



NOTICE TO PROCEED

Date: May 02, 2025

Ms. MARIETA S. MANGABAT
Itraverse Solutions, Inc.

34 Rajah Matanda Cor. Alvarez Street, Brgy. Milagrosa,
Project 4, Quezon City, Metro Manila
8362-3714 | 0995-6176849

mmangabat@itraverse.asia

Dear Ms. Mangabat:

Following the approval of the attached Contract, this notice serves to inform you that you may now proceed with the project titled **"Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University,"** effective upon receipt of this notice.

Upon acknowledging receipt, you are required to perform the services outlined in the Agreement and in accordance with the Implementation Schedule.

Please confirm your receipt and acceptance of this notice by signing both copies in the designated spaces below. Kindly retain one copy for your records and return the other to the Chair of the Bids and Awards Committee.

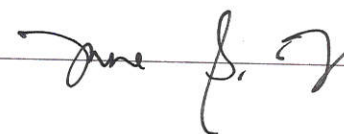
We look forward to your prompt action in moving the project forward.

Very truly yours,
By Authority of the Board of Regents


BERT J. TUGA
President

I acknowledge receipt of this Notice on (date of receipt) 5 May 2025

Name of the Representative of the Bidder: Ms. Marieta S. Mangabat

Authorized Signature: 



PROJECT: Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University

CONTRACT NO: 25-04-0101

CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

MAY 02 2025

THIS AGREEMENT, made the _____ day of _____, 2025 between the **PHILIPPINE NORMAL UNIVERSITY (PNU)** of the Philippines represented herein by its President **Dr. BERT J. TUGA**, with Office address at PNU, Taft Avenue, City of Manila, hereinafter called the "**ENTITY**" of the one part and **ITRAVERSE SOLUTIONS, INC.** represented by its Head-Sales Dept, **Ms. MARIETA "MAE" S. MANGABAT**, duly organized and existing by virtue of the laws of the Republic of the Philippines with office address at 34 Rajah Matanda Cor. Alvarez Street, Brgy. Milagrosa, Project 4, Quezon City, Metro Manila, hereinafter called the "**SUPPLIER**" of the other part.

WHEREAS, PNU, through the Management Information System Office (MISO), intends to procure On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the monitoring and inventory of the installed software in the university.

WHEREAS, an On-premise UEM enterprise software subscription refers to a license to use a comprehensive software solution that helps organizations manage and secure all their endpoint devices (like computers, laptops, smartphones, and tablets) within their own local network infrastructure.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., **Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University (GD 2025-02-034)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million Two Hundred Fifty Thousand pesos (₱ 2,250,000.00)**, hereinafter called the "**CONTRACT PRICE**".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - (a) Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - (b) Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;



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Taft Avenue, Manila

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- (c) Performance Security;
- (d) Notice of Award of Contract; and the Bidder's conforme thereto; and
- (e) Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Two Million Two Hundred Fifty Thousand pesos (P 2,250,000.00)** or such other sums as may be ascertained, **Itraverse Solutions, Inc.** agrees to **Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University** in accordance with his/her/its Bid.
4. The **Philippine Normal University** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

WHEREAS, the **CONTRACTOR** has offered his services to **ENTITY** and the latter is willing to accept the services of the former under such terms and conditions prescribed under this contract.

WHEREAS, the following documents, hereinafter referred to as Contract Documents, shall be deemed integral parts of this Contract, as fully as if hereto attached or herein stated, and shall continue to govern and control in full force and effect, the rights and obligations of the parties as if the documents were set forth in full, except as otherwise modified by mutual agreement in writing of both parties, to wit;

- Annex "A" Settlement of Disputes
- Annex "B" Termination of Contracts

This Agreement becomes binding and valid upon approval by the proper authorities.

JC AMISTAD
WITNESS

MARIETA MAE S. MANGABAT
SUPPLIER

LORDINIO A. VERGARA
VPFA

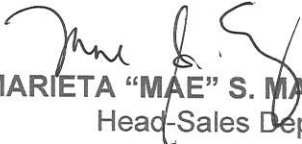
BERT J. TUGA
PRESIDENT



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


ITRAVERSE SOLUTIONS, INC.


MARIETA "MAE" S. MANGABAT
Head-Sales Dept

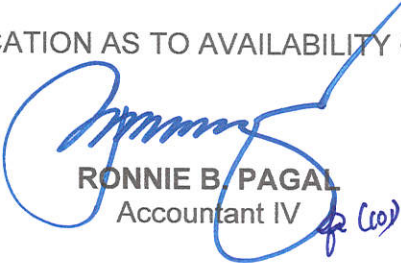

JC AMISTAD
Sales And Marketing Officer
Witness

**REPUBLIC OF THE PHILIPPINES
PHILIPPINE NORMAL UNIVERSITY**


BERT J. TUGA
President


LORDINIO A. VERGARA
Vice President for
Finance and Administration
Witness

CERTIFICATION AS TO AVAILABILITY OF FUNDS


RONNIE B. PAGAL
Accountant IV *for (CO)*



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

REPUBLIC OF THE PHILIPPINES)

CITY OF MANILA) S.S.

QUEZON CITY

ACKNOWLEDGEMENT

MAY 02 2025

BEFORE ME, a Notary Public this _____ day of _____ 2025 at the City of Manila, personally appeared:

QUEZON CITY

- Name
1. BERT J. TUGA
2. MARIETA "MAE" S. MANGABAT

Gov't. ID No./CTC
POM 2658 B
Licen No. 1-96-2023/18

Issued On/At
Feb. 18, 2024 / Manila
Feb. 2023 / 10/21

Known to me and to me known to be the same persons who executed the CONTRACT together with the ANNEXES consisting of seven (7) pages including this page of acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed, as well as the free act and deed of the entities they represent respectively.

WITNESS MY HAND AND SEAL on the date and place first above written.

ATTY. RUBEN M. AZAÑES JR
NOTARY PUBLIC

ADM. MATTER (NOTARY PUBLIC - 2026)
VALID UNTIL DECEMBER 31, 2026
IBP REF NO. 766519484998 - TL-10-24 CY 2025 / IBP ROLL NO.: 46427
PTR NO. 6009930 Jan. 3, 2025 Quezon City / TIN: 140-394-836-0061
MCLE Compliance No.: VII-0018605 Valid Until 2025
Add.: 2A 3rd Avenue 2nd Floor Bagong Lipunan ng Crame, Quezon City

Doc No. 330
Page No. 66
Book No. N
Series of 2025



ANNEX A: SETTLEMENT OF DISPUTES

Arbitration

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract covered by the Act and this IRR, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all disputes arising from the implementation of a contract covered by the Act and this IRR shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, however, that disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. The process of arbitration shall be incorporated as a provision in the contract that will be executed pursuant to the provisions of the Act and this IRR: Provided, further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

Appeals

The arbitral award and any decision rendered in accordance with the foregoing Section shall be appealable by way of a petition for review to the Court of Appeals. The petition shall raise pure questions of law and shall be governed by the Rules of Court.


JC AMISTAD
WITNESS


MARIETA MAE S. MANGABAT
SUPPLIER


LORDINIO A. VERGARA
VPFA


BERT J. TUGA
PRESIDENT



ANNEX B: TERMINATION OF CONTRACTS

GROUND FOR TERMINATION OF CONTRACTS

A. Termination for Default

The Procuring Entity shall terminate a contract for default when any of the following conditions attend its implementation:

- a) Due to the Contractor's fault and while the project is on-going, it has incurred negative slippage of fifteen percent (15%) or more in accordance with Presidential Decree 1870;
- b) Due to the Contractor's fault and after the contract time has expired, it has incurred a negative slippage of ten percent (10%) or more in the completion of the work; or
- c) The Contractor:
 - i. abandons the contract works, refuses or fails to comply with a valid instruction of the Procuring Entity or fails to proceed expeditiously and without delay despite a written notice by the Procuring Entity;
 - ii. does not actually have on the project site the minimum essential equipment listed on the Bid necessary to prosecute the Works in accordance with the approved work plan and equipment deployment schedule as required for the project;
 - iii. does not execute the Works in accordance with the contract or persistently or flagrantly neglects to carry out its obligations under the contract;
 - iv. neglects or refuses to remove materials or to perform a new work that has been rejected as defective or unsuitable; or
 - v. sub-lets any part of the contract works without approval by the Procuring Entity.

B. Termination for Convenience

The Procuring Entity may terminate the Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.

C. Termination for Insolvency

The Procuring Entity shall terminate the contract if the Supplier/Contractor/Consultant is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier/Contractor/Consultant, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier/Contractor/Consultant.

JC AMISTAD
WITNESS

MARIETA MAE S. MANGABAT
SUPPLIER

LORDINIO A. VERGARA
VPFA

BERT J. TUGA
PRESIDENT



D. Termination for Unlawful Acts

The Procuring Entity may terminate the contract in case it is determined prima facie that the Supplier/Contractor/Consultant has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:

- a) Corrupt, fraudulent, collusive and coercive practices;
- b) Drawing up or using forged documents;
- c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
- d) Any other act analogous to the foregoing.

E. Termination by Contractor/Consultant

The Contractor may terminate its contract with the Procuring Entity if the works are completely stopped for a continuous period of at least sixty (60) calendar days through no fault of its own, due to any of the following reasons:

- a) Failure of the Procuring Entity to deliver, within a reasonable time, supplies, materials, right-of-way, or other items it is obligated to furnish under the terms of the contract; or
- b) The prosecution of the work is disrupted by the adverse peace and order situation, as certified by the Armed Forces of the Philippines Provincial Commander and approved by the Secretary of National Defense.


JC AMISTAD
WITNESS


MARIETA MAE S. MANGABAT
SUPPLIER


LORDINIO A. VERGARA
VPFA


BERT J. TUGA
PRESIDENT



NOTICE OF AWARD

April 10, 2025

Ms. MARIETA S. MANGABAT

Itraverse Solutions, Inc.

34 Rajah Matanda Cor. Alvarez Street, Brgy. Milagrosa,

Project 4, Quezon City, Metro Manila

8362-3714 | 0995-6176849

mmangabat@itraverse.asia

Dear Ms. Mangabat:

We are pleased to inform you that, following the findings of the Bids and Awards Committee, the contract for the **Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University** is hereby awarded to **Itraverse Solutions, Inc.** pursuant to BAC Resolution No. **GD 2025-02-034c** dated **April 10, 2025**.

Accordingly, notice is given that the contract for the procurement of the project will be awarded to **Itraverse Solutions, Inc.** for the total amount of **Two Million Two Hundred Fifty Thousand pesos (₱ 2,250,000.00)**, subject to the submission of a Performance Security within ten (10) calendar days from the receipt of this notice. The Performance Security must remain valid until the issuance of the Certificate of Acceptance and can be provided in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank, or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank. If issued by a foreign bank, it must be confirmed or authenticated by a universal or commercial bank. The amount required is five percent (5%) of the total contract price, equivalent to ₱112,500.00.
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission, equivalent to thirty percent (30%) of the total contract price, or ₱675,000.00.

This is in compliance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Failure to submit the required Performance Security within the specified period will result in the cancellation of the award and the forfeiture of the bid security.



BIDS AND AWARDS COMMITTEE (BAC)



BAGONG PILIPINAS



Taft Ave. cor. Ayala Blvd., Ermita, Manila

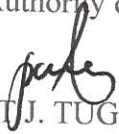


(+632) 5317-1768 loc. 731

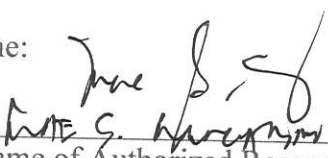


bac.secretariat@pnu.edu.ph

Very truly yours,
By Authority of the Board of Regents:

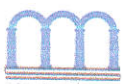

BERT J. TUGA
President

Conforme:


Name of Authorized Representative

Date

23 April 2025



Lead Convener



Founder &
Permanent Secretariat



ACCREDITED



STARS
RATING SYSTEM





**BAC Resolution Declaring the Lowest Calculated and Responsive Bidder and
Recommending Approval**

Resolution No. GD 2025-02-034c

WHEREAS, the Philippine Normal University, in compliance with Republic Act No. 9184, posted and advertised the Invitation to Bid for the **Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University** from February 25-March 17, 2025, through PhilGEPS, the PNU BAC Bulletin Board, and the PNU Website, with an approved budget of **Two Million Four Hundred Thousand pesos and 00/100 only (Php 2,400,000.00)** for the contract;

WHEREAS, a **Pre-Bid Conference** was held on **March 4, 2025 (Tuesday)**, at the Pedro T. Orata Hall (Room 103), attended by six (6) interested suppliers, as follows:

1. **Unison Comp. Systems**, represented by Mr. Jeffrey Unabia (jeffrey.unabia@unison.com.ph)
2. **Pinnacle Technologies, Inc.**, represented by Mr. Harold Masilang (jmasilang@pinnaccleasia.co)
3. **First Datacorp**, represented by Ms. Desserie Asuncion (desseriea@first-datacorp.com)
4. **Tekzone Computer Sales and Services**, represented by Mr. Darell Noveloso (darell@tekzone.ph)
5. **Gocom Systems**, represented by Ms. Ailee Aguda (ailee.aguda@gocomsystems.net)
6. **Itraverse Solutions, Inc.**, represented by Mr. JC Amistad (jamistad@itraverse.asia)

WHEREAS, the Technology-Related Bids and Awards Committee (TR-BAC) scheduled and conducted the **Opening of Bids** on **March 17, 2025 (Monday)** at 11:00 A.M. at the Pedro T. Orata Hall (Room 103);

WHEREAS, during the Opening of Bids, two (2) suppliers, **Pinnacle Technologies, Inc.** and **Itraverse Solutions, Inc.**, purchased the Official Bid Documents and submitted a bid;

WHEREAS, the summary of the Opening of Financial Bids is as follows:

ITEM	Bidder/s	Bid Amount	Remarks
1 Lot - Supply, Delivery, Installation and Configuration of On-Premise Unified Endpoint Management (UEM) Enterprise Software Subscription for the University (ABC: (P 2,400,000.00))	Pinnacle Technologies, Inc.	2,180,000.00	Eligible
	Itraverse Solutions, Inc.	2,250,000.00	Eligible

WHEREAS, during the Technical Evaluation conducted by the Technical Representative, it was determined that **Pinnacle Technologies, Inc.** failed to meet the requirements set forth in the Eligibility Documents, particularly those outlined in the Bidding Documents;



PHILIPPINE NORMAL UNIVERSITY

The National Center for Teacher Education

BIDS AND AWARDS COMMITTEE

Taft Avenue, Manila

Tel. No. 5317-1768 loc. 737 / 738

WHEREAS, on **21 March 2025 (Friday)**, **Pinnacle Technologies, Inc.** was formally issued a Notice of Non-Compliance via email, which was acknowledged by the bidder on **24 March 2025 (Monday)**, also through email.

WHEREAS, during the detailed Technical Evaluation conducted by the Technical Representative, **Itraverse Solutions, Inc.** complied with and satisfied all the requirements outlined in Section VII, Technical Specifications of the bidding documents;

WHEREAS, upon arithmetical computation, the Financial Bid of **Itraverse Solutions, Inc.**, amounting to **Two Million Two Hundred Fifty Thousand pesos (₱ 2,250,000.00)**, is 6.25% (₱ 150,000.00) from the Approved Budget for the Contract (ABC), was declared the Lowest Calculated Bid, subject to further evaluation to ascertain, verify, and validate the submitted bid;

WHEREAS, on **10 April 2025 (Thursday)**, the TR-BAC, in coordination with the Technical Working Group (TWG) and BAC Secretariat, conducted a Post-Qualification assessment of the submitted bids by **Itraverse Solutions, Inc.**, which was found to have complied with all the requirements and conditions specified in the bidding documents, thereby passing the Post-Qualification process after the bid documents were verified, validated, and ascertained;

WHEREAS, upon careful examination, verification, and validation of the eligibility, technical, and financial requirements submitted by **Itraverse Solutions, Inc.**, its bid amounting to **Two Million Two Hundred Fifty Thousand pesos (₱ 2,250,000.00)** was found to be responsive; and

NOW, THEREFORE, WE, the Members of the TR-BAC do hereby **RESOLVE** as it is hereby **RESOLVED**:

- a. That **Itraverse Solutions, Inc.** is hereby declared the Lowest Calculated Responsive Bidder, with a total bid amount of **Two Million Two Hundred Fifty Thousand pesos (₱ 2,250,000.00)**;
- b. That, in accordance with PNU Special Order No. 281, Series of 2024, dated 31 July 2024, the BAC recommends to the Head of the Procuring Entity (HoPE) the award of the contract as outlined in this BAC Resolution; and
- c. That a **Notice of Award (NOA)** be issued to **Itraverse Solutions, Inc.**, upon adoption and approval of this BAC Resolution.

RESOLVED, via online referendum this 10th day of April 2025.



PHILIPPINE NORMAL UNIVERSITY
The National Center for Teacher Education
BIDS AND AWARDS COMMITTEE
Taft Avenue, Manila
Tel. No. 5317-1768 loc. 737 / 738

BIDS AND AWARDS COMMITTEE

Resolution No. GD 2025-02-034c


TERESITA T. RUNGDUIN
Chair


MARIVILLA LYDIA B. AGGARAO
Member


JOHN R. NATIVIDAD
Vice-Chair


MARK ANTHONY Q. AMUL
Member


ERWIN R. CALLO
Member/End-User


JENNY C. MALITAO
Member


JOEMAR D. SAJONA
Member


ROXAN C. ORMITA
Technical Representative

APPROVED


BERT J. TUGA
President