



**PHILIPPINE NORMAL UNIVERSITY**  
The National Center for Teacher Education  
**BIDS AND AWARDS COMMITTEE**  
Taft Avenue, Manila  
Tel. No. 317-1768 loc. 738

**NOTICE OF AWARD**

June 6, 2022

**Ms. AMY P. SABLAON**  
**Libtech Source Philippines, Inc.**  
Unit 3, 2<sup>nd</sup> Floor, Eight One Eight Building,  
Arnaiz Avenue, San Lorenzo Village, Makati City  
8836-7935 / 8808-1191

Madam:

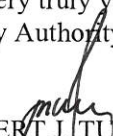
We are pleased to inform you that based on the findings of the Bids and Awards Committee, the contract for **Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office** is hereby awarded to **LIBTECH SOURCE PHILIPPINES, INC.** pursuant of BAC Resolution No. **GD 2022-03-037** dated **June 6, 2022**.

Thus, notice is hereby given that the contract for the procurement of the project will be awarded to **LIBTECH SOURCE PHILIPPINES, INC.** in the total amount of **One Million One Hundred Thousand Pesos (Php 1,100,000.00)**, subject to submission within ten (10) calendar days from receipt hereof a Performance Security, valid until the issuance of the Certificate of Acceptance, in any of the following forms:

- a. Cash or cashier's/manager's check issued by a universal or commercial bank or bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank: provided, however, that it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank equivalent to ten percent (5%) of the total contract price (₱ 55,000.00); or
- b. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security equivalent to thirty percent (30%) of the total contract price (₱ 330,000.00); or
- c. Performance Securing Declaration (PSD) as provided under the Revised Implementing Rules and Regulations of Republic Act No. 9184.

Failure to provide the performance security shall constitute ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,  
By Authority of the Board of Regents:

  
**BERT J. TUGA**  
President

Conforme:

  
**MARY JEAN TY ORLONGBON**  
Name of Authorized Representative  
**6/13/22**  
Date



**PHILIPPINE NORMAL UNIVERSITY**  
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**BIDS AND AWARDS COMMITTEE**  
Taft Avenue, Manila  
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**BAC Resolution Declaring the Single Calculated and Responsive Bidder and  
Recommending Approval**

**Resolution No. GD 2022-03-037**

**WHEREAS**, the Philippine Normal University, in compliance with RA 9184, posted/advertised the Invitation to Bid for the **Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office** on April 5-25, 2022 in PhilGEPS, PNU BAC Bulletin Board and PNU Website with an approved budget of **One Million One Hundred Thousand Pesos (Php 1,100,000.00)** for the contract;

**WHEREAS**, a **Pre-Bid Conference** was conducted last **12 April 2022 (Tuesday)** virtually via Zoom application, wherein one (1) interested supplier attended the Conference, namely:

- 1. **Libtech Source Philippines, Inc.** represented by Ms. Amy Sablaon-Mago ([amy.s@igroupnet.com](mailto:amy.s@igroupnet.com))

**WHEREAS**, the Technology-Related Bids and Awards Committee (BAC) has scheduled and conducted the **Opening of Bids** on **25 April 2022 (Monday)** at 9:00 AM held at the PNU Alumni Relations Hall;

**WHEREAS**, during the scheduled Opening of Bids, only one (1) supplier bought the Official Bid Documents, and submitted Bid, namely: **Libtech Source Philippines, Inc.**;

**WHEREAS**, the summary of the Opening of Bids are as follows:

LOT	Bidder/s	Bid Amount	Remarks
1 Lot - Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office (ABC: Php 1,100,000.00)	Libtech Source Philippines, Inc.	1,100,000.00	Eligible

**WHEREAS**, during the detailed Technical Evaluation conducted by the Technical Representative, **Libtech Source Philippines, Inc.** complied and satisfied all the requirements specified in Section VII. Technical Specifications of the bidding documents;

**WHEREAS**, upon arithmetical computation, **Libtech Source Philippines, Inc.’s** Financial Bid amounting to **One Million One Hundred Thousand Pesos (Php 1,100,000.00)** with an equivalent of 0.00% (**₱ 0.00**) variance from the ABC was then declared as the Single Calculated Bid, subject to further evaluation to ascertain, verify, and validate the submitted bid;

**WHEREAS**, on **24 May 2022 (Tuesday)**, the BAC, Technical Working Group (TWG), and BAC Secretariat conducted the Post Qualification assessment on the submitted bids by **Libtech Source Philippines, Inc.**, and was found to have complied with all the requirements and conditions specified in the bidding documents and have passed the post qualification after having verified, validated and ascertained its bid documents;

**WHEREAS**, upon careful examination, verification and validation of the eligibility, technical and financial requirements submitted by **Libtech Source Philippines, Inc.**, its bid of **One Million One Hundred Thousand Pesos (Php 1,100,000.00)** was found to be responsive; and

**NOW, THEREFORE, WE**, the Members of the Technology-Related Bids and Awards Committee do hereby **RESOLVE** as it is hereby **RESOLVED**:





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- a. That **LIBTECH SOURCE PHILIPPINES, INC.** be declared as the Single Calculated Responsive Bid, in consideration of its total amount of Bid equal to **One Million One Hundred Thousand Pesos (Php 1,100,000.00)**;
- b. That we, the members of the Bids and Awards Committee (BAC), as per University Memorandum No. 082, Series of 2022 dated 17 May 2022, recommends to the Head of the Procuring Entity (HoPE) to award the Contract as detailed in this BAC Resolution; and
- c. That, a **Notice of Award (NOA)** be issued to **LIBTECH SOURCE PHILIPPINES, INC.**, upon adoption and approval of this BAC Resolution.

**RESOLVED**, during the Regular Meeting held on June 6, 2022, virtually via Zoom application.

**BIDS AND AWARDS COMMITTEE**

**Resolution No. GD 2022-03-037**

  
**ADONIS P. DAVID**  
Chair

  
**JENITH M. DE GUZMAN**  
Member

  
**TERESITA T. RUNGDUIN**  
Vice-Chair

  
**MARIE PAZ E. MORALES**  
Member

  
**JOEMAR D. SAJONA**  
End-User

  
**NIÑO D. NALDOZA**  
Member

  
**ROXAN C. ORMITA**  
Technical Representative

  
**JOHN P. NATIVIDAD**  
Member

  
**CROMWELL L. VALERIANO**  
Member

**APPROVED**  
  
**BERT J. TUGA**  
University President



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## NOTICE TO PROCEED

June 21, 2022

**Ms. AMY P. SABLAON**  
**Libtech Source Philippines, Inc.**  
Unit 3, 2<sup>nd</sup> Floor, Eight One Eight Building,  
Arnaiz Avenue, San Lorenzo Village, Makati City  
8836-7935 / 8808-1191

Madam:

The attached Contract having been approved, notice is hereby given to **LIBTECH SOURCE PHILIPPINES, INC.** that work may commence for the project: **Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office** effective after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Chair, Bids and Awards Committee.

Very truly yours,  
By Authority of the Board of Regents

  
BERT J. TUGA  
University President

I acknowledge receipt of this Notice on (date of receipt) JULY 6, 2022

Name of the Representative of the Bidder: AMY P. SABLAON

Authorized Signature: 



PROJECT: Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office

CONTRACT NO: GD 2022-03-037

CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made the 06 day of JUL 06 2022, 2022 between the **PHILIPPINE NORMAL UNIVERSITY (PNU)** of the Philippines represented herein by its President **Dr. BERT J. TUGA**, with Office address at PNU, Taft Avenue, City of Manila, hereinafter called the **"ENTITY"** of the one part and **LIBTECH SOURCE PHILIPPINES, INC.** represented by its Finance and Administrative Manager, **Ms. AMY P. SABLAON**, duly organized and existing by virtue of the laws of the Republic of the Philippines with office address at Unit 3, 2<sup>nd</sup> Floor, Eight One Eight Building, Arnaiz Avenue, San Lorenzo Village, Makati City, hereinafter called the **"SUPPLIER"** of the other part.

WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., **Supply, Delivery and Installation of Authenticity Test/Anti-Plagiarism Software for the Publication Office (GD 2022-03-037)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Hundred Thousand Pesos (Php 1,100,000.00)**, hereinafter called the **"CONTRACT PRICE"**.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract;
  - (f) the Performance Security; and
  - (g) the Entity's Notice of Award.






Republic of the Philippines  
PHILIPPINE NORMAL UNIVERSITY  
Taft Avenue, Manila

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


**LIBTECH SOURCE PHILIPPINES, INC.**

  
**AMY P. SABLAON**  
Finance and Administrative Manager

  
**MARY JEAN TY COLONGON**  
Representative  
Witness

**REPUBLIC OF THE PHILIPPINES  
PHILIPPINE NORMAL UNIVERSITY**

  
**BERT J. TUGA**  
President

  
**JOSE M. OCAMPO JR.**  
Vice President for  
Finance and Administration  
Witness

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

  
**JASTINE BREATHE A. PACURIB**  
Accountant III 



Republic of the Philippines  
PHILIPPINE NORMAL UNIVERSITY  
Taft Avenue, Manila

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

ACKNOWLEDGEMENT

**BEFORE ME**, a Notary Public this JUL 06 2022 day of \_\_\_\_\_ 2022 at the City of Manila, personally appeared:

- Name  
1. **BERT J. TUGA**  
2. **AMY P. SABLAON**

Gov't. ID No./CTC Issued On/At  
PP# P0712658-B - 2/18/19-DFA-Manila

Known to me and to me known to be the same persons who executed the CONTRACT together with the ANNEXES consisting of three (3) pages including this page of acknowledgement and they acknowledged to me that the same is their free and voluntary act and deed, as well as the free act and deed of the entities they represent respectively.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

**NOTARY PUBLIC**  
Until 31 December 2022  
PTR No. \_\_\_\_\_

Doc No. 31  
Page No. 08  
Book No. IX  
Series of 2022

**ATTY. RENE MA. M. VILLA**

Notary Public of Makati City

Commission No. M-194

Until December 31, 2022

PTR No. 3853654; 01-03-2022; Makati

IBP Lifetime Member No. 013595; I.C.

Roll No. 37226

MCLC Compliance No. VI-0017640; 02-11-2019

Ground Floor, Makati Terraces Condominium  
3650 Davila St., Brgy. Tejeros, Makati City 1204