



BAC Resolution Declaring the Single Calculated and Responsive Bidder and
Recommending Approval

Resolution No. GD 2024-05-059c

WHEREAS, the Philippine Normal University, in compliance with RA 9184, posted/advertised the Invitation to Bid for the **Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class** on May 24-June 13, 2024 in PhilGEPS, PNU BAC Bulletin Board and PNU Website with an approved budget of **One Million Four Hundred Seventy-Five Thousand One Hundred pesos and 00/100 only (Php 1,475,100.00)** for the contract;

WHEREAS, a **Pre-Bid Conference** was conducted last **31 May 2024 (Friday)** at the Pedro T. Orata Hall (Room 103), wherein only one (1) interested supplier attended the Conference, namely:

1. **Big Ace Photo Studio** represented by Ms. Joyce Anne Zarate (aceallcolorexposure@gmail.com)

WHEREAS, the Regular Bids and Awards Committee (BAC) has scheduled and conducted the **Opening of Bids** on **13 June 2024 (Thursday)** at 11:00 AM held at the Edilberto P. Dagot Hall Audio-Visual Theater;

WHEREAS, during the scheduled Opening of Bids, only one (1) supplier bought the Official Bid Documents, and submitted Bid, namely: **Big Ace Photo Studio**;

WHEREAS, the summary of the Opening of Financial Bids are as follows:

LOT	Bidder/s	Bid Amount	Remarks
1 Lot - Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class (ABC: ₱ 1,475,100.00)	Big Ace Photo Studio	1,310,200.00	Eligible

WHEREAS, during the detailed Technical Evaluation conducted by the Technical Representative, **Big Ace Photo Studio** complied and satisfied all the requirements specified in Section VII. Technical Specifications of the bidding documents;

WHEREAS, upon arithmetical computation, **Big Ace Photo Studio's** Financial Bid amounting to **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (Php 1,310,200.00)** with an equivalent of 11.18% (**₱ 164,900.00**) variance from the ABC was then declared as the Single Calculated Bid, subject to further evaluation to ascertain, verify, and validate the submitted bid;

WHEREAS, on **4 July 2024 (Thursday)**, the BAC, Technical Working Group (TWG), and BAC Secretariat conducted the Post Qualification assessment on the submitted bids by **Big Ace Photo Studio**, and was found to have complied with all the requirements and conditions specified in the bidding documents and have passed the post qualification after having verified, validated and ascertained its bid documents;

WHEREAS, upon careful examination, verification and validation of the eligibility, technical and financial requirements submitted by **Big Ace Photo Studio**, its bid of **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (Php 1,310,200.00)** was found to be responsive; and

NOW, THEREFORE, WE, the Members of the Regular Bids and Awards Committee do hereby RESOLVE as it is hereby RESOLVED:

- a. That **BIG ACE PHOTO STUDIO** be declared as the Single Calculated Responsive Bid in consideration of its total amount of Bid equal to **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (Php 1,310,200.00)**;





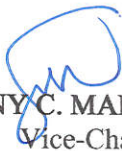


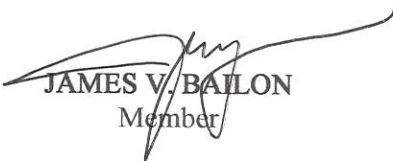



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BIDS AND AWARDS COMMITTEE
Taft Avenue, Manila
Tel. No. 317-1768 loc. 738

- b. That we, the members of the Bids & Awards Committee (BAC), as per University Memorandum No. 041, Series of 2024 dated 12 February 2024, recommends to the Head of the Procuring Entity (HoPE) to award the Contract as detailed in this BAC Resolution; and
- c. That, a **Notice of Award (NOA)** be issued to **BIG ACE PHOTO STUDIO**, upon adoption and approval of this BAC Resolution.


RESOLVED, during the Regular Meeting held on **July 5, 2024** at Room 103, Pedro T. Orata Hall.

BIDS AND AWARDS COMMITTEE

Resolution No. GD 2024-05-059c

	 DENMARK L. YONSON Chair	
 HELEN A. ADVINCULA Member	 JENNY C. MALITAO Vice-Chair	 FLORENCE A. ALLEJOS Member
 MERIMEE T. SIENA End-User	 JAMES V. BAILON Member	 MARIE CHIELA C. MALCAMPO Technical Representative
 JENITH M. DE GUZMAN Member	 LEONORA P. NARAG Member	

APPROVED


BERT J. TUGA
University President



PHILIPPINE NORMAL UNIVERSITY
The National Center for Teacher Education
BIDS AND AWARDS COMMITTEE
Taft Avenue, Manila
Tel. No. 317-1768 loc. 738

NOTICE OF AWARD

July 18, 2024

Ms. JOYCE ANNE G. ZARATE

Big-Ace Photo Studio

Second Floor, Unit 7 and 8, 942 Aurora Boulevard,

Brgy. Mangga, Cubao, Quezon City

8776-0168 / 0998-210-1076 / 0907-487-3979

aceallcolorexposure@gmail.com

Dear Ms. Zarate:

We are pleased to inform you that based on the findings of the Bids and Awards Committee, the contract for **Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class**, is hereby awarded to **Big-Ace Photo Studio** pursuant of BAC Resolution No. **GD 2024-05-059c** dated **July 5, 2024**.


Thus, notice is hereby given that the contract for the procurement of the project will be awarded to **Big-Ace Photo Studio** in the total amount of **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (Php 1,310,200.00)**, subject to submission within ten (10) calendar days from receipt hereof a Performance Security, valid until the issuance of the Certificate of Acceptance, in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank: provided, however, that it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank equivalent to five percent (5%) of the total contract price (₱ 65,510.00); or
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security equivalent to thirty percent (30%) of the total contract price (₱ 393,060.00); or
- c. Performance Securing Declaration (PSD) as provided under the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Failure to provide the performance security shall constitute ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

By Authority of the Board of Regents:


BERT J. TUGA
President

Conforme:

Name of Authorized Representative

Date



PROJECT: Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class

CONTRACT NO: 24-07-0285

CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made the ____ day of _____, 2024 between the **PHILIPPINE NORMAL UNIVERSITY (PNU)** of the Philippines represented herein by its President **Dr. BERT J. TUGA**, with Office address at PNU, Taft Avenue, City of Manila, hereinafter called the "**ENTITY**" of the one part and **BIG-ACE PHOTO STUDIO** represented by its President, **Mr. REYNALD L. SOLIVEN**, duly organized and existing by virtue of the laws of the Republic of the Philippines with office address at Second Floor, Unit 7 and 8, 942 Aurora Boulevard, Brgy. Mangga, Cubao, Quezon City, hereinafter called the "**SUPPLIER**" of the other part.

WHEREAS, PNU, through its Student Affairs and Services Office (SASO) and Senior's Committee, intends to procure an official yearbook and graduation picture package for the graduating class of 2024;

WHEREAS, the University believes that yearbook and graduation pictures are valuable reminder of the experiences and adventures shared between the students and their colleagues;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., **Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class (GD 2024-05-059c)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (₱ 1,310,200.00)**, hereinafter called the "**CONTRACT PRICE**".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

(a) Philippine Bidding Documents (PBDs);

- i. Schedule of Requirements;
- ii. Technical Specifications;
- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

(b) Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;



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Taft Avenue, Manila

- (c) Performance Security;
- (d) Notice of Award of Contract; and the Bidder's conforme thereto; and
- (e) Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **One Million Three Hundred Ten Thousand Two Hundred pesos and 00/100 only (₱ 1,310,200.00)** or such other sums as may be ascertained, **Big-Ace Photo Studio** agrees to **Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class** in accordance with his/her/its Bid.

4. The **Philippine Normal University** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

WHEREAS, the **CONTRACTOR** has offered his services to **ENTITY** and the latter is willing to accept the services of the former under such terms and conditions prescribed under this contract.

WHEREAS, the following documents, hereinafter referred to as Contract Documents, shall be deemed integral parts of this Contract, as fully as if hereto attached or herein stated, and shall continue to govern and control in full force and effect, the rights and obligations of the parties as if the documents were set forth in full, except as otherwise modified by mutual agreement in writing of both parties, to wit;


Annex "A" Settlement of Disputes

Annex "B" Termination of Contracts

This Agreement becomes binding and valid upon approval by the proper authorities.


JOYCE ANNE ZARATE
WITNESS


REYNALD J. SOLIVEN
SUPPLIER


LORDINIO A. VERGARA
VP-FA


BERT J. TUGA
PRESIDENT



Republic of the Philippines
PHILIPPINE NORMAL UNIVERSITY
Taft Avenue, Manila

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


BIG-ACE PHOTO STUDIO


REYNALD L. SOLIVEN
President

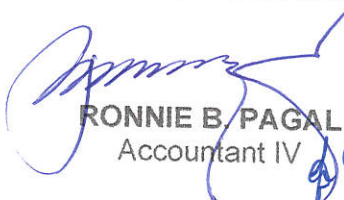

JOYCE ANNE ZARATE
Representative
Witness

**REPUBLIC OF THE PHILIPPINES
PHILIPPINE NORMAL UNIVERSITY**


BERT J. TUGA
President


LORDINO A. VERGARA
Vice President for
Finance and Administration
Witness

CERTIFICATION AS TO AVAILABILITY OF FUNDS


RONNIE B. PAGAL
Accountant IV
(100% subject to actual collections)



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Taft Avenue, Manila

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

ACKNOWLEDGEMENT

BEFORE ME, a Notary Public this 10 day of AUG 10 2024 2024 at the City of Manila, personally appeared:

- Name
1. BERT J. TUGA
2. REYNALD L. SOLIVEN

Gov't. ID No./CTC
POM126580
257-759-341-000
Issued On/At
Feb. 18, 2019 / Manila
Jan. 16, 2020 / Qe

Known to me and to me known to be the same persons who executed the CONTRACT together with the ANNEXES consisting of seven (7) pages including this page of acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed, as well as the free act and deed of the entities they represent respectively.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC
Until 31 December 2024
PTR No. _____

McAbayon
ATTY. MA. CECILIA T. ABAYON
NOTARY PUBLIC
Adm. Matter No. NP-252(2023-2024)
PTR No. 5555371 01.03.2024/QC
IBP OR No. 380643 12.29.2023/QC
Roll No. 84156
MCLE Compliance No. VIII-0004212-14 April 2028
B4 L11 De Leon St., Isidora Hills Subd.,
Brgy. Holy Spirit, Quezon City

Doc No. 74
Page No. 16
Book No. 01-C
Series of 2024



ANNEX A: SETTLEMENT OF DISPUTES

Arbitration


If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract covered by the Act and this IRR, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all disputes arising from the implementation of a contract covered by the Act and this IRR shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, however, That disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. The process of arbitration shall be incorporated as a provision in the contract that will be executed pursuant to the provisions of the Act and this IRR: Provided, further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

Appeals

The arbitral award and any decision rendered in accordance with the foregoing Section shall be appealable by way of a petition for review to the Court of Appeals. The petition shall raise pure questions of law and shall be governed by the Rules of Court.


JOYCE ANNE ZARATE
WITNESS


REYNALD L. SOLIVEN
SUPPLIER


LORDINO A. VERGARA
VP-FA


BERT J. TOCA
PRESIDENT



ANNEX B: TERMINATION OF CONTRACTS

GROUND S FOR TERMINATION OF CONTRACTS

A. Termination for Default

The Procuring Entity shall terminate a contract for default when any of the following conditions attend its implementation:

- a) Due to the Contractor's fault and while the project is on-going, it has incurred negative slippage of fifteen percent (15%) or more in accordance with Presidential Decree 1870;
- b) Due to the Contractor's fault and after the contract time has expired, it has incurred a negative slippage of ten percent (10%) or more in the completion of the work; or
- c) The Contractor:
 - i. abandons the contract works, refuses or fails to comply with a valid instruction of the Procuring Entity or fails to proceed expeditiously and without delay despite a written notice by the Procuring Entity;
 - ii. does not actually have on the project site the minimum essential equipment listed on the Bid necessary to prosecute the Works in accordance with the approved work plan and equipment deployment schedule as required for the project;
 - iii. does not execute the Works in accordance with the contract or persistently or flagrantly neglects to carry out its obligations under the contract;
 - iv. neglects or refuses to remove materials or to perform a new work that has been rejected as defective or unsuitable; or
 - v. sub-lets any part of the contract works without approval by the Procuring Entity.

B. Termination for Convenience

The Procuring Entity may terminate the Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.

C. Termination for Insolvency

The Procuring Entity shall terminate the contract if the Supplier/Contractor/Consultant is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier/Contractor/Consultant, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier/Contractor/Consultant.


JOYCE ANNE ZARATE
WITNESS


REYNALDO L. SOLIVEN
SUPPLIER


LORDINIO A. VERGARA
VP-FA


BERT J. TUGA
PRESIDENT



D. Termination for Unlawful Acts

The Procuring Entity may terminate the contract in case it is determined prima facie that the Supplier/Contractor/Consultant has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:

- a) Corrupt, fraudulent, collusive and coercive practices;
- b) Drawing up or using forged documents;
- c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
- d) Any other act analogous to the foregoing.

E. Termination by Contractor/Consultant

The Contractor may terminate its contract with the Procuring Entity if the works are completely stopped for a continuous period of at least sixty (60) calendar days through no fault of its own, due to any of the following reasons:

- a) Failure of the Procuring Entity to deliver, within a reasonable time, supplies, materials, right-of-way, or other items it is obligated to furnish under the terms of the contract; or
- b) The prosecution of the work is disrupted by the adverse peace and order situation, as certified by the Armed Forces of the Philippines Provincial Commander and approved by the Secretary of National Defense.


JOYCE ANNE ZARATE
WITNESS


REYNALD L. SOLIVEN
SUPPLIER


LORDINIO A. VERGARA
VP-FA


BERT J. TUGA
PRESIDENT



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NOTICE TO PROCEED

Date: July 25, 2024

Ms. JOYCE ANNE G. ZARATE

Big-Ace Photo Studio

Second Floor, Unit 7 and 8, 942 Aurora Boulevard,

Brgy. Mangga, Cubao, Quezon City

8776-0168 / 0998-210-1076 / 0907-487-3979

aceallcolorexposure@gmail.com


Dear Ms. Zarate:

The attached Contract having been approved, notice is hereby given to **BIG-ACE PHOTO STUDIO** that work may commence for the project: **Procurement of Yearbook and Graduation Picture Package for the 2024 PNU Graduating Class** effective after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Chair, Bids and Awards Committee.

Very truly yours,
By Authority of the Board of Regents


BERT J. TUGA
University President

I acknowledge receipt of this Notice on (date of receipt) August 12, 2024

Name of the Representative of the Bidder: Joyce Anne Zarate

Authorized Signature: 