture, supplies / IT equipment and/or peripherals	Lot					1		136,000.00
									Subtotal	175,000.00
		GTEF								

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		Other office furniture, supplies/ IT equipment and/or peripherals	lot					1		175,000.00
		CTD								
		Secretary's Table	Lot					1	8,000.00	8,000.00
		Computer Table	Lot					1	7,000.00	7,000.00
		Lapel	set					12	7,000.00	84,000.00
		Adaptor wires for TV connected to computer	set					10	900.00	9,000.00
		Executive Chair	set					1	8,000.00	8,000.00
		Planters box	set					5	1,600.00	8,000.00
									Subtotal	124,000.00
		FES								
		Electric Fan (wall fan)	unit					10	1,370.00	13,700.00
		Stand Fan	unit					1	1,300.00	1,300.00
		Lapel microphone	unit					2	7,500.00	15,000.00
		Oven toaster	unit					1	3,500.00	3,500.00
		Paper shredder	unit					1	9,000.00	9,000.00
		Various supplies & materials (medals, trophies, plaques & special papers)								
		Commencement medals & other supplies								
		Cups & saucers	set					1	9,990.00	9,990.00
		Other Office Furniture (chairs, tables, cabinets, combisha	Lot					1	100,000.00	100,000.00
		Other IT Supplies/equipment (printer, scanners, etc.)	Lot					1	100,000.00	100,000.00
									Subtotal	252,490.00
		FSTEM								
		Electric Fan	unit					8	1,500.00	12,000.00
		Water Dispenser	unit					2	7,000.00	14,000.00
		Coffee Maker	unit					2	2,000.00	4,000.00
		Microwave Oven	unit					2	7,500.00	15,000.00
		Ring Binder Machine	set					2	5,000.00	10,000.00
		Paper cutter	unit					2	1,500.00	3,000.00
		Paper Shredder machine	unit					1	9,900.00	9,900.00
		Filing Cabinet	unit					2	9,000.00	18,000.00
		classroom furnitures (chairs, cabinets) and other	lot					1		200,000.00
		IT equipment, pheriperals)								
		Laboratory chemical supplies	Lot					1		1,000,000.00
									Subtotal	1,285,900.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		FAL								
		Printer with scanner	unit					5	6,000.00	30,000.00
		Electric Fan (Stand Fan)	unit					5	2,000.00	10,000.00
		Electric Fan (Wall Fan)	unit					10	2,000.00	20,000.00
		Binding/Punching machine	unit					1	9,900.00	9,900.00
		Paper cutter/trimmer	unit					1	9,900.00	9,900.00
		Paper Shredder	unit					1	3,000.00	3,000.00
		Fire Extinguisher	unit					5	3,000.00	15,000.00
		VGA Cable	set					20	150.00	3,000.00
		Other IT Supplies/equipment (printer, scanners, etc.)	Lot					1		100,000.00
		Other Office Furniture (chairs, tables, cabinets, combisha	Lot					1		100,000.00
									Subtotal	300,800.00
		FBESS								
		Laser Printer	set					2	5,000.00	10,000.00
		Stand Fan	set					10	900.00	9,000.00
		Steel Cabinet	set					3	9,900.00	29,700.00
		Oven Toaster	unit					1	1,000.00	1,000.00
		Sandbox	Lot					1	80,000.00	80,000.00
		FBeSS Recognition	Lot					1	20,000.00	20,000.00
		Other Office Furniture (chairs, tables, cabinets, combisha	Lot					1		100,000.00
		Other IT Supplies/equipment (printer, scanners, etc.)	Lot					1		100,000.00
									Subtotal	349,700.00
		CFLex								
		Microphones	set					5	9,000.00	45,000.00
		Cold & Hot Water Dispenser	set					1	8,000.00	8,000.00
		Colored Printer	set					3	9,000.00	27,000.00
		Steel Cabinet	set					3	9,900.00	29,700.00
		Computer Table	piece					4		40,000.00
		Computer Chairs	piece					5	5,000.00	25,000.00
									Subtotal	174,700.00
		IKM								
		Punching/Binding Machine	set					1	9,900.00	9,900.00
		Hot & Cold water dispenser	set					1	9,000.00	9,000.00
		Fax Machine	set					1	7,000.00	7,000.00
		Paper Shredder	set					1	9,900.00	9,900.00

Code (PAP)	Item Number	Item & Specifications	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	UNIT	TOTAL AMOUNT
		Steel Cabinet	set					3	5,000.00	15,000.00
									Subtotal	50,800.00
		URAMU								
		Fax Machine	set					1	7,000.00	7,000.00
		Paper Shredder	piece					1	3,000.00	3,000.00
		Paper Trimmer	piece					1	3,000.00	3,000.00
		Hard Drive	piece					4	5,000.00	20,000.00
		Office Chair	piece					4	6,000.00	24,000.00
		Storage Boxes	piece					150	50.00	7,500.00
									Subtotal	64,500.00
		LIBRARY								
		Accrylic Information Supplies	piece					50	350.00	17,500.00
		Metal Base paper cutter/trimmer	piece					1	1,000.00	1,000.00
		Wall Fans	unit					30	773.00	23,190.00
		Chairs (110 pcs yellow)	piece					110	1,300.00	143,000.00
		Chairs (250 pcs green)	piece					250	1,300.00	325,000.00
									Subtotal	509,690.00
		RCTQ								
		Tape Recorders	unit					10	8,000.00	80,000.00
		Printer	unit					5	9,990.00	49,950.00
									Subtotal	129,950.00
		UCMIMO								
		Portable Recorder	unit					1	6,000.00	6,000.00
		Digital camera	unit					1	9,900.00	9,900.00
		Colored Printer	unit					1	7,000.00	7,000.00
									Subtotal	22,900.00
		UGDO								
		Portable voice recorder	piece					1	6,000.00	6,000.00
		digi camera	unit					1	9,900.00	9,900.00
		colored printer	unit					1	6,000.00	6,000.00
									Subtotal	21,900.00
		FASEC								
		Filing Cabinet	unit					1	9,000.00	9,000.00
									Subtotal	9,000.00

Grand Total

23,963,087.00

Item Number	Item & Specifications	Office	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	ABC	TOTAL AMOUNT
INFRASTRUCTURE										
1	Faculty Center -Ground Floor	GAA							10,000,000.00	10,000,000.00
2	Executive Lounge - Maceda	GAA							2,200,000.00	2,200,000.00
3	Dagot Hall-4th Floor	GAA							10,000,000.00	10,000,000.00
4	SIKM Faculty Center	GAA							1,500,000.00	1,500,000.00
5	Classroom repair (Bonifacio Sibayan Hall) and others	GAA							5,000,000.00	5,000,000.00
6	Rehabilitation of Medical Building	Fiduciary							1,200,000.00	1,200,000.00
7	Electrical Upgrade	87M							8,500,000.00	8,500,000.00
8	Upgrading of Electrical Service Entrance (including Rehab of electrical system)	21M							4,000,000.00	4,000,000.00
9	Renovation of Comfort Rooms - Gusali ng Wika	STF							500,000.00	500,000.00
10	Construction of T & B at Normal Hall for SGPPA	STF							1,500,000.00	1,500,000.00
11	PNU Convention and Training Center	GAA							75,000,000.00	
12	Teacher Education Heritage Laboratory	GAA							99,000,000.00	
13	Landscaping of Business Center	STF							250,000.00	250,000.00
										44,650,000.00

OTHER CONSTRUCTIONS, REPAIRS AND RENOVATIONS										
1	Repainting of Ceiling	OP_PMS							TO BE IMPLEMENTED BY ADMINISTRATION (COVERED BY THE FMSS PROCUREMENT PLAN OF P2,000,000)	
2	Varnishing of office tables & cabinets	OP_PMS								
3	Water proofing and Finishing of walls	OP_PMS								
4	Normal Hall repainting	AUX								
5	Enclosure of Cafeteria	AUX								
6	Retiling of kitchen	AUX								
7	Retiling of 1st and 4th floor - PNU Hostel	AUX								
8	Wiring installation at the backdoor of Hostel for Laundry services	AUX								
9	Construction, repairs, renovation & repainting of office & comfort	IAO								
10	Repainting of VPRPQA office	VPRPQA								
11	Repainting of VPA office	VPA								

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PRIORITY 2: EQUIPMENT, SUPPLIES AND REPAIR

Item Number	Item & Specifications	Office	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	ABC	TOTAL AMOUNT
	Computer Desktop	CGSTER	unit					2	50,000.00	100,000.00
		GTEF	unit					1	50,000.00	50,000.00
		UARMU	unit					2	50,000.00	100,000.00
		OSSAS	unit					1	50,000.00	50,000.00
		Admission	unit					2	50,000.00	100,000.00
		IKM	unit					1	50,000.00	50,000.00
		FSTEM	unit					2	50,000.00	100,000.00
		FBESS	unit					1	50,000.00	50,000.00
		AS	unit					2	50,000.00	100,000.00
		REGISTRAR	unit					4	50,000.00	200,000.00
		FAL	unit					3	50,000.00	150,000.00
	Computer Laptop	CGSTER	unit					1	40,000.00	40,000.00
		FSTEM	unit					1	40,000.00	40,000.00
		AS	unit					1	40,000.00	40,000.00
		ITL	unit					1	50,000.00	50,000.00
	LCD Projector	CGSTER	unit					1	30,000.00	30,000.00
		ITL	unit					3	27,000.00	81,000.00
		FSTEM	unit					1	30,000.00	30,000.00
		FAL	unit					3	30,000.00	90,000.00
	Laser Printer	CGSTER	unit					4	20,000.00	80,000.00
		UARMU	unit					2	7,000.00	14,000.00
	Aircondition Unit (Window type)	CGSTER	unit					3	60,000.00	180,000.00
		UARMU	unit					1	60,000.00	60,000.00
		ITL	unit					3	20,000.00	60,000.00
			unit							
	Aircondition Unit (Floor Mount)	OSSAS	unit					1	100,000.00	100,000.00
	Aircondition Unit (Split Type) for VIP	Auxilliary	unit					4	60,000.00	240,000.00
		IKM	unit					1	60,000.00	60,000.00
		FAL	unit					1	60,000.00	60,000.00
	PIANO (Digital)	FAL	set					4	40,000.00	160,000.00
	Headphones	FAL	set					3	3,500.00	10,500.00

Item Number	Item & Specifications	Office	Unit	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	ABC	TOTAL AMOUNT
	Portable Speaker (for recitals and programs)	FAL	set					2	5,000.00	5,000.00
	Melodica (bamboo xylophone)	FAL	set					25		30,000.00
	Kulintangan Ensemble	FAL	set					1		50,000.00
	Gabang (bamboo xylophone)	FAL	set					1		100,000.00
	Kudyapi	FAL	set					1		50,000.00
	Vocal Microphopnes	FAL	set					1		10,000.00
	Instrument Microphones	FAL	set					1		10,000.00
	Studio monitor	FAL	set					1		20,000.00
	Multi-input/output USB audio Interface	FAL	set					1		40,000.00
	Sewing Machine	Auxilliary	unit					1	10,000.00	10,000.00
	Drinking Fountain	Auxilliary	Lot					1	200,000.00	200,000.00
	Photocopying Machine	GRO	unit					1	80,000.00	80,000.00
		CFLEx	unit					1	80,000.00	80,000.00
	Wall Signage (Main Gate)	UEMPRO	Lot					1	350,000.00	350,000.00
	Signages - ITL,HRD,Arroceros Area	UEMPRO	Lot					1	250,000.00	250,000.00
	LED TV for Video Presentation	CFLEx	set					1	80,000.00	80,000.00
	DLP	GTEF	unit					1	35,000.00	35,000.00
	CCTV Camera	Library	Lot					1	60,000.00	60,000.00
	Laser printer and Consumable	PRESS	set					1	150,000.00	150,000.00
	Repair -Paper Cutter/Offset, Machine & Plate Maker, Inkjet Colored Printer	PRESS	Lot					1	200,000.00	200,000.00
									TOTAL	4,285,500.00

PNU BRANCHES

For the Fiscal Year 2015

For the Fiscal Year 2015

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PHILIPPINE NORMAL UNIVERSITY NORTH LUZON
The Indigenous peoples Education Hub
 Alicia, Isabela

ANNUAL PROCUREMENT PLAN

For the Fiscal Year 2015

EQUIPMENT

brother mfc 8910dw dr3355 toner	26	cart	130,000.00						x						Supply Office, ed, repro, reas. acctg
calcium chloride															science lab
canon 705 blk	6	cart	6,000.00						x						Supply Office
canon 706 clr	3	cart	4,500.00						x						Supply Office
canon 810 blk	7	cart	7,000.00						x						Registrar, finance
canon 811 clr	6	cart	9,000.00						x						Registrar, finance
canon npg 32	4	cart	20,000.00				x								Repro Office
canon refill ink blk	2	btl	300.00						x						NSTP
canon refill ink clr	3	btl	450.00						x						NSTP
cd rw	30	pc	900.00						x						Registrar, nstp
certificate paper	40	pack	2,000.00												Director, OSS
chalk	11	box	600.00						x						Head, KMO, nstp
citric acid															science lab
class cards	60,000	pc	120,000.00						x						Registrar
cobalt glass															science lab
computer inks for other offices	1	bulk	500,000.00												other offices
copper chloride															science lab
correction fluid	5	pc	250.00				x								Repro Office
correction tape	2		100.00					x							GAD
digital microscope	1	set													science lab
diploma holder	530	pc	53,000.00		x										Registrar, oss
discus for female	6														PEMS
discus for male	6														PEMS
dissolve oxygen meter	1	set													science lab
distillation set up	5	sets													science lab
double adhesive tape	10	roll	500.00												Director, OSS
duplo ink	60	cart	54,000.00				x								Repro Office
duplo rollmaster	40	roll	160,000.00				x								Repro Office
electronic scoreboard	1														PEMS
envelope long	1040	pc	10,200.00						x						Supply Office, fgster, oss, regs
envelope short	180	pc	1,300.00						x						FGSTERIPE, oss, regs
epson l210 ink	10	set	10,000.00												ED
epson refill ink blk	2	btl	1,000.00						x						Head, KMO
epson refill ink cyan	1	btl	500.00						x						Head, KMO
epson refill ink magenta	1	btl	500.00						x						Head, KMO
epson refill ink yellow	1	btl	500.00						x						Head, KMO
expandable folder green long	160	pc	4,000.00						x						NSTP, oss, fgster, supply
extension wire 4m	1	pc	300.00						x						Head, KMO
extension wire 8m	1	pc	500.00						x						Head, KMO
external mass storage 1tb	2	Unit	9,000.00						x						Head, OPMD, kmo

For the Fiscal Year 2015

For the Fiscal Year 2015

For the Fiscal Year 2015

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For the Fiscal Year 2015

PHILIPPINE NORMAL UNIVERSITY NORTH LUZON
The Indigenous peoples Education Hub
Alicia, Isabela

ANNUAL PROCUREMENT PLAN
For the Fiscal Year 2015
EQUIPMENT

NOTE:

Prepared by:

Attested by:

RICHARD R. GUIAB
Supply Officer I

NICETTE N. GANAL
BAC, Chair

ARLENE M. GAFFUD
BAC, Vice-Chair

JULIEVIC D. PALTING
Member

Recommending Approval:

ELENA A. NAVAS
Executive Director and Provost

Approved by:

ESTER B. OGENA/BOR

PHILIPPINE NORMAL UNIVERSITY - VISAYAS

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
For the Fiscal Year 2015

SUMMARY OF TOTAL ESTIMATED BUDGET

COMMON USE GOODS, SUPPLIES AND SERVICES:

TOTAL ESTIMATED BUDGET		708,142.01
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UNCOMMON:

GOODS, SUPPLIES AND SERVICES:

TOTAL ESTIMATED BUDGET		559,000.00
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EQUIPMENT:

TOTAL ESTIMATED BUDGET		5,446,500.00
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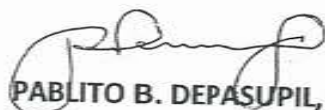
REPAIR AND RENOVATION:

TOTAL ESTIMATED BUDGET		6,360,000.00
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GRAND TOTAL ESTIMATED BUDGET

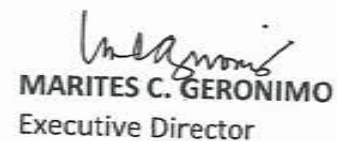
.....	<u>13,073,642.01</u>
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Prepared by:



PABLITO B. DEPASUPIL, JR.
Administrative Officer

Submitted by:



MARITES C. GERONIMO
Executive Director



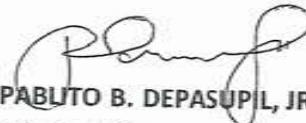
Philippine Normal University - VISAYAS
The National Center For Teacher Education
Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGENT PLAN - 2015
Common Use Supplies & Equipment

SUMMARY of BUDGET

Department/Office	Budget
Academics	17,224.00
CEGTE	40,290.95
CTL	23,779.50
Faculty of Graduate Studies	26,929.85
Faculty of Teacher Dev't.	48,420.80
Finance & Administraion	23,815.60
Finance Group	68,839.20
Facilities Management	106,363.60
Gender and Development	18,126.35
Human Resource Group	101,273.60
Knowledge Management	46,319.00
Library	32,735.80
Publication and Materials	28,082.90
Registrar	63,714.60
Student Services	62,226.26
TOTAL	708,142.01

Prepared by:


PABLITO B. DEPASUPIL, JR.
Admin. Officer

Submitted by:


MARITES C. GERONIMO
Executive Director



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **Academics**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	3	3	3	3	12	6.50	78.00
2	BALLPEN, Fine Point, Red	Pc	3	3	3	3	12	6.50	78.00
3	CORRECTION FLUID, 15ML	Tube	1	1	1	1	4	39.95	159.80
4	ENVELOPE, brown, short size	Pc	24	0	0	0	24	1.80	43.20
5	ENVELOPE, brown, legal size	Pc	24	0	0	0	24	2.00	48.00
6	FASTENER, paper, plastic	Box	1	1	1	1	4	48.00	192.00
7	FOLDER, tagboard, A4 size, 100s/box	Pc	0	0	0	24	24	5.50	132.00
8	FOLDER, tagboard Legal size, 100s/box	Pc	0	0	0	24	24	4.50	108.00
9	FOLDER, expanding, Legal size, 100s/box	Pc	15	15	15	15	60	28.00	1,680.00
10	GLUE, all purpose, 130g/bottle, Elmers	Tube	1	1	1	1	4	45.00	180.00
11	MARKING PEN , whiteboard, black	Pc	1	0	1	0	2	60.00	120.00
13	MARKING PEN , black Pilot	Pc	1	0	1	0	2	42.00	84.00
14	MARKING PEN , blue Pilot	Pc	1	0	1	0	2	42.00	84.00
15	MARKING PEN , red Pilot	Pc	1	0	1	0	2	42.00	84.00
16	MARKING PEN INK	Bttl	0	0	3	0	3	95.00	285.00
17	PAPER, bond, Premium Grade, Short	Ream	2	2	2	2	8	230.00	1,840.00
18	PAPER, bond, Premium Grade, Legal Size	Ream	3	3	3	3	12	240.00	2,880.00
19	PAPER CLIP, gem type, 33mm, 100s/box	Box	1	1	1	1	4	12.50	50.00

COMMON OFFICE SUPPLIES									
20	PAPER, Parchment, Short, 100 sheets/pack	Ream	0	1	0	1	2	190.00	380.00
21	PLASTIC COVER	Mtr	0	10	0	0	10	20.00	200.00
22	PUSH PIN, 100pcs./box	Box	0	1	0	0	1	55.00	55.00
23	RECORD BOOK, 500 pages	Pc	0	1	0	0	1	85.00	85.00
24	RUBBER BAND, #16	Box	1	1	1	1	4	30.00	120.00
25	STAPLE WIRE, standard #35	Box	0	1	0	0	1	50.00	50.00
26	STAPLE WIRE, standard #10	Box	0	0	1	0	1	10.00	10.00
27	TAPE, M packaging, 46mm	Roll	0	1	0	0	1	25.00	25.00
28	TAPE, transparent (1")	Roll	0	1	0	0	1	35.00	35.00
29	TAPE, transparent (2")	Roll	0	1	0	0	1	35.00	35.00
30	THUMBTACKS	Box	0	1	0	0	1	10.00	10.00

COMMON OFFICE DEVICES									
1	BULB, philip, 3u 23w	Pc	3	0	0	0	3	176.00	528.00
2	CORKBOARD	Pc	1	0	0	0	1	300.00	300.00
3	CUTTER, heavy duty	Unit	1	0	0	0	1	85.00	85.00
4	EXTENSION CORD	Set	1	0	0	0	1	350.00	350.00
5	SCISSOR	Pc	1	0	0	0	1	15.00	15.00
6	STAMPING DATER	Pc	1	0	0	0	1	65.00	65.00
7	STAPLER W/ REMOVER, #35	Pc	1	0	0	0	1	300.00	300.00
8	WASTE BASKET, plastic	Pc	1	0	0	0	1	50.00	50.00

TOTAL**17,224.00**

Prepared by:


DESIREE B. CACERES

Signature Over Printed Name

Position: Dean



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015

For Common-Use Supplies and Equipment

Department/Office/Center/Unit: Center for Environment & Green Technology Education

Item			Quarterly Requirements						Total
No.	Item & Specifications	Unit	Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total	Unit Price	Amount
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow [†]	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	1	1	1	1	4	6.50	26.00
2	BALLPEN, Fine Point, Red	Pc	1	1	1	1	4	6.50	26.00
3	CARTOLINA, assorted color 20s/pack	Pc	3	3	3	3	12	4.50	54.00
4	CHALK, dustless, 100s/box	Box	0	4	0	4	8	70.00	560.00
5	CHEMICALS (Laboratory)		0	1	0	0	1	30,000.00	30,000.00
6	CORRECTION FLUID, 15ML	Tube	1	1	1	1	4	39.95	159.00
7	ERASER	Pc	0	8	0	0	8	15.00	120.00
8	FASTENER, paper, plastic	Box	1	1	1	1	4	48.00	192.00
9	FOLDER, expanding, Legal size, 100s/box	Pc	0	10	0	10	20	28.00	560.00
10	GLUE, all purpose, 130g/bottle, Elmers	T ube	1	1	1	1	4	45.00	180.00
11	MARKING PEN, whiteboard, black, refill	Bttl	0	1	0	1	2	131.25	262.50
12	MARKING PEN, whiteboard, black,	Pc	0	3	0	3	6	55.00	330.00

COMMON OFFICE SUPPLIES

13	MARKING PEN Refill, black Pilot	Bttl	0	1	0	0	1	95.00	95.00
14	MARKING PEN, permanent, black Pilot	Pc	0	1	0	1	2	42.00	84.00
15	PAPER, bond, Premium Grade, Short	Ream	3	3	3	3	12	230.00	2,760.00
16	PAPER, bond, Premium Grade, Legal Size	Ream	3	3	3	3	12	240.00	2,880.00
17	PAPER, bond, PPC, short (Copy Paper)	Ream	1	1	1	1	4	140.00	560.00
18	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	1	1	1	1	4	150.00	600.00
19	PAPER, ruled pad	Roll	0	1	0	1	2	29.00	58.00
20	PENCIL, Lead w/ eraser	Pc	0	1	0	1	2	6.00	12.00
21	PUSHPIN, hammer head type, 100s/box	Box	0	1	0	1	2	38.00	56.00
22	RECORD BOOK, 500 pages	Pc	0	1	0	0	1	85.00	85.00
23	RUBBER BAND, #18	Box	0	1	0	1	2	25.00	50.00
24	SIGN PEN, black	Pc	1	1	1	1	4	50.00	200.00
25	STAMP PAD	Box	0	1	0	1	2	65.00	130.00
26	STAMP PAD INK	Bttl	0	1	0	0	1	28.95	28.95
27	STAPLE WIRE, standard, #35	Box	0	1	0	0	1	38.50	38.50
28	STAPLE WIRE, standard, #10	Doz	1	1	1	1	4	10.00	40.00
29	TAPE, masking (1")	Roll	1	1	1	1	4	20.00	80.00
30	TAPE, transparent (1")	Roll	0	1	0	1	2	22.00	44.00
31	THUMBTACKS	Box	0	1	0	1	2	10.00	20.00

TOTAL

40,290.95

Prepared by:


ANNA LIZAG G. SANTILLANA

Signature Over Printed Name

Position: Director



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **CENTER FOR TEACHING AND LEARNING (CTL)**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE,Epson L110 Black	Box	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE,Epson L110 Cyan	Box	2	2	2	2	8	320.00	2,560.00
3	INK CARTRIDGE,Epson L110 Magenta	Box	2	2	2	2	8	320.00	2,560.00
4	INK CARTRIDGE,Epson L110 Yellow	Box	2	2	2	2	8	320.00	2,560.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	0	2	0	2	4	6.50	26.00
2	BALLPEN, Fine Point, Red	Pc	0	2	0	2	4	6.50	26.00
3	CARTOLINA	Pc	0	20	0	20	40	6.50	260.00
4	CHALK, dustless, 100s/box	Box	12	0	12	0	24	70.00	1,680.00
5	CHALK, color, 25s/box	Box	0	5	0	5	10	12.50	125.00
6	CLIP, paper	Box	2	2	2	2	8	12.50	100.00
7	CORRECTION FLUID, 15ML	Tube	0	1	0	1	2	39.95	79.90
8	ENVELOPE, brown, short size	Pc	0	0	25	0	25	1.80	45.00
9	ENVELOPE, brown, legal size	Pc	0	0	25	0	25	2.00	50.00
10	ERASER	Pc	0	12	0	0	12	15.00	180.00
11	FASTENER, paper, plastic	Box	0	1	0	1	2	35.00	70.00
12	FLAG, Philippine, cloth made, 3x6	Pc	1	0	0	0	1	180.00	180.00
13	FOLDER, white, short size	Pc	0	24	0	0	24	4.50	108.00
14	FOLDER, white,Legal size	Pc	0	24	0	0	24	5.50	132.00
15	FOLDER, expanding, Legal size, 100s/box	Pc	0	24	0	0	24	28.00	672.00
COMMON OFFICE SUPPLIES									
16	GLUE, all purpose, 130g/bottle, Elmers	Tube	0	1	0	1	2	45.00	90.00
17	MANILA PAPER	Pc	0	12	0	0	12	3.00	36.00
18	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00

19	MARKING PEN, whiteboard, black, refillable	Pc	0	8	0	0	8	55.00	440.00
20	MARKING PEN, permanent, black Pilot	Pc	1	1	1	1	4	42.00	168.00
21	MARKING PEN, whiteboard, black, refill	Bttl	0	1	0	0	1	82.00	82.00
22	MARKING PEN, black, refill	Bttl	0	1	0	0	1	132.00	132.00
23	PAPER, bond, Premium Grade, Short	Ream	2	2	2	2	8	230.00	1,840.00
24	PAPER, bond, Premium Grade, Legal Size	Ream	2	2	2	2	8	240.00	1,920.00
25	PAPER, bond, PPC, short (Copy Paper)	Ream	2	2	2	2	8	140.00	1,120.00
26	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	2	2	2	2	8	150.00	1,200.00
27	PAPER CLIP, gem type, 33mm, 100s/box	Box	1	0	1	0	2	12.50	25.00
28	PAPER, color, 1 set contraction	Set	0	1	0	0	1	185.00	185.00
29	PUSH PIN, 100pcs./box	Box	1	0	1	0	2	55.00	110.00
30	RECORD BOOK, 500 lvs.	Pc	0	2	0	0	2	105.00	210.00
31	RUBBER BAND, #16	Box	1	1	1	1	4	25.00	200.00
32	SIGN PEN, black	Pc	1	1	1	1	4	50.00	200.00
33	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
34	STAPLE WIRE, standard, #10	Box	0	3	0	3	6	7.00	42.00
35	TAPE, masking (2")	Roll	1	1	1	1	4	32.50	130.00
36	TAPE, transparent (2")	Roll	1	1	1	1	4	33.00	132.00

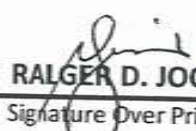
COMMON OFFICE DEVICES

1	BLADE	Pc	0	1	0	0	1	65.00	65.00
2	CALCULATOR	Unit	0	1	0	0	1	350.00	350.00
3	EXTENSION WIRE	Unit	0	0	1	0	1	350.00	350.00
4	PUNCHER	Pc	0	1	0	0	1	150.00	150.00
5	SCISSOR	Pc	1	0	0	0	1	15.00	15.00
6	STAPLER W/ REMOVER #35	Pc	0	1	0	0	1	250.00	250.00

TOTAL

23,779.90

Prepared by:


RALGER D. JOCSON, JR.

Signature Over Printed Name

Position: Head



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015

Department/Office/Center/Unit: **Faculty of Graduate Studies**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	0	6	0	6	12	6.50	78.00
2	BALLPEN, Fine Point, Red	Pc	0	6	0	6	12	6.50	78.00
3	CHALK, dustless, 100s/box	Box	0	15	0	0	15	70.00	1,050.00
4	CHALK, color, 25s/box	Box	0	2	0	0	2	12.50	25.00
5	CORRECTION FLUID, 15ML	Tube	0	8	0	8	16	39.95	639.20
6	ENVELOPE, brown, short size	Pc	12	12	12	12	48	2.00	96.00
7	ENVELOPE, brown, legal size	Pc	12	12	12	12	48	1.80	86.40
8	ERASER	Pc	0	8	0	8	16	15.00	240.00
9	FASTENER, paper, plastic	Box	1	1	1	1	4	48.00	192.00
10	FOLDER, white short size, 100s/box	Pc	6	6	6	6	24	4.50	108.00
11	FOLDER, white Legal size, 100s/box	Pc	6	6	6	6	24	5.50	132.00
12	FOLDER, expanding, Legal size, 100s/box	Pc	6	6	6	6	24	20.00	480.00
13	GLUE, all purpose, 130g/bottle, Elmers	Tube	0	2	0	0	2	45.00	90.00
14	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00
15	MARKING PEN, whiteboard, black, refillable	Pc	6	0	6	0	12	55.00	660.00
16	MARKING PEN, permanent, black Pilot	Pc	1	0	1	0	2	42.00	84.00
17	MARKING PEN, refill black	Bttl	0	1	0	0	1	82.00	82.00
18	MARKING PEN, refill black whiteboard	Bttl	0	1	0	0	1	131.25	131.25
19	PAPER, bond, Premium Grade, Short	Ream	2	2	2	2	8	230.00	1,840.00

COMMON OFFICE SUPPLIES

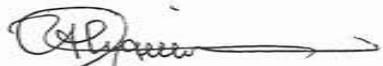
20	PAPER, bond, Premium Grade, Legal Size	Ream	2	2	2	2	8	240.00	1,920.00
21	PAPER CLIP, gem type, 33mm, 100s/box	Box	1	1	1	1	4	12.50	50.00
22	PUSH PIN, 100pcs./box	Box	0	1	0	0	1	55.00	55.00
23	RUBBER BAND, #16	Box	2	2	2	2	8	25.00	200.00
24	SIGN PEN, black	Pc	1	1	1	1	4	50.00	200.00
25	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
26	TAPE, masking (1")	Roll	1	0	1	0	2	20.00	40.00
27	TAPE, transparent (1")	Roll	1	0	1	0	2	22.00	44.00

COMMON OFFICE DEVICES

1	BLADE	Pc	0	1	0	0	1	65.00	65.00
2	CUTTER	Pc	0	1	0	0	1	85.00	85.00
3	PUNCHER	Pc	0	1	0	0	1	150.00	150.00
4	SCISSOR	Pc	1	0	0	0	1	15.00	15.00
5	STAPLER W/ REMOVER #35	Pc	0	1	0	0	1	250.00	250.00
6	WHITEBOARD 4X8	Pc	0	2	0	0	2	4,000.00	8,000.00
7	COMPUTER TABLE	Set	0	1	0	0	1	3,000.00	3,000.00
TOTAL									

26,929.85

Prepared by:


RANDYLL V. VILLONES

Signature Over Printed Name

Position: Associate Dean



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015

Department/Office/Center/Unit: **Faculty of Teacher Development**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	4	4	4	4	16	320.00	5,120.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	2	2	2	2	8	320.00	3,560.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	2	2	2	2	8	320.00	3,560.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	2	2	2	2	8	320.00	3,560.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	4	4	4	4	16	6.50	104.00
2	BALLPEN, Fine Point, Red	Pc	4	4	4	4	16	6.50	104.00
	CARTOLINA	Pc	0	40	0	40	80	6.50	520.00
3	CHALK, dustless, 100s/box	Box	0	40	0	40	80	70.00	5,600.00
4	CHALK, color, 25s/box	Box	0	8	0	8	16	12.50	200.00
5	CLIP, paper	Box	2	2	2	2	8	12.50	100.00
6	CORRECTION FLUID, 15ML	Tube	0	8	0	0	8	39.95	319.80
7	ENVELOPE, brown, short size	Pc	20	20	20	20	80	1.80	144.00
8	ENVELOPE, brown, legal size	Pc	20	20	20	20	80	2.00	160.00
9	ENVELOPE, mailing white, 500s/box/w/ LetterHead	Box	0	1	1	0	2	1,200.00	2,400.00
10	ERASER	Pc	0	40	0	40	80	15.00	1,200.00
11	FASTENER, paper, plastic	Box	2	2	2	2	8	35.00	140.00
12	FOLDER, white, short size	Pc	24	24	24	0	72	4.50	324.00
13	FOLDER, white Legal size	Pc	24	24	24	0	72	5.50	396.00
14	FOLDER, expanding, Legal size, 100s/box	Pc	24	24	24	24	96	20.00	1,920.00
15	GLUE, all purpose, 130g/bottle, Elmers	Tube	2	2	2	2	8	45.00	360.00
16	MANILA PAPER	Pc	12	0	12	0	24	3.00	72.00
17	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00
18	MARKING PEN, whiteboard, black, refillable	Pc	0	8	0	0	8	55.00	440.00
19	MARKING PEN, permanent, black Pilot	Pc	1	1	1	1	4	42.00	168.00

COMMON OFFICE SUPPLIES

20	PAPER, bond, Premium Grade, Short	Ream	2	2	2	2	8	230.00	1,840.00
21	PAPER, bond, Premium Grade, Legal Size	Ream	2	2	2	2	8	240.00	1,920.00
24	PUSH PIN, 100pcs./box	Box	1	0	1	0	2	55.00	110.00
25	RECORD BOOK, 500 lvs.	Pc	2	0	0	0	2	105.00	210.00
26	RUBBER BAND, #16	Box	1	1	1	1	4	25.00	100.00
27	SIGN PEN, black	Pc	1	1	1	1	4	50.00	200.00
28	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
29	TAPE, masking (1")	Roll	1	1	1	1	4	20.00	80.00
30	THUMB TACKS00	Box	0	1	0	0	1	10.00	10.00
COMMON OFFICE DEVICES									
1	BLADE	Pc	0	1	0	0	1	65.00	65.00
2	CALCULATOR	Unit	0	1	0	0	1	350.00	350.00
3	CUTTER	Pc	0	1	0	0	1	85.00	85.00
4	EXTENSION CORD	Unit	0	0	1	0	1	350.00	350.00
5	PUNCHER	Pc	0	1	0	0	1	150.00	150.00
6	SCISSOR	Pc	1	0	0	0	1	15.00	15.00
7	STAPLER W/ REMOVER #35	Pc	0	1	0	0	1	250.00	250.00
TOTAL									48,420.80

Prepared by:


GLICERIA ARLYN G. GARANCHO

Signature Over Printed Name

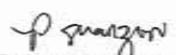
Position: Associate Dean

PROJECT PROCUREMENT MANAGEMENT PLAN 2015

Item No.	Item & Specifications	Unit	Quarterly Requirements				Total	Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.			
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow,	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE HP704 Black	Box	1	1	1	1	4	430.00	1,720.00
4	INK CARTRIDGE HP704 Color	Box	1	1	1	1	4	430.00	1,720.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	6	6	6	6	24	6.50	156.00
2	BALLPEN, Fine Point, Red	Pc	2	2	2	2	8	8.00	52.00
3	CORRECTION FLUID, 15ML	Tube	2	2	2	2	8	39.95	319.60
4	FASTENER, paper, plastic	Box	3	3	3	3	12	35.00	420.00
5	FLAG, National (philippine), 3 x 6, cloth made	Pc	0	2	0	0	2		
6	FOLDER, tagboard short size, 100s/box	Pc	5	5	5	5	20	4.50	90.00
7	FOLDER, tagboard Legal size, 100s/box	Pc	10	10	10	10	40	5.50	220.00
8	FOLDER, expanding, Legal size, 100s/box	Pc	20	15	15	10	60	25.00	1,500.00
9	GLUE, all purpose, 130g/bottle, Elmers	Tube	0	2	0	2	4	55.00	220.00
10	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00
11	MARKING PEN, whiteboard, black,	Pc	2	2	2	2	8	55.00	440.00
12	MARKING PEN, permanent, black Pilot	Pc	2	2	2	2	8	42.00	336.00
13	PAPER, bond, Premium Grade, Short	Ream	3	3	3	3	12	230.00	2,760.00
14	PAPER, bond, Premium Grade, Legal Size	Ream	6	6	7	7	26	240.00	6,240.00
15	PUSHPIN, hammer head type, 100s/box	Box	3	3	3	3	12	38.00	456.00
16	SIGN PEN, black	Pc	2	2	2	2	8	50.00	400.00
17	TAPE, transparent (1")	Roll	2	2	2	2	8	19.50	156.00
TOTAL									

23,815.60

Prepared by:


DONNA TERESA P. GUANZON
Signature Over Printed Name

Position: Director



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PHILIPPINE NORMAL UNIVERSITY - VISAYAS
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 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015

Department/Office/Center/Unit: **Finance Group**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	4	4	4	4	16	320.00	5,120.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	2	2	2	2	8	320.00	2,560.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	2	2	2	2	8	320.00	2,560.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	2	2	2	2	8	320.00	2,560.00
5	EXTERNAL HARD DRIVE	Unit	0	0	1	0	1	3,000.00	3,000.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	4	4	4	4	16	6.50	104.00
2	BALLPEN, Fine Point, Red	Pc	4	4	4	4	16	6.50	104.00
3	CORRECTION TAPE	Tube	4	4	4	4	16	39.95	639.20
4	ENVELOPE, brown, short size	Pc	15	15	15	15	60	1.75	105.00
5	ENVELOPE, brown, legal size	Pc	15	15	15	15	60	2.00	120.00
6	FASTENER, paper, plastic	Box	2	0	2	0	4	48.00	192.00
7	FOLDER, white, short size	Pc	10	10	10	10	40	5.00	200.00
8	FOLDER, white Legal size	Pc	10	10	10	10	40	6.00	240.00
9	FOLDER, expanding, legal size, green	Pc	10	10	10	10	40	15.00	600.00
10	FOLDER, expanding, legal size, marron	Pc	10	10	10	10	40	15.00	600.00
11	GLUE, all purpose, 130g/bottle, Elmers	Tube	4	0	4	0	8	50.00	400.00
12	MARKER, flourescent, stabilo	Pc	3	0	0	0	3	35.00	105.00
13	MARKING PEN Refill, black Pilot	Pc	4	0	4	0	8	42.00	336.00
14	MARKING PEN, permanent, black Pilot	Pc	10	10	10	10	40	230.00	9,200.00
15	PAPER, bond, Premium Grade, Short	Ream	10	10	10	10	40	240.00	9,500.00
16	PAPER, bond, Premium Grade, Legal Size	Ream	4	0	4	0	8	12.00	96.00
19	PAPER CLIP, gem type, 33mm, 100s/box	Box	2	2	2	2	8	6.00	48.00
20	PENCIL, lead w/ eraser	Pc	1	0	1	0	2	55.00	110.00
21	PUSH PIN, 100pcs./box	Box							

22	RECORD BOOK, 500 pages	Pc	2	2	2	2	8	85.00	680.00
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COMMON OFFICE SUPPLIES

23	RUBBER BAND, #16	Box	2	2	2	2	8	30.00	240.00
24	SIGN PEN, black Pilot	Pc	2	2	2	2	8	70.00	560.00
25	STAPLE WIRE, standard #35	Box	2	0	2	0	4	50.00	200.00
26	TAPE, transparent (2")	Roll	2	2	2	2	8	35.00	280.00

COMMON OFFICE DEVICES

1	AVR (HEAVY DUTY)	Pack	0	0	1	0	1	8,000.00	8,000.00
2	UPS (HEAVY DUTY)	Pc	0	0	1	0	1	3,000.00	3,000.00
3	PRINTER W/ SCANNER, PHOTO COPIER	Pc	0	0	1	0	1	8,000.00	8,000.00
4	OFFICE TABLE (GLASS TOP)	Pc	0	0	1	0	1	9,000.00	9,000.00

TOTAL**68,839.20**

Prepared by:


ARLENE R. VILLAREAL

Signature Over Printed Name

Position: Head



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PHILIPPINE NORMAL UNIVERSITY - VISAYAS
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PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

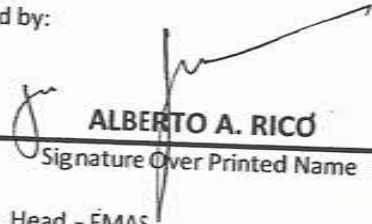
Department/Office/Center/Unit: Facilities Management & Auxiliary Services

Item			Quarterly Requirements						Total
No.	Item & Specifications	Unit	Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total	Unit Price	Amount
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L210, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
2	INK CARTRIDGE EPSON L210, Black	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L210, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L210, Yellow *	Tube	1	1	1	1	4	320.00	1,280.00
	LX300+II CARTRIDGE	Box	3	3	3	3	12	300.00	3,600.00
5	RIBBON LX300+II	Crtrd	6	6	6	6	24	95.00	2,280.00
6	USB	Unit	0	2	0	0	2	500.00	1,000.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	4	4	4	4	16	6.50	104.00
2	BALLPEN, Fine Point, Red	Pc	4	4	4	4	16	6.50	104.00
3	CLIP, paper	Box	2	2	2	2	8	10.00	80.00
4	FASTENER, paper, plastic	Box	1	0	1	0	2	35.00	70.00
6	FOLDER, expanding, Legal size, 100s/box	Pc	5	5	5	5	20	20.00	400.00
7	GLUE, all purpose, 130g/bottle, Elmers	Tube	2	2	2	2	8	55.00	440.00
8	MARKING PEN, permanent, black Pilot	Pc	2	0	2	0	4	45.00	180.00
9	PAPER, bond, Premium Grade, Short	Ream	5	5	5	5	20	210.00	4,200.00
10	PAPER, bond, Premium Grade, Legal Size	Ream	5	5	5	5	20	220.00	4,400.00
11	PAPER, bond, PPC, short (Copy Paper)	Ream	2	2	2	2	8	140.00	1,120.00
12	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	3	3	3	3	12	150.00	1,800.00
13	PAPER CLIP, gem type, 33mm, 100s/box	Box	2	2	2	2	8	10.00	80.00
14	STAPLE WIRE, standard, #35	Box	2	0	2	0	4	48.00	192.00

OTHERS

1	BALLAST 20W	Pc	6	6	6	6	24	150.00	3,600.00
2	BALLAST 40W	Pc	6	6	6	6	24	200.00	4,800.00
3	BULB, Philip3U 23W	Pc	6	6	6	6	24	220.00	5,280.00
4	DOOR KNOB	Set	6	6	6	6	24	521.40	12,513.60
5	FAUCET	Pc	6	6	6	6	24	110.00	2,640.00
6	FLOURESCENT TUBE 20W	Pc	6	6	6	6	24	320.00	7,680.00
7	FLOURESCENT TUBE 40W	Pc	6	6	6	6	24	130.00	3,120.00
8	STARTER 20W	Pc	6	6	6	6	24	25.00	600.00
9	STARTER 40W	Pc	6	6	6	6	24	40.00	960.00
	MEDICINE	Unit	10000	10000	10000	10000	0	0.00	40,000.00
TOTAL									106,363.60

Prepared by:


ALBERTO A. RICO
 Signature Over Printed Name

Position: Head - FMAS



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
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PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **Gender and Development**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	0	8	0	8	16	6.50	104.00
2	BALLPEN, Fine Point, Red	Pc	0	8	0	8	16	6.50	104.00
3	CARTOLINA	Pc	0	20	0	20	40	6.50	260.00
4	CHALK, dustless, 100s/box	Box	0	10	0	0	10	70.00	700.00
5	CLIP, paper	Box	2	2	2	2	8	12.50	100.00
6	CORRECTION FLUID, 15ML	Tube	2	2	2	2	8	39.95	319.60
7	ENVELOPE, brown, short size	Pc	0	0	25	0	25	1.80	45.00
8	ENVELOPE, brown, legal size	Pc	0	0	25	0	25	2.00	50.00
9	ERASER	Pc	0	8	0	8	0	15.00	120.00
10	FASTENER, paper, plastic	Box	0	1	0	1	2	48.00	96.00
11	FOLDER, tagboard, A4 size, 100s/box	Pc	0	0	100	80	180	4.50	720.00
12	FOLDER, tagboard Legal size, 100s/box	Pc	0	0	30	30	60	5.50	330.00
13	FOLDER, expanding, Legal size, 100s/box	Pc	0	0	25	0	25	25.00	625.00
14	GLUE, all purpose, 130g/bottle, Elmers	Tube	2	0	2	0	4	45.00	180.00
15	MARKING PEN, whiteboard, black, refillable	Pc	8	0	8	0	16	55.00	880.00
16	MARKING PEN, permanent, black Pilot	Pc	2	0	0	0	2	42.00	84.00
17	MARKING PEN, permanent, blue Pilot	Pc	2	0	0	0	2	42.00	84.00
18	MARKING PEN, permanent, red Pilot	Pc	2	0	0	0	2	42.00	84.00
19	MARKING PEN, whiteboard refill	Bttl	0	1	0	0	1	131.25	131.25

COMMON OFFICE SUPPLIES

20	MARKING PEN, permanent, black refill	Bttl	0	1	0	0	1	82.00	82.00
21	MARKING PEN, permanent, blue Pilot	Bttl	0	1	0	0	1	82.00	82.00
22	MARKING PEN, permanent, red Pilot	Bttl	0	1	0	0	1	82.00	82.00
23	PAPER, bond, Premium Grade, Short	Ream	3	3	3	3	12	230.00	2,760.00
24	PAPER, bond, Premium Grade, Legal Size	Ream	3	3	3	3	12	240.00	2,880.00
25	RUBBER BAND, #18	Box	2	2	2	2	8	25.00	200.00
26	SIGN PEN, black	Pc	1	1	1	1	4	50.00	200.00
27	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
28	TAPE, masking (1")	Roll	1	0	0	0	1	19.50	19.50
29	TAPE, transparent (1")	Roll	3	3	3	3	12	20.00	240.00
30	THUMBTACKS	Box	1	0	0	0	1	10.00	10.00
TOTAL									18,126.35

Prepared by:

Lyodelia F. Estacion
LYODELIA F. ESTACION

Signature Over Printed Name

Position: Head



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PHILIPPINE NORMAL UNIVERSITY - VISAYAS
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PROJECT PROCUREMENT MANAGEMENT PLAN 2015

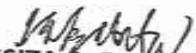
Department/Office/Center/Unit: **Human Resource Group**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
2	INK CARTRIDGE EPSON L110, Black	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	2	2	2	2	8	6.50	52.00
3	CORRECTION FLUID, 15ML	Box	1	1	1	1	4	39.95	159.80
4	ENVELOPE, brown, short size	Tube	20	20	20	20	80	1.80	144.00
5	ENVELOPE, brown, legal size	Pc	20	20	20	20	80	2.00	160.00
6	ENVELOPE, mailing white, 500s/box	box	1	0	1	0	2	300.00	600.00
7	FASTENER, paper, plastic	Box	1	0	1	0	2	48.00	96.00
8	FOLDER, white, short size	Pc	20	20	20	20	80	4.50	360.00
9	FOLDER,white, Legal size	Pc	20	20	20	20	80	5.50	440.00
10	FOLDER, expanding, Legal size, 100s/box	Pc	0	0	24	0	24	28.00	672.00
11	GLUE, Elmer's 130g	Tube	1	0	1	0	2	45.00	90.00
12	INK BLACK, DX2430, Risograph Machine	Tube	4	4	4	4	16	1,080.24	17,280.00
13	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00
14	MARKING PEN, permanent, black Pilot	Pc	1	0	1	0	2	42.00	84.00
15	MARKING PEN, permanent, Refill black Pilot	Box	1	0	1	0	2	95.00	190.00
16	PAPER, bond, Premium Grade, Short	Ream	6	6	6	6	24	230.00	5,520.00
17	PAPER, bond, Premium Grade, Legal Size	Ream	6	6	6	6	24	240.00	5,760.00
18	PAPER, bond, PPC, short (Copy Paper)	Ream	3	3	3	3	12	140.00	1,680.00
19	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	3	3	3	3	12	150.00	1,800.00
20	PAPER, bond White Wove Short	Ream	15	15	15	15	60	125.00	7,500.00

COMMON OFFICE SUPPLIES

21	PAPER, bond White Wove Long	Ream	5	5	5	5	20	155.00	3,100.00
22	PAPER, Master roll, DX2430, Risograph Machine	Roll	4	4	4	4	16	1,960.00	31,360.00
23	PAPER, ruled pad, 216mmx330mm, 100s/pad	Pack	1	0	1	0	2	22.50	45.00
24	PAPER, thermal, 216mm x 30M	Pack	3	3	3	3	12	85.00	1,020.00
25	PAPER CLIP, gem type, 33mm, 100s/box	Roll	1	1	1	1	4	12.50	50.00
26	PENCIL, lead w/ eraser	Box	1	1	1	1	4	6.00	24.00
27	RECORD BOOK, 500lvs	Pc	1	0	1	0	2	105.00	210.00
28	RIBBON, Typewriter, nylon	Box	1	1	1	1	4	23.95	95.80
29	RUBBER BAND, #16	Box	1	1	1	1	4	25.00	100.00
30	STAMP PAD	Pc	1	0	0	0	1	38.50	38.50
31	STAMP PAD INK	Bottle	1	0	0	0	1	25.00	25.00
32	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
33	TAPE, Transpaent 1"	Roll	1	0	1	0	2	19.50	19.50
34	TIME CARD, hardbound	Pc	25	25	25	25	100	3.00	300.00
35	TIME CARD , paperbound	Pc	250	0	250	0	500	1.00	500.00
36	TONER, A7115,KONICA Photocopier P8,157.00	Unit	0	1	0	1	2	8,157.00	16,314.00
TOTAL									101,273.60

Prepared by:


TERESITA B. BABATA

Signature Over Printed Name

Position: Head



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **Knowledge Management**

Item		Quarterly Requirements									Total
No.	Item & Specifications	Unit	Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total	Unit Price	Amount		
COMMON COMPUTER SUPPLIES											
1	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00		
2	INK CARTRIDGE EPSON L110, Black	Tube	1	1	1	1	4	320.00	1,280.00		
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00		
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00		
5	UPS	Unit	0	0	0	1	1	2,000.00	2,000.00		
1	DDR2	Unit	3	0	0	0	3	2,000.00	6,000.00		
2	DDR3	Unit	3	0	0	0	3	1,000.00	3,000.00		
3	MOUSE	Unit	3	0	0	0	3	300.00	900.00		
4	KEYBOARD	Unit	3	0	0	0	3	500.00	1,500.00		
5	DVD DISK	Pc	50	0	0	0	50	25.00	1,250.00		
COMMON OFFICE SUPPLIES											
1	BALLPEN, Fine Point, Black	Pc	4	4	4	4	16	6.50	104.00		
2	BALLPEN, Fine Point, Red	Pc	4	4	4	4	16	6.50	104.00		
3	ENVELOPE, expanding long	Pc	0	0	0	20	20	15.00	300.00		
4	FASTENER, paper, plastic	Box	0	0	1	0	1	48.00	48.00		
5	FOLDER, expanding, Legal size, 100s/box	Pc	10	10	10	10	40	20.00	800.00		
6	FOLDER,white, short size	Pc	10	10	10	10	40	5.00	200.00		
7	FOLDER, white Legal size	Pc	10	10	10	10	40	6.00	240.00		
8	GLUE, all purpose, 130g/bottle, Elmers	Tube	1	0	1	0	2	55.00	110.00		
9	MARKER, flourescent, stabilo	Pc	0	0	0	3	3	35.00	105.00		
10	PAPER, bond, Premium, short	Ream	1	1	2	2	6	240.00	1,440.00		
11	PAPER, special short	Pack	1	1	1	1	4	55.00	220.00		
12	PAPER CLIP, gem type, 33mm, 100s/box	Box	0	0	0	2	2	12.50	25.00		

COMMON OFFICE SUPPLIES

13	MARKING PEN, permanent, black Pilot	Pc	1	1	1	1	4	45.00	180.00
14	RECORD BOOK, 500 lvs.	Pc	0	0	0	2	2	105.00	210.00
15	RUBBER BAND	Box	0	1	0	0	1	15.00	15.00
16	SCOTCH TAPE #1	Roll	1	0	1	0	2	20.00	40.00
17	PUSHPIN, hammer head type, 100s/box	Box	3	3	3	3	12	38.00	456.00
18	SIGN PEN, black	Pc	0	0	0	3	3	50.00	150.00
19	STAMP PAD INK	Bttl	0	1	0	0	1	38.50	38.50
20	TAPE, masking 2"	Roll	0	0	0	2	2	19.50	39.00
21	TAPE, transparent 2"	Roll	0	0	0	2	2	33.00	66.00
22	THUMBTACKS	Box	0	0	0	2	2	10.00	20.00
23	STAMP PAD INK	Bttl	0	1	0	0	1	38.50	38.50

COMMON OFFICE DEVICES

1	CABLING TOOLS	Unit	0	0	1	0	1	6,000.00	6,000.00
2	MULTITESTER	Unit	0	0	1	0	1	1,500.00	1,500.00
3	RJ 45	Unit	0	0	2	0	2	1,000.00	2,000.00
4	PATCH PANEL	Unit	0	0	4	0	4	3,000.00	12,000.00
5	WASTE BASKET	Unit	0	0	0	2	2	50.00	100.00

TOTAL**46,319.00**

Prepared by:


JANETTE C. MAGALONA
 Signature Over Printed Name

Position: Head



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2014
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **Knowledge Management - Library**
 Name of Program/Activity/Project (PAP):

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
2	INK CARTRIDGE EPSON L110, Black	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
5	RIBBON, refill, LX300+ii	Tube	2	2	2	2	8	32.00	256.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	6	6	6	6	24	6.50	156.00
2	BALLPEN, Fine Point, Red	Pc	1	1	1	1	4	6.50	26.00
3	CARBON FILM	Box	0	1	0	0	1	613.00	613.00
4	CARTOLINA, assorted color	Pc	5	5	5	10	25	6.50	162.50
5	CARTOLINA, white	Pc	2	5	2	2	11	4.50	49.50
6	CLIP, paper	Box	3	3	3	3	12	12.50	150.00
7	CORRECTION FLUID, 15ML	Tube	1	1	1	1	4	39.95	159.80
8	ENVELOPE, brown long	Pc	10	10	10	10	40	3.50	140.00
9	ENVELOPE, brown short	Pc	10	10	10	10	40	3.00	120.00
10	FASTENER, paper, plastic	Box	2	2	2	2	8	48.00	384.00
11	FOLDER, tagboard long	Pc	50	100	10	10	170	10.00	1,700.00
12	GLUE, all purpose, 130g/bottle, Elmers	Tube	3	3	3	3	12	45.00	540.00
13	INDEX CARD, 3x5, 100/pack	Pack	130	130	130	130	520	32.50	169.00
14	MARKING PEN, permanent, black Pilot	Pc	1	1	1	1	4	95.00	380.00
15	PAPER, bond, PPC, short (Copy Paper)	Ream	4	4	4	4	16	140.00	2,240.00
16	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	4	4	4	4	16	150.00	2,400.00
17	PAPER, bond, Premium Grade, Short	Ream	2	2	2	2	8	230.00	1,840.00

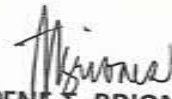
COMMON OFFICE SUPPLIES

18	PAPER, bond, Premium Grade, Legal Size	Ream	2	2	2	2	8	240.00	1,920.00
19	PLASTIC COVER	Roll	2	2	2	2	8	650.00	5,200.00
20	PUSH PIN	Box	0	1	1	0	2	25.00	50.00
21	RECORD BOOK, 500 lvs.	Pc	2	0	0	0	2	105.00	210.00
22	RUBBER BAND, #16	Box	2	0	0	0	2	25.00	50.00
23	SIGN PEN, black	Pc	2	0	0	0	2	42.00	84.00
24	STAMP PAD INK, violet, 50ml	Bottle	2	0	0	0	2	38.50	77.00
25	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	38.50	154.00
26	STAPLE WIRE, standard, #10	Box	1	1	1	1	4	10.00	40.00
27	TAPE, masking (1")	Roll	0	2	0	0	2	19.50	39.00
28	TAPE, masking (2")	Roll	0	2	0	0	2	32.50	65.00
29	TAPE, transparent (1")	Roll	3	3	3	5	14	22.00	308.00
30	THUMBTACKS	Box	1	1	1	1	4	10.00	40.00
31	Sticker (Bar Code)	Pack	0	0	1	0	1	3,500.00	3,500.00

COMMON OFFICE DEVICES

1	CALCULATOR	Unit	2	0	0	0	2	350.00	700.00
2	EXTENSION CORD	Unit	2	0	0	0	2	350.00	700.00
3	NUMBERING MACHINE	Unit	2	0	0	0	2	300.00	600.00
4	PUNCHER	Unit	1	0	0	0	1	150.00	150.00
5	SCISSORS	Pc	5	0	0	0	5	15.00	75.00
6	STAMPING DATER	Pc	2	0	0	0	2	65.00	130.00
7	STAPLER W/ REMOVER#35	Pc	2	0	0	0	2	369.00	738.00
8	TAPE DISPENSER	Pc	2	0	0	0	2	150.00	300.00
9	WASTE BASKET plastic	Pc	1	1	1	1	4	50.00	200.00
10	WHITE BOARD	Pc	2	0	0	0	2	400.00	800.00
TOTAL									32,735.80

Prepared by:


 IRENE T. BRIONES

Signature Over Printed Name

Position: College Librarian



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

ANNUAL PROCUREMENT PLAN 2015

Department/Office/Center/Unit: **Publication & Materials Development**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES			#						
1	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
COMMON OFFICE SUPPLIES			#						
1	BALLPEN, Fine Point, Black	Pc	4	4	4	4	16	6.50	104.00
2	BALLPEN, Fine Point, Red	Pc	2	2	2	2	8	6.50	52.00
3	CARBON FILM, Black	Box	1	0	0	0	1	613.00	613.00
4	CORRECTION FLUID, 15ML	Tube	0	1	0	1	2	39.95	79.90
5	ENVELOPE, brown, short size	Pc	10	10	10	10	40	1.80	72.00
6	ENVELOPE, brown, legal size	Pc	10	10	10	10	40	2.00	80.00
7	FASTENER, paper, plastic	Box	1	1	1	1	4	48.00	192.00
8	FOLDER, white, short size	Pc	20	20	20	20	80	4.50	360.00
9	FOLDER, white, Legal size	Pc	20	20	20	20	80	5.50	440.00
10	FOLDER, expanding, Legal size, 100s/box	Pc	20	20	20	20	80	28.00	2,240.00
11	GLUE, all purpose, 130g/bottle, Elmers	Tube	3	3	3	3	12	45.00	540.00
12	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00
13	MARKING PEN, PentelBlack	Pc	1	1	1	1	4	42.00	168.00
14	MARKING PEN, Refill PentelBlack	Bttl	1	1	1	1	4	95.00	380.00
15	PAPER, bond, Premium Grade, Short	Ream	5	5	5	5	20	240.00	4,800.00
16	PAPER, bond, Premium Grade, Legal Size	Ream	5	5	5	5	20	230.00	4,600.00
17	PAPER, bond, PPC, short (Copy Paper)	Ream	2	2	2	2	8	150.00	1,200.00
18	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	2	2	2	2	8	140.00	1,120.00
19	PAPER CLIP, gem type, 33mm, 100s/box	Box	1	0	1	0	2	12.50	25.00
20	PENCIL	Pc	1	1	1	1	4	6.00	24.00

COMMON OFFICE SUPPLIES

21	PUSH PIN, 100pcs./box	Box	1	0	1	0	2	55.00	110.00
22	RECORD BOOK, 500 lvs.	Pc	2	0	0	0	2	105.00	210.00
23	RUBBER BAND, #16	Box	3	3	3	3	12	25.00	300.00
24	STAPLE WIRE, standard, #35	Box	2	2	2	2	8	38.50	308.00
25	TAPE, transparent (1")	Roll	1	0	1	0	2	35.00	70.00

COMMON OFFICE DEVICES

		#							
1	CUTTER, heavy duty	Pc	1	0	0	0	1	85.00	85.00
2	PUNCHER, heavy duty	Pc	1	0	0	0	1	150.00	150.00
3	UPS	Unit	1	0	0	0	1	2,100.00	2,100.00
4	AVR	Unit	1	0	0	0	1	500.00	500.00
5	USB	Pc	1	0	0	0	1	550.00	550.00

TOTAL**28,082.90**

Prepared by:


MA. SOFIA Y. NEMENZO

Signature Over Printed Name

Position: Head



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **REGISTRAR**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE HP704 Black	Box	4	2	1	1	8	450.00	3,600.00
2	INK CARTRIDGE HP704 Color	Box	2	1	1	1	5	450.00	2,250.00
3	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
4	INK CARTRIDGE EPSON L110, Cyan	Tube	1	1	1	1	4	320.00	1,280.00
5	INK CARTRIDGE EPSON L110, Magenta	Tube	1	1	1	1	4	320.00	1,280.00
6	INK CARTRIDGE EPSON L110, Yellow	Tube	1	1	1	1	4	320.00	1,280.00
7	RIBBON LX300+II	Ctrtd	2	2	2	2	8	95.00	760.00
8	RIBBON HP laserjet P1102	Ctrtd	0	2	2	0	4	150.00	600.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	6	6	6	6	24	6.50	156.00
2	BALLPEN, Fine Point, Red	Pc	6	6	6	6	24	6.50	156.00
3	CORRECTION FLUID, 15ML	Tube	4	0	0	0	4	39.95	159.80
4	FILE ENVELOPE, 6" X 9"	Pcs	0	500	0	0	500	1.80	900.00
5	ENVELOPE brown Short	Pc	0	500	0	0	500	15.00	75.00
6	ENVELOPE, expanding, legal size	Pc	0	5	0	0	5	1,200.00	2,400.00
7	ENVELOPE, mailing white, 500s/box/w/ LetterHead	Box	1	0	1	0	2	35.00	140.00
8	FASTENER, paper, plastic	Box	1	1	1	1	4	280.00	2,800.00
9	FOLDER, expanding, Legal size, 100s/box	Pc	25	25	25	25	100	55.00	660.00
10	GLUE, all purpose, 130g/bottle, Elmers	Tube	3	3	3	3	12	35.00	420.00
11	NOTARIAL SEAL, Gold 2"	Box	12	0	0	0	12	35.00	210.00
12	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	95.00	95.00
13	MARKING PEN Refill, black Pilot	Bottle	0	1	0	0	1	45.00	180.00
14	MARKING PEN, permanent, black Pilot	Pc	0	4	0	0	4		

COMMON OFFICE SUPPLIES									
15	PAPER, bond, Premium Grade, Short	Ream	3	2	3	3	12	230.00	2,760.00
16	PAPER, bond, Premium Grade, Legal Size	Ream	5	5	5	5	20	240.00	4,800.00
17	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	3	3	3	3	12	150.00	1,800.00
18	PAPER, bond, PPC, Short Size (Copy Paper)	Ream	3	3	3	3	12	140.00	1,680.00
19	PAPER, mimeo, whitewove short Paragon	Ream	5	5	5	5	20	130.00	2,500.00
20	PAPER, mimeo, whitewove long, 216x330mm Paragon	Ream	5	5	5	5	20	145.00	2,900.00
21	PAPER, parchment, A-4, 100 sheets/pack	Ream	5	0	0	0	5	900.00	400.00
22	PAPER, special Short	Set	20	0	0	0	20	55.00	1,100.00
23	PAPER CLIP, gem type, 33mm, 100s/box	Box	1	1	1	1	4	12.50	50.00
24	PENCIL, lead w/ eraser	Pc	0	4	0	0	4	6.50	26.00
25	PUSH PIN, hammer head type, 100s/box	Box	1	0	1	0	2	25.00	50.00
26	RECORD BOOK, 500 lvs.	Pc	0	4	0	0	4	105.00	420.00
27	RUBBER BAND, #16	Box	1	1	1	0	3	25.00	75.00
28	SIGN PEN, black	Pc	0	4	0	0	4	50.00	200.00
29	STAMP PAD INK	Bttl	1	1	1	1	4	28.95	115.80
30	STAMP PAD	pC	0	1	0	0	1	65.00	65.00
31	STAPLE WIRE, standard, #35	Box	2	2	2	2	8	48.00	384.00
32	STAPLE WIRE, standard, #10	Box	12	0	12	0	24	10.00	240.00
33	TAPE, masking 1"	Roll	1	0	1	0	2	19.50	39.00
34	TAPE, transparent 1"	Roll	2	2	2	2	8	22.00	176.00
35	TAPE, transparent 2"	Roll	1	1	1	1	4	33.00	132.00
36	TRANSCRIPT FORM, 100/rm	Ream	2	4	2	2	10	1,500.00	15,000.00
COMMON OFFICE DEVICES									
1	CUTTER, heavy duty	Unit	1	0	0	0	1	6,150.00	6,150.00
2	NUMBERING MACHINE	Unit	1	0	0	0	1	300.00	300.00
3	SCISSOR	Pc	3	0	0	0	3	15.00	45.00
4	STAMPING DATER	Unit	3	0	0	0	3	65.00	195.00
5	TAPE DISPENSER	Unit	1	0	0	0	1	150.00	150.00
TOTAL									63,714.60

Prepared by:


JUDITH P. RECAIDO

Signature Over Printed Name

Position: Office in Charge



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY - VISAYAS
 The National Center for Teacher Education
 Cadiz City, Negros Occidental

PROJECT PROCUREMENT MANAGEMENT PLAN 2015
 For Common-Use Supplies and Equipment

Department/Office/Center/Unit: **Student Services**

Item No.	Item & Specifications	Unit	Quarterly Requirements					Unit Price	Total Amount
			Jan. - March	April - June	July - Sept.	Oct. - Dec.	Total		
COMMON COMPUTER SUPPLIES									
1	INK CARTRIDGE EPSON L110, Cyan	Tube	2	2	2	2	8	320.00	2,560.00
2	INK CARTRIDGE EPSON L110, Black	Tube	2	2	2	2	8	320.00	2,560.00
3	INK CARTRIDGE EPSON L110, Magenta	Tube	2	2	2	2	8	320.00	2,560.00
4	INK CARTRIDGE EPSON L110, Yellow	Tube	2	2	2	2	8	320.00	2,560.00
COMMON OFFICE SUPPLIES									
1	BALLPEN, Fine Point, Black	Pc	6	6	6	6	24	6.50	156.00
2	BALLPEN, Fine Point, Red	Pc	6	6	6	6	24	6.50	156.00
3	CARBON FILMO	Box	1	0	1	0	2	613.00	1,226.00
4	CARTOLINA, assorted color	Pc	6	6	6	6	24	6.50	156.00
5	CARTOLINA, white color	Pc	6	6	6	6	24	4.50	108.00
6	CHALK, white	Box	2	0	0	0	2	70.00	140.00
7	CHALK, color	Box	1	0	1	0	2	12.50	25.00
8	CORRECTION TAPE	Pc	3	3	3	3	12	39.95	479.40
9	ENVELOPE, Brown Long	Pc	5	5	5	5	20	3.50	70.00
10	ENVELOPE, Brown Short	Pc	5	5	100	5	115	3.00	345.00
11	ENVELOPE, mailing, white	Box	0	0	100	0	100	0.55	55.00
12	ERASER, blackboard	Pc	1	0	1	0	2	15.00	30.00
13	FASTENER	Box	1	1	1	1	4	48.00	192.00
14	FOLDER, white, short size	Pc	100	0	0	0	100	4.50	450.00
15	FOLDER, white, Legal size	Pc	100	0	0	0	100	5.50	550.00
16	GLUE, Big	Tube	2	2	2	2	8	55.00	440.00
17	INK BLACK, DX2430, Risograph Machine	Tube	1	1	1	1	4	1,080.24	4,320.96
18	MANILA PAPER	Pc	20	0	0	0	20	3.00	60.00
19	MARKER, flourescent, stabilo	Pc	3	0	3	0	6	35.00	210.00

COMMON OFFICE SUPPLIES

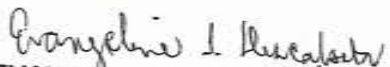
20	MARKING PEN, permanent, whiteboard black Pilot	Pc	3	0	3	0	6	58.00	348.00
21	MARKING PEN, permanent, black Pilot	Pc	4	0	4	0	8	35.75	250.25
22	MARKING PEN, permanent, bluePilot	Pc	4	0	4	0	8	35.75	250.25
23	MARKING PEN, permanent, red Pilot	Pc	4	0	4	0	8	37.75	302.00
24	MARKING PEN, refill whiteboard black	Bttl	1	0	1	0	2	132.25	264.50
25	MARKING PEN, refill, black Pilot	Bttl	1	0	1	0	2	82.00	164.00
26	MARKING PEN, refill, bluePilot	Bttl	1	0	1	0	2	82.00	164.00
27	MARKING PEN, refo,,, red Pilot	Bttl	1	0	1	0	2	82.00	164.00
28	PAPER, bond, Premium Grade, Short	Ream	3	3	3	3	12	230.00	2,760.00
29	PAPER, bond, Premium Grade, Legal Size	Ream	3	3	3	3	12	240.00	2,880.00
30	PAPER, bond, PPC, short (Copy Paper)	Ream	3	3	3	3	12	140.00	1,680.00
31	PAPER, bond, PPC, Legal Size (Copy Paper)	Ream	3	3	3	3	12	150.00	1,800.00
32	PAPER, mimeo, whitewove long, 216x330mm Paragon	Ream	5	5	5	5	20	130.00	2,600.00
33	PAPER, mimeo, whitewove short, Paragon	Ream	3	3	3	3	12	110.00	1,320.00
34	PAPER CLIP, gem type, 33mm, 100s/box	box	1	0	1	0	2	10.00	20.00
35	PAPER, Parchment short	Pc	100	0	0	0	100	2.00	200.00
36	PAPER, Special, Short	Pack	2	0	0	0	2	55.00	110.00
37	PENCIL #2	Pc	4	4	4	4	16	6.50	104.00
38	PUSH IN, hammer head type, 100s/box	Box	1	1	1	1	4	25.00	100.00
39	RECORD BOOK 500 lvs	Pc	10	0	0	0	10	105.00	1,050.00
40	RUBBER BAND #16	box	1	1	0	0	2	15.00	30.00
41	SIGN PEN	Pc	2	2	2	2	8	50.00	400.00
42	STAMP PAD INK	Bttl	2	0	0	0	2	28.95	57.90
43	STAPLE WIRE, standard, #35	Box	1	1	1	1	4	48.00	192.00
44	STAPLE WIRE, standard, #10	Box	1	1	1	1	4	7.00	28.00
45	TAPE, masking 1"	Roll	1	1	1	1	4	19.50	78.00
46	TAPE, masking 2"	Roll	1	1	1	1	4	32.50	130.00
47	TAPE, transparent 1"	Roll	1	1	1	1	4	22.00	88.00
48	TAPE, transparent 2"	Roll	1	1	1	1	4	33.00	132.00
49	TAPE, packaging45mm	Roll	1	1	1	1	4	33.00	130.00
50	THUMBTACKS	Box	1	0	1	0	2	10.00	20.00

COMMON OFFICE DEVICES

1	PRINTER w/ SCANNER	Unit	0	0	1	0	1	6,500.00	6,500.00
2	VOICE RECORDER	Unit	0	0	1	0	1	5,000.00	5,000.00
3	CAMERA	Unit	0	0	1	0	1	10,000.00	10,000.00
4	PNU SEAL	Unit	0	0	1	0	1	3,500.00	3,500.00

TOTAL

Prepared by:

62,226.26
EVANGELINE T. DESCALSOTA

Signature Over Printed Name

Position Director

PHILIPPINE NORMAL UNIVERSITY - VISAYAS
PROJECT PROCURMENT MANAGEMENT PLAN (PPMP)
For the Fiscal Year 2015

SUMMARY OF ESTIMATED BUDGET

UNCOMMON:
GOODS, SUPPLIES AND SERVICES:
TOTAL ESTIMATED BUDGET

559,000.00

EQUIPMENT:
TOTAL ESTIMATED BUDGET

5,446,500.00

REPAIR AND RENOVATION:
TOTAL ESTIMATED BUDGET

6,360,000.00

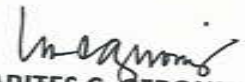
TOTAL ESTIMATED BUDGET

12,365,500.00

Prepared by:


PABLITO B. DEPASUPIL, JR.
Administrative Officer

Submitted by:


MARITES C. GERONIMO
Executive Director

PHILIPPINE NORMAL UNIVERSITY - VISAYAS

PROJECT PROCURMENT MANAGEMENT PLAN (PPMP)

For the Fiscal Year 2015

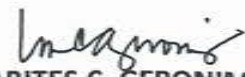
GOODS, SUPPLIES AND SERVICES

CODE	GENERAL DESCRIPTION	QTY	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES											
Programs/Activities/Projects		SIZE			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
ACADEMICS																
Trainings	Faculty Development	1	LOT	100,000.00				x	x	x						
Fields Study/On/Off Campus	Common Office Supploes	1	LOT	50,000.00	x	x	X	x	x	X	x	x	X	x	x	X
Commencement Exercises	Plaques/ Medals	1	LOT	20,000.00		x										
CEGTE																
Trainings	Materials, Honorarium, etx	1	LOT	100,000.00			X									
STUDENT SERVICES																
Workshop Program	Various Student Activities	1	LOT	50,000.00	x	x	x	x	x	x	x	x	x	x	x	x
FINANCE & ADMINISTRATION																
Accreditation	Supplies & Materials	1	LOT	50,000.00		x										
Traingis	Staff Development	1	LOT	100,000.00			X									
CENTER FOR TEACHING AND LEARNING																
Commencement Exercises	Plaques, Medals	1	LOT	30,000.00			X									
GENDER AND DEVELOPMENT																
Trainings	Materials, Honorarium	1	LOT	50,000.00			X									
KNOWLEDGE MANAGEMENT OFFICE																
Tool Storage	Cabinet	1	LOT	4,000.00				x								
Document Storage	Data Cabinet	1	LOT	5,000.00						X						
TOTAL ESTIMATED BUDGET				559,000.00												

Prepared by:


PABLITO B. DEPASUPIL, JR.
 Administrative Officer

Submitted by:


MARITES C. GERONIMO
 Executive Director

PHILIPPINE NORMAL UNIVERSITY - VISAYAS
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
For the Fiscal Year 2015
EQUIPMENT

CODE	GENERAL DESCRIPTION	QTY	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES											
Programs/Activities/Projects		SIZE			Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
ACADEMICS																
Maintenance and Replace	Computer Laptop	1	LOT	30,000.00			X									
FACULTY OF TEACHER DEVELOPMENT																
Procurement	Computer Laptop	1	LOT	25,000.00			X									
Procurement	Steel Cabinet	1	LOT	5,500.00			X									
FACULTY OF GRADUATE STUDENTS																
Procurement	Computer Laptop	1	LOT	25,000.00			X									
Procurement	Swivel Chair	1	LOT	5,500.00			X									
CEGTE																
Procurement	Computer Laptop	1	LOT	25,000.00			X									
Procurement	Steel Cabinet	1	LOT	5,500.00			X									
STUDENT SERVICES																
Procurement	Air Condition	1	LOT	35,000.00			X									
DIRECTOR (FINANCE & ADMINISTRATION)																
Procurement	Computer Laptop	1	LOT	25,000.00			X									
Procurement	Air Condition	1	LOT	70,000.00			X									
Procurement	Orbit Fan	1	LOT	30,000.00			X									
Procurement	LED Monitor	1	LOT	300,000.00				X								
Procurement	DVD Player	1	LOT	10,500.00				X								
Procurement	Steel/ Plastic Chairs	1	LOT	250,000.00			X									
Procurement	Basketball Board (Fiber Glas	2	LOT	60,000.00						X						
Procurement	Classroom White Board	35	LOT	105,000.00			X									
Procurement	Office signage	1	LOT	30,000.00			X									
Procurement	Furnitures/Fixtures	1	LOT	500,000.00			X									
Procurement	Projector	5	LOT	250,000.00			X									
Procurement	Stand Fan	1	LOT	50,000.00			X									
Procurement	Wood Bench (Tree Strump)	1	LOT	50,000.00			X	X	X							
Procurement	Stainless Bin	1	LOT	50,000.00				x	x	x						

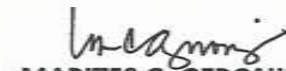
TOTAL ESTIMATED BUDGET

5,446,500.00

Prepared by:


PABLITO B. DEPASUPIL, JR.
Administrative Officer

Submitted by:


MARITES C. GERONIMO
Executive Director

For the Fiscal Year 2015

REPAIR AND RENOVATION

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Maintenance and Replace	Technology Building	1	LOT	500,000.00				x	x	x							
Repainting	Academic/Technology Fenc	1	LOT	100,000.00				x	x	x							
Landscaping	University Grounds	1	LOT	300,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x
Physical Development	Road Widening	1	LOT	500,000.00				x	x	x							
Renovation	Medical/Dental Clinic	1	LOT	100,000.00				x	x	x							
Renovatopm	Reading Center	1	LOT	100,000.00				x	x	x							
Renovation	HE Interior	1	LOT	350,000.00				x	x	x							
Repair & Maintenance	Lighting Fixures	1	LOT	500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x
Repair & Maintenance	Archive/Record's Office	1	LOT	300,000.00				x	x								

KNOWLEDGE MANAGEMENT

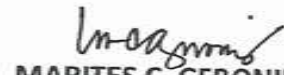
Office Enhancement	Repainting/Renovation	1	LOT	150,000.00				x	x	X							
Repair	Library Facilities	1	LOT	150,000.00				x									

TOTAL**6,360,000.00**

Prepared by:


PABLITO B. DEPASUPIL, JR.
 Administrative Officer

Submitted by:


MARITES C. GERONIMO
 Executive Director

Page 1

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Prepared by: EDGARDO S. VILLASENOR Ed.D
Position: Executive Director and Provost
Department: PNU South Luzon
Date: January 29, 2015

PHILIPPINE NORMAL UNIVERSITY
SOUTH LUZON CAMPUS
Lopez, Quezon
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
For the Fiscal Year 2015
REPAIR AND RENOVATION

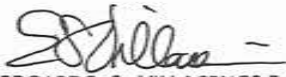
END-USER/UNIT: PNU SOUTH LUZON

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	CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												
	Programs/Activities/Projects		Jan			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	De	
1	Innovation Hub Building	Construction of first phase	1	lot	10,000,000.00													
2	Signage/Marker	Construction of I LOVE PNU	1	lot	300,000.00													
3	Multi-purpose building	Repair and Renovation (Roofing & Ceiling)	1	lot	1,000,000.00													
TOTAL					11,300,000.00													

NOTE:

1. Technical Specifications and Scope of Work for each Project Item being proposed shall be submitted as part of the PPMP.

Prepared by:  EDGARDO S. VILLASEÑOR Ed.D
Position: Executive Director and Provost
Department: PNU South Luzon
Date: November 6, 2014

PHILIPPINE NORMAL UNIVERSITY
SOUTH LUZON CAMPUS
Lopez, Quezon
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

For the Fiscal Year 2015

GOODS, SUPPLIES AND SERVICES

END-USER/UNIT: PNU SOUTH LUZON

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	CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												
	Programs/Activities/Projects					Jan	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	De
1	Training	TLE International Conference	1	lot	1,000,000.00													
2	Subscription	Internet Connectivity (Lease line)	1	lot	600,000.00													
3	Athletic/Sports event	LUCTAA 2015	1	lot	500,000.00													
TOTAL					2,100,000.00													

NOTE:

1. Technical Specifications and Scope of Work for each Project Item being proposed shall be submitted as part of the PPMP.

Prepared by:  EDGARDO S. VILLASEÑOR Ed.D
Position: Executive Director and Provost
Department: PNU South Luzon
Date: November 6, 2014

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Item No.	CODE	Item & Specification	QUANTITY/	Unit	ESTIMATED BUDGET														
	Program/Activities/Project		SIZE			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
		Power Consumption: 0.5w (standby)																	
		135w (operation)																	
		DLSR CAMERA	1	unit	50,000.00														
		Image resolution (MP): 20 MP																	
		Video resolution (if camera has video):																	
		1920x1080 (29.97,25, 23.976 fps), 640x																	
		480 (59.94, 50fps)																	
		Memory storage type and capacity: SD,																	
		SDHC or SDXC (UHS-I) card																	
		Zoom: 18-55mm f/3.5-5.6; Diagonal Angle																	
		of View 74°20' - 27°50'; Closest Focusing																	
		Distance 9.8 in./0.25m																	
		Screen Size and Type: Vari angle 7.7cm																	
		(3.0"), 3:2 Clear View II TFT, approx.																	
		1040K dots																	
		Caera size (length x width x height) in																	
		cm/in: 13.9 x 10.43 x 7.85 cm																	
		Battery type and charge (Mah): Recharge-																	
		able Li-ion Battery LP-E6 (supplied),																	
		built in for date & settings																	
		Special modes/programs: Scene Intelligent																	
		Auto (Stills and Movie), No Flash,																	
		Creative Auto, SCN(Portrait, Landscape,																	
		Close-up, Sports, Night Portrait, Handheld																	
		Night Scene, HDR Backlight Control),																	
		Program AE, Shutter priority AE,																	
		Aperture priority AE, Manual (Stills and																	
		Movie), Bulb, Custom.																	
		Helpful features: 23 Custom Functions;																	
		LCD Panel/Illumination, Water/Dust																	
		Resistance, Intelligent Orientation Sensor																	
		Histogram, Image Erase/Protection																	
		PHOTOCOPY MACHINE	1	unit	58,000.00														
		Up to 18 pages A4 and 8 pages A3 per min.																	
		Standard print and colour scan functionality																	

Item No.	CODE Program/Activities/Projects	Item & Specification	QUANTITY/ SIZE	Unit	ESTIMATED BUDGET	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
		ID card copy function															
		600 dpi laser technology with 256-greyscale															
		copying for crisp tex and realistic photos															
		Optional duplex unit for cost-saving															
		double-sided printings															
		Optional 50-sheet reversing document															
		processor															
		Standard paper capacity of 400 sheets															
		(expandable to 1,300 sheets)															
		Long-life components provide exceptional															
		efficiency and reliability															
3	Video Conferencing Eqp't.	Purchase of equipments being used for video	1	lot	1,000,000.00												
		conferencing room.															
TOTAL					4,000,000.00												


 Prepared by: EDGARDO S. VILLASEÑOR Ed.D
 Position: Executive Director and Provost
 Department: PNU South Luzon
 Date: November 6, 2014

PHILIPPINE NORMAL UNIVERSITY-MINDANAO
Prosperidad, Agusan del Sur

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
For the Fiscal Year 2015
REPAIR AND RENOVATION

Department / Office	CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES											
	Programs/Activities/Projects					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
ACADEMIC DEAN	Additional Classrooms		3	lot	2,000,000.00				x	x							
ACADEMIC DEAN	Rehabilitation of the water system at the CR's				2,000,000.00				x	x							
ACADEMIC DEAN	Speech Lab Rehabilitation	Entire Speech Lab System			300,000.00				x	x							
ADMINISTRATION & FINANCE OFFICE	Construction	Construction of Convention Center	1	lot	4,100,000.00											x	x
ADMINISTRATION & FINANCE OFFICE	Demolition	Demolition of PAAC (declared delapidated by DPWH)	1	lot	300,000.00			x	x								
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Bleachers, Roofing and flooring right wing of the covered court (phase 1)	1	lot	2,000,000.00											x	x
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Parking area	1	lot	1,000,000.00											x	x
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Guest House Repair	1	lot	1,500,000.00											x	x
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Renovation of Jose Aquino Building (pre-fabricated) (Phase 1)	1	lot	5,000,000.00				x	x							
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Renovation of CTL and EdR 1-4 rm building (Pre-fabricated bldg (phase 1)	1	lot	10,000,000.00										x	x	x
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Renovation of Dormitories	2	bldg	5,000,000.00				x	x							
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Repair of electrical wirings, Ladies' and Men's Dorm	2	bldg	1,000,000.00				x	x							
ADMINISTRATION & FINANCE OFFICE	Repair and maintenance	Repair of street light of the Campus	1	lot	1,500,000.00								x	x			

Department / Office	CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES											
	Programs/Activities/Projects					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade I (Social Studies Learning Station)	1	rm	7,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade II (Reading Learning Station)	1	rm	16,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade III (Math Learning Station)	1	rm	23,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade IV (Theater Arts Learning Station)	1	rm	26,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade V (Science Learning Station)	1	rm	43,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	Grade VI (Music and Arts Learning Station)	1	rm	26,000.00												
CTL	Converting CTL Classrooms to different learning station (as indicated in the Pupil-Parent handbook in adherence to the k-12 Curriculum)	HELE Learning Station	1	rm	15,000.00												
CTL	Repair of Faculty Room and Office of CTL head	Repair of walls/roofing/or ceiling	2	rm	10,000.00				x	x							

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Department / Office	CODE	GENERAL DESCRIPTION	QUANTITY /	Unit	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES											
	Programs/Activities/Projects		SIZE			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
TUD-UM	Graduation/Commencement	Repair of all Instruments	1	lot	20,000.00	x											
		TOTAL			38,632,000.00												

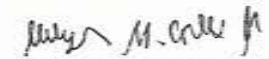
NOTE:

1. Technical Specifications and Scope of Work for each Project being proposed shall submitted as part of the PPMP.
2. Estimated Budget: Php 15,000/sq.meter of floor area.

Prepared by:

JOYCE L. PAMISA
Administrative Officer I

Submitted by:


ADELYNE M. COSTELO-ABREA
Executive Director & Provost

Date Prepared: January 26, 2015

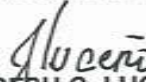
Summary:

PNU Main Campus	
Supplies and Materials (from PART A)	5,877,833.24
Equipment	14,826,000.00
Service/Subscription	52,895,000.00
Faculty and Staff Development Program	25,000,000.00
Not Common Office Supplies	23,963,087.00
Infrastructure, Repairs and Renovations	45,000,000.00
Other Items : Academic/ Administrative training workshops/writeshops and self-liquidated programs	<u>16,500,000.00</u>
GRAND TOTAL	<u>184,061,920.24</u>
PNU North Luzon	23,842,250.00
PNU Visayas	25,439,142.01
PNU South Luzon	<i>for</i> 19,093,855.00 <i>Waller</i>
PNU Mindanao	38,632,000.00

Prepared by:


JOHN P. NATIVIDAD
 BAC Unit Head

Certified funds available:


JOSEPH G. LUCENO
 Director, Financial Management Services *PA*

Approved by:


ESTER B. OGENA
 President *A*

