



**PHILIPPINE NORMAL UNIVERSITY**  
The National Center for Teacher Education  
**BIDS AND AWARDS COMMITTEE**  
Taft Avenue, Manila  
Tel. No. 317-1768 loc. 738

## NOTICE OF AWARD

May 13, 2022

**Mr. JONATHAN KYLE F. TY**  
**Kollab Guru Group, Inc.**  
BSA Twin Towers, Bank Dr.,  
Ortigas Center, Mandaluyong City  
7618-7370 / 0917-7930501

Sir:

We are pleased to inform you that based on the findings of the Bids and Awards Committee, the contract for **Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University** is hereby awarded to **KOLLAB GURU GROUP, INC.** pursuant of BAC Resolution No. **GD 2022-03-022** dated **May 13, 2022**.

Thus, notice is hereby given that the contract for the procurement of the project will be awarded to **KOLLAB GURU GROUP, INC.** in the total amount of **One Million Seven Hundred Seventy-Two Thousand Four Hundred Pesos (₱ 1,772,400.00)**, subject to submission within ten (10) calendar days from receipt hereof a Performance Security, valid until the issuance of the Certificate of Acceptance, in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank: provided, however, that it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank equivalent to ten percent (5%) of the total contract price (₱ 88,620.00); or
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security equivalent to thirty percent (30%) of the total contract price (₱ 531,720.00); or
- c. Performance Securing Declaration (PSD) as provided under the Revised Implementing Rules and Regulations of Republic Act No. 9184.

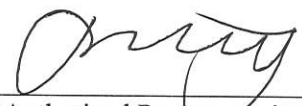
Failure to provide the performance security shall constitute ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

By Authority of the Board of Regents:

  
**BERT J. TUGA**  
President

Conforme:

  
\_\_\_\_\_  
Name of Authorized Representative  
June 16 2022  
\_\_\_\_\_  
Date



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**BAC Resolution Declaring the Single Calculated and Responsive Bidder and  
Recommending Approval**

**Resolution No. GD 2022-03-022**

**WHEREAS**, the Philippine Normal University, in compliance with RA 9184, posted/advertised the Invitation to Bid for the **Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University** on March 9-30, 2022 in PhilGEPS, PNU BAC Bulletin Board and PNU Website with an approved budget of **Two Million Nine Hundred Thousand Pesos (Php 2,900,000.00)** for the contract;

**WHEREAS**, a **Pre-Bid Conference** was conducted last **17 March 2022 (Thursday)** virtually via Zoom application, wherein three (3) interested suppliers attended the Conference, namely:

- 1. **AMTI** represented by Ms. Lady Bernadette C. Floresca ([lady.floresca@amti.com.ph](mailto:lady.floresca@amti.com.ph))
- 2. **Kollab Guru Group, Inc.** represented by Ms. Krishelle Patiag and Mr. Jeffrey Bucaneg ([shelle.patiag@kollab.com](mailto:shelle.patiag@kollab.com))
- 3. **CellTech Ph** represented by Ms. Sally P. Sales and Mr. Paul Ferraz ([documentation@celltech.ph](mailto:documentation@celltech.ph), [paul.ferraz@celltech.ph](mailto:paul.ferraz@celltech.ph))

**WHEREAS**, the Technology-Related Bids and Awards Committee (BAC) has scheduled and conducted the **Opening of Bids** on **30 March 2022 (Wednesday)** at 10:00 AM held at the PNU Alumni Relations Hall;

**WHEREAS**, during the scheduled Opening of Bids, only one (1) supplier bought the Official Bid Documents, and submitted Bid, namely: **Kollab Guru Group, Inc.;**

**WHEREAS**, the summary of the Opening of Bids are as follows:

LOT	Bidder/s	Bid Amount	Remarks
1 Lot - Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University (ABC: Php 2,900,000.00)	Kollab Guru Group, Inc.	1,772,400.00	Eligible

**WHEREAS**, during the detailed Technical Evaluation conducted by the Technical Representative, **Kollab Guru Group, Inc.** complied and satisfied all the requirements specified in Section VII. Technical Specifications of the bidding documents;

**WHEREAS**, upon arithmetical computation, **Kollab Guru Group, Inc.’s** Financial Bid amounting to **One Million Seven Hundred Seventy-Two Thousand Four Hundred Pesos (₱ 1,772,400.00)** with an equivalent of 38.88% (**₱ 1,127,600.00**) variance from the ABC was then declared as the Single Calculated Bid, subject to further evaluation to ascertain, verify, and validate the submitted bid;

**WHEREAS**, on **26 April 2022 (Tuesday)**, the BAC, Technical Working Group (TWG), and BAC Secretariat conducted the Post Qualification assessment on the submitted bids by **Kollab Guru Group, Inc.**, and was found to have complied with all the requirements and conditions specified in the bidding documents and have passed the post qualification after having verified, validated and ascertained its bid documents;





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WHEREAS, upon careful examination, verification and validation of the eligibility, technical and financial requirements submitted by **Kollab Guru Group, Inc.**, its bid of **One Million Seven Hundred Seventy-Two Thousand Four Hundred Pesos (₱ 1,772,400.00)** was found to be responsive;

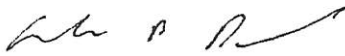
NOW, THEREFORE, WE, the Members of the Technology-Related Bids and Awards Committee do hereby RESOLVE as it is hereby RESOLVED:

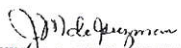
- That **KOLLAB GURU GROUP, INC.** be declared as the Single Calculated Responsive Bid, in consideration of its total amount of Bid equal to **One Million Seven Hundred Seventy-Two Thousand Four Hundred Pesos (₱ 1,772,400.00)**;
- That we, the members of the Bids and Awards Committee (BAC), as per University Memorandum No. 011, Series of 2022 dated 14 January 2022, recommends to the Head of the Procuring Entity (HoPE) to award the Contract as detailed in this BAC Resolution; and
- That, a **Notice of Award (NOA)** be issued to **KOLLAB GURU GROUP, INC.**, upon adoption and approval of this BAC Resolution.

RESOLVED, during the Regular Meeting held on **May 13, 2022**, virtually via Zoom application.

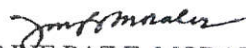
**BIDS AND AWARDS COMMITTEE**


Resolution No. GD 2022-03-022

  
**ADONIS P. DAVID**  
Chair

  
**JENITH M. DE GUZMAN**  
Member

  
**JOSE M. OCAMPO JR.**  
Vice-Chair

  
**MARIE PAZ E. MORALES**  
Member

  
**JOEMAR D. SAJONA**  
End-User

  
**NINO D. NALDOZA**  
Member

  
**ROXAN C. ORMITA**  
Technical Representative

  
**JOHN P. NATIVIDAD**  
Member

APPROVED  
  
**BERT J. TUGA**  
University President



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**NOTICE TO PROCEED**

June 21, 2022

**Mr. JONATHAN KYLE F. TY**  
**Kollab Guru Group, Inc.**  
BSA Twin Towers, Bank Dr.,  
Ortigas Center, Mandaluyong City  
7618-7370 / 0917-7930501


Sir:

The attached Contract having been approved, notice is hereby given to **KOLLAB GURU GROUP, INC.** that work may commence for the project: **Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University** effective after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

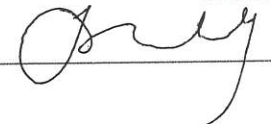
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Chair, Bids and Awards Committee.

Very truly yours,  
By Authority of the Board of Regents

  
**BERT J. TUGA**  
University President

I acknowledge receipt of this Notice on (date of receipt) July 6, 2022

Name of the Representative of the Bidder: Jonathan Ty

Authorized Signature: 



**PROJECT:** Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University

**CONTRACT NO:** GD 2022-03-022

**CONTRACT AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made the JUL 06 2022 day of \_\_\_\_\_, 2022 between the **PHILIPPINE NORMAL UNIVERSITY (PNU)** of the Philippines represented herein by its President **Dr. BERT J. TUGA**, with Office address at PNU, Taft Avenue, City of Manila, hereinafter called the **"ENTITY"** of the one part and **KOLLAB GURU GROUP, INC.** represented by its Regional Sales Director, **Mr. JONATHAN KYLE F. TY**, duly organized and existing by virtue of the laws of the Republic of the Philippines with office address at BSA Twin Towers, Bank Dr., Ortigas Center, Mandaluyong City, hereinafter called the **"SUPPLIER"** of the other part.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., **Upgrading of Existing Subscription of Online Office Suite (Cloud Computing, Productivity and Collaboration Tools, Software and Products) of Philippine Normal University (GD 2022-03-022)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Seven Hundred Seventy-Two Thousand Four Hundred Pesos (P 1,772,400.00)**, hereinafter called the **"CONTRACT PRICE"**.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract;
  - (f) the Performance Security; and
  - (g) the Entity's Notice of Award.





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PHILIPPINE NORMAL UNIVERSITY  
Taft Avenue, Manila

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**KOLLAB GURU GROUP, INC.**

**JONATHAN KYLE F. TY**  
Regional Sales Director

**REPUBLIC OF THE PHILIPPINES  
PHILIPPINE NORMAL UNIVERSITY**

**BERT J. TUGA**  
President

**NELSON D. MIRANDA JR.**  
Representative  
Witness

**JOSE M. OCAMPO JR.**  
Vice President for  
Finance and Administration  
Witness

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

**JASTINE E. A. PACURIB**  
Accountant III *φ (164)*



Republic of the Philippines  
PHILIPPINE NORMAL UNIVERSITY  
Taft Avenue, Manila

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

ACKNOWLEDGEMENT

**JUL 06 2022** **PASIG CITY**  
**BEFORE ME**, a Notary Public this \_\_\_\_\_ day of \_\_\_\_\_ 2022 at the City of Manila, personally appeared:


Name	Gov't. ID No./CTC	Issued On/At
1. <b>BERT J. TUGA</b>		
2. <b>JONATHAN KYLE F. TY</b>		

Known to me and to me known to be the same persons who executed the CONTRACT together with the ANNEXES consisting of three (3) pages including this page of acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed, as well as the free act and deed of the entities they represent respectively.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

**NOTARY PUBLIC**  
**Until 31 December 2022**  
**PTR No.** \_\_\_\_\_

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Book No. xv  
Series of 2022

  
**ATTY. ANTONIO B. BETITO**  
Notary Public-Pasig City  
Commission No. 99(2021-2022)  
709 Mega Plaza Condo, ADB Ave., Pasig City  
Attorney's Roll No. 27614  
IBP No. 169170/1-02-22/Rizal  
PTR No. 8131683/1-06-22/Pasig City  
MCLE Compliance No. VII-0008638  
April 14, 2025